Executive Members Present: Leslie Milke, Deborah Paulsen, Kelly Enos, Pat Flood, Curt Riesberg

Executive Members Absent: Carolyn Daly, Louis Zandalasini, Angela Echeverri, MiChong Park

Senators Present: Tobin Sparfeld, Janice Silver, Nancy Smith, David Jordan, Patricia Rodriguez, Gary Prostak, Margie Long, Jolie Scheib, Cindy Cooper, Donna Ayers, Said Pazirandeh, D’Art Phares

Senators Absent: Curtis Stage, Jose Maldonado, Robert Schwartz, Sherrie Loper, Steve Brown, Robert Smazenka, Louis Eguaras

Proxy Holder: Kelly Enos for MiChong Park, Deborah Paulsen for Curtis Stage, Leslie Milke for Louis Zandalasini

Faculty Present: Louise Barbato, Tom Folland, Sheila MacDowell, Jill Biondo, Carole Akl, Verginia Sarkissian, Michael Climo, Rita Grigoryan, Ebru Durkan, Steve Nerud, Paul Kubicki, Bambad Sammii, Cindy Luis

Guests: Danny Villanuena, Monte Perez, Michael Allen

1. Call to Order at 1:40pm – Milke

2. Approval of Agenda – Milke
   Approved Unanimously

3. Approval of Minutes (March, 2014) – Milke
   Approved Unanimously with Corrections (Jordan/Long)

4. Public Address
   Sheila MacDowell
   Sheila shared a flyer on the campus book project for which there will be a celebration on the Quad in front of the Library on May 13th 11:30-2:00pm. 10 classes are reading this book. There is a contest with the rules are on the back of the flyer. Anyone who enters will get a prize. Please come and encourage students to participate.

Margie Long
The Academic Rank Committee is still accepting applications for Academic Rank change through 12:00 noon on Thursday, April 23, 2015, for all new applicants. The forms are posted on-line for easy access for all faculty. Instructions are given on the forms for full-time applicants as well as adjunct applicants. All faculty please turn in the completed application forms with the required documentation to Margie Long, office #12 in the Instructional Building. They will begin the approval process the following week. Late applications will not be processed until the fall meeting.

Jill Biondo
Announced Denim Day on April 29th. Students are encouraged to visit the clothes-line project and attend the screening of “Hunting Ground” which is a documentary about how universities have mishandled rape cases. Showings are 12:15 pm and 6:50 pm in the Campus Center. Jill and Myriam Levy will be there with a sign-in sheet if faculty want to offer extra credit. The movie is open to the public and there will be no ticketing in the parking lots. Everyone is encouraged to go.

Deborah Paulsen
Deborah requested that if anyone speaks at Senate with an announcement, report, or other business that they send her their report or summary of information for the minutes.

5. Officer’s Reports
   A. Treasurer’s Report – Zandalasini
      Academic Senate Account $1,526.71
      Carla Bowman Scholarship Fund $1,759.38
      David Lee Moss Memorial Fund $457.84
      Academic Senate Dues 2014-2015 now due $30.00

      Any faculty interested in serving on the Scholarship Committee please email Louis Zandalasini; they will be reviewing scholarships after spring break. To date, 3 faculty are interested in serving on the committee.

      The Chancellor’s Investiture is this evening; the Ceremony starts promptly at 7:00 pm, reception to follow.

   B. President’s Report- Milke
      Elections- All Senate positions are up for elections including department representation and Adjunct representative. Nomination forms and deadlines will be sent out after Spring Break and due back April 21st, with the elections occurring April 29 and 30th. Anyone interested in assisting the Elections Committee please see Leslie. We could use the help!

      ASCCC- The state Senate Plenary session will be held next week April 9-11. Leslie will bring back the results of the resolutions for our May meeting. Anyone interested to see what is on the docket can go to www.asccc.org and find the resolutions. Faculty are encouraged to think about volunteering for projects of the ASCCC. Leslie can provide you with a link to fill out an application.

      Honor’s Ceremony and Scholarship breakfast- Please attempt to attend these activities in support of our students. They LOVE to see their professors in attendance. Honors Ceremony - April 17, Friday 10:00am in Campus Center. Scholarship Lunch - May 14, Thursday 12:00 noon in Campus Center.

      Affordable Learning Solutions May 7th at 12:15 there will be a presentation. A light lunch will be served so put this on your calendars. It will be directly before the May Senate meeting. We need to aggressively work on helping the students save money on textbooks!

      IEPI- PowerPoint 4/13/2015
      Institutional Effectiveness Partnership Initiative: Framework of Indicators
LAMC College Council Meeting, April 16, 2015

What Is the Institutional Effectiveness Partnership Initiative? It Is:
• Designed to Advance Community Colleges’ Institutional Effectiveness by Drawing on Expertise within the System
• Funded by California Community Colleges Chancellor’s Office
• A Five-Year Grant (Ongoing): December 2014 to June 30, 2019
• Funded $2.5 million per year (from SSSP funds)

What Are the Desired IEPI Outcomes?
• Continue to Advance California Community Colleges as the Most Effective System of Higher Education in the World
• Eliminate Accreditation Sanctions and Audit Findings at the Local College Level
• Expand Access for Our Students and Attainment of their Educational Goals

What Are the Major Components of the IEPI?
• Framework of Indicators
• Professional Development
• Technical Assistance through Partnership Resource Teams (PRTs)
• Advocacy for Systemic and Policy Changes

What Is the Framework of Indicators?
• Is Required by State Legislature
• Draws Heavily on Existing, Publically-Available Data for Year 1
• Was Developed by Advisory Committee Workgroup
• Draws in Part on Input from Fiscal Experts
• Is to Have v1.0 Implemented by June 30, 2015

• Includes:
  – Student Performance and Outcomes
  – Accreditation Status
  – Fiscal Viability
  – Compliance w/State and Federal Programmatic Guidelines

What Indicators Are in the Framework?
Student Outcomes
• Completion – Prepared – Unprepared – Overall
• Remedial Rate – Math – English – ESL
• CTE Completion Rate
  *Course Completion Rate
• Degrees
• Certificates
• Transfers

Accreditation Status
Fiscal Viability
• Salary and Benefits
• FTES
• Annual Operating
Excess/Deficiency
*Fund Balance (set by District)
  • Cash Balance

State and Federal Programmatic Compliance
*Overall Audit Opinion
*Required Goals for Year 1, 4/13/2015

Monitoring Portal College Goal Setting
• Year 1 Requirements:
  – Adopt Indicators Framework (18 Indicators)
  – Set Goals for At Least One Indicator Per Category:
• Student Outcomes: Course Success Rate = 67%
  – LAMC 2013-2014 rate = 66%
  – District average rate in Fall ’13 and Spring ’14 = 67%
  – Goal is to reach District average (AS Taskforce recommendation)
• Accreditation: Accreditation Status = Reaffirmed
• Fiscal Viability: Fund Balance will be set by District
• State and Federal Programmatic Compliance: Overall Audit Opinion = Unmodified (will also be set by District) Goals
• What Happens If We Don’t Achieve Goals?
  – Nothing, as long as the college tried.
  – The most important activities for meaningful impacts on our students’ success have the greatest risk, but are worth trying!

Courage to Teach - Louise Barbato talked about LAMC’s Courage to Teach series with a 3-day retreat June 3-5, 2015 at the Pickwick Retreat Center in Burbank, California. The College plans to invite 25 faculty, 15 of which from LAMC. If you are interested in participating in this transformational retreat, please complete the application and email to Oliva Sanchez at sanchezO@lamission.edu. She will forward the application to the trainers for review. Please submit the application by May 1, 2015. Faculty participating can get a substitute authorized to administer their finals.

1. Old Business
   A. Cooperative Education Discontinuance-President’s Response - Perez
Dr. Perez thanked the Viability Study for their work and for making a recommendation. The final recommendation from the committee is for discontinuance. Dr. Perez has decided to suspend the program for one year. He wants to get together another committee or task force to look at other options. He is concerned that the state and nation is pushing towards internships, experiential practical learning that is connected to academic and CTE education. Closing down the opportunity for learning experience for students may not be the way to go. He wants to research what other colleges and universities are doing across the nation for internships and apprenticeships. He would like to look at Directed Study and service learning models. One of our students recently got a JPL (Jet Propulsion Laboratories) internship and that is how students get jobs.
B. Accreditation News and Update-Enos
Standard teams are busy writing their drafts. The fourth stage drafts are due April 13. A small group of the ASC are meeting with the individual teams, looking at the drafts and giving feedback. The ACCJC Conference is coming up April 24th in San Diego. There will be more information forthcoming after the conference. If you are on a shared governance committee please make sure that your meeting agenda’s and minutes are posted, as they are evidence for the Self-study. If there are reports posted make sure it is not in draft form.

C. Curriculum News and Approvals-Akl

Curriculum Approval Update
The following actions have been taken by the Curriculum Committee at the March 2015 meetings, and are hereby submitted for Senate approval:

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>• English 203 – World Literature I</td>
<td>Update</td>
<td>3-03-15</td>
</tr>
<tr>
<td>• Geography 15 – Physical Geography Laboratory</td>
<td>Update</td>
<td>3-03-15</td>
</tr>
<tr>
<td>• Co Sci 484 – Network Security</td>
<td>New Course</td>
<td>3-03-15</td>
</tr>
<tr>
<td>• TECHTR 342 – Technical Stage Production</td>
<td>Addition of Existing District Course</td>
<td>3-03-15</td>
</tr>
<tr>
<td>• Basic Skills 025CE - Basic Skills in Computers</td>
<td>Update</td>
<td>3-17-15</td>
</tr>
<tr>
<td>• ESL CVCS 001CE - Civics</td>
<td>Update</td>
<td>3-17-15</td>
</tr>
<tr>
<td>• ESL NC 009CE (Non-Credit) – English as a Second Language III</td>
<td>Update</td>
<td>3-17-15</td>
</tr>
<tr>
<td>• AA-T Spanish</td>
<td>New Program</td>
<td>3-17-15</td>
</tr>
</tbody>
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Links to the course outlines from the March meetings can be viewed under Agenda at the following link: [http://www.lamission.edu/curriculum/minutes.aspx](http://www.lamission.edu/curriculum/minutes.aspx)

Curriculum is working to finish up all the noncredit courses so they are all up to date. There is one last round of courses coming in to next the Curriculum meeting, and that will be the last bunch. They include a new GED course. There are two ADTs in progress the BIOLOGY AS-T and the ELEMENTARY TEACHER EDUCATION AA-T.

There was a discussion about newly adopted Credit By Exam policy. There is a document posted under Curriculum Resources with information about this. The document is titled "Awarding Credit Where Credit Is Due".

The timeline for COR submission to Curriculum was sent to Mission Weekly and presented to EPC and Council of Instruction.

Moved to Affirm (Long/Silver)

D. Commencement-Milke/Long
Commencement is June 9th. Our speaker is Tony Cardenas. They are looking for faculty ushers and marshals. Usually faculty that are retiring are the grand marshals. The next commencement meeting is April 22. The new sound equipment purchased by the Athletic Department will be used this year. Rental risers for the choir are being looked into.
2. **New Business**
   A. **Affordable Textbook Options**-Villanueva

Danny thanked the faculty in helping students over some issues this past week and a half.

Danny is the liaison between the bookstores at the nine campuses. He meets with the bookstores monthly and has a conference call with them weekly. The bookstores carry a lot of inventory, which ties up college cash. Books have a life-cycle and prices are increasing. Students first choice is that they go to amazon.com or a local publishing company. There will be a vendor here next month and we will be doing a Request for Proposal to explore the possibility to reduce the prices and doing more sales on-line. LACCD wants to leverage all nine bookstores to give us more buying power. It will be a system for students to see what a book costs from LAMC verse amazon.com, to see how we compete.

LAMC will be carrying fewer inventories and over a period of time phase out actual books here on campus and everything would be done on-line. LAMC will have to train the students to order the books sooner. Danny wants to involve faculty in the process. All suggestions will be welcome. There will be development of the RFP and an interview panel. Space in the bookstore would be freed up for other considerations, such as services and access for students.

3. **Reports of Senate and College Committee Meetings**
   A. **Budget and Planning Committee** – Sparfeld

The deficit projection is now at $490,000. The committee talked about membership and enrollment strategies including long range planning, such as posting the schedule sooner and late start classes to meet specific demands.

   B. **Educational Planning Committee** – Phares

EPC reviewed the Mission Statement and proposed changes to College Council. They conducted comprehensive Program Reviews for Professional Studies, Physical Sciences, Life Sciences, and Distance Education and continue to plan the update of the Educational Master Plan.

   C. **Professional and Staff Development Committee** – Samii

PSDC has been meeting to try and come up with a coordinated staff development program and will implement monthly meetings at the district level. Flex hours will be reset back to zero this year on July 1st, as faculty are not allowed to bank hours anymore. June 12th is the last day to submit flex hours. Faculty paychecks will be deducted for the outstanding flex hours if they do not submit hours. If faculty generate flex hours during the last two weeks of June and were deducted money, it can be credited back.

   D. **LOAC** – Flood

Pat Flood talked about how SLOs are more than statistical reporting; we talk about both quantitate and qualitative information for improvement. The college just completed a report for the ACCJC, of course there were quantitative questions, but then there were text boxes for SLOs that had to do with curriculum and improvements implemented, which included internships and prerequisites. The dialog around assessments has really helped to improve the quality of our classes and programs.
LOAC will be doing roll-up assessments for ILOs. For Written Communication there are 178 assessments to feed into the roll-up. A sample of the assessments will be reviewed and a set of guiding questions answered.

Sheila MacDowell has organized an ILO assessment for Information Competency. After Spring Break, student survey packets will be in the mailboxes of faculty that are being asked to participate. There are two parts to the assessment--one is the survey and the other involves using an information competency rubric to evaluate one of the existing class assignments. There will be instructions included the packet. Participation is appreciated.

D. Technology- Yamada
No report

E. Facilities Planning- Paulsen
Measure J Update:
Media Arts Building: Plan for structural repairs must be approved by DSA.
Campus Center: Partitions are being worked on in the Campus Center. Two bathrooms are under construction.
Campus Services: Issues being addressed with proposals.
Remodeling of Old Foods Lab: In design process.

The committee revisited the discussion to Change Name of Servery to Mission Cafe and Grille and Executive Dining Room to Tataviam Bistro. Naming Rooms must follow LACCD Board Rules Culinary Department will provide additional information to the FPC in written format explaining the justification behind the name change, the history behind the Tataviam Native American Tribe, possible cost, and other pertinent information.
Review of College Mission Statement: FPC approves mission statement as is.

Adjourn: 3:00pm

Academic Senate Secretary: Deborah Paulsen