Executive Members Present: Leslie Milke, Madelline Hernandez, Gina Ladinsky, Louis Zandalasini, Kelly Enos, Angela Echeverri, Curt Riesberg, Mi Chong Park, and Pat Flood

Senators Present: Janice Silver, Guillermo Aviles-Rodriguez, Jose Maldonado, Sherrie Loper, Robert Schwartz, Gary Prostak, Margie Long, Jolie Scheib, Cindy Cooper, Marie Zaiens, Donna Ayers, Steve Brown, Robert Smazenka, Said Pazirandeh, Louis Eguaras, and D’Art Phares

Senators Absent: David Jordan, Monica Moreno, Linda Marie Avalos, Lilamani DeSilva, and Jose Ramirez

Faculty Present: Veronica Cox, Sheila MacDowell, Joyce Woodmansee, Cindy Luis, and Diana Bonilla

Proxy Holder: Guillermo Aviles-Rodriguez for Tobin Sparfeld

Guests: Vice-President Michael Allen

I. Call to Order: President Milke called the meeting to order at 1:40 pm.

II. Approval of the Agenda: Motion to approve by Milke carried unanimously (Long/Phares)

III. Officer Reports

A. President’s Report – Milke

Positions on the various committees were discussed. It was pointed out that vacancies must be filled ASAP.

B. Treasurer’s Report – Zandalasini

- Faculty Senate Checking Account $1,455.14
- Carla Bowman Scholarship $2635.47
- David Lee Moss Scholarship $457.84

Faculty dues are $25 and are currently due. Please make checks payable to LAMC Academic Senate. The Scholarship Committee will meet next month. All are invited to be on the committee.

IV. Approval of Minutes: Sept. 5th minutes approved (Silver/Long)

V. Public Address:

Sheila MacDowell: New Research Guides were introduced that includes Subject Specific Research Guides that include thematic content course specific research links for English, Child Development, Health and others. Contact Sheila if you would like a Research Guide for your courses.

VI. Action Items:
A. Approval of Curriculum Committee Recommendations – Pazirandeh

The following actions have been taken by the Curriculum Committee at the October, 2013 meetings, and are hereby submitted for Senate approval:

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>· Dev Com 36, 36A, 36B Reading II: Comprehension and Related Skills</td>
<td>Course Update (Prerequisite change)</td>
<td>10-15-13</td>
</tr>
<tr>
<td>· Geography 2 Cultural Elements of Geography</td>
<td>Course Update</td>
<td>10-15-13</td>
</tr>
</tbody>
</table>

The course outlines for the October 2013 meetings can be viewed at the following links:
http://www.lamission.edu/enrollment/c/101513.htm

Call for approval carried unanimously

B. Approval of Resolution

Los Angeles Mission College Academic Senate Resolution:

Whereas, the faculty at Los Angeles Mission College recognize the necessity and importance of professionalism and appropriate collegial conduct in all aspects of working in an academic institution;

Whereas, the students of Los Angeles Mission College are entitled to and benefit from a learning environment that values a broad education in a positive collegial environment; and

Whereas the ACCJC, based on their last site visit to Los Angeles Mission College, recommended that the college focuses its attention and activities toward improving campus collegiality;

Resolved, that the Academic Senate of Los Angeles Mission College reaffirm its support and commitment to adhering to the established college code of conduct of Los Angeles Mission College.

Motion to reaffirm the college code of conduct carried unanimously (Long/ Prostak)

VII. New Business
A. Program Review – Phares

Screens are open until November 22 and will need to be completed by then.

B. Enrollment Update – VP Allen

For winter all 38 sections have filled. The goal is to hit 6% growth. A suggestion for retention is to send the syllabi to students. This will allow students to begin reading during the break. Or students can decide that the class is too hard, so they can drop and the seat can be filled by someone who can succeed. College has started a real recruitment by hiring a consultant, included is outreach and collaboration with the high schools. The catalogue is being updated as it is currently out of compliance.

C. Strengthening Student Success- Luis, Bonilla, Zaiens

They presented their fall kickoff and announced that “Habits of Mind” will be held here. Info on the conference they attended was given and will be posted on the website.
VIII. Old Business

A. Elections Committee- Results of Senate Constitution/Bylaws Revision – Eguaras
The updated constitution/bylaws were approved: 25 yes and one 1 no. Replacement for the Child Development Senator position was filled by Lilamani De Silva. Jose Ramirez is the new senator for EOP&S.

B. Committee Membership – Milke
Openings need to be filled immediately. Please email Leslie as soon as you can with your preferences.

C. Brown Bag Lunch – Milke
The next meeting is on Nov. 19 at 12 noon in the Arroyo Dining room. Bring your lunch and join the discussion.

D. Faculty Prioritization Committee – Silver
Please get your requests in ASAP.

IX. Reports of Senate and College Committee Meetings

A. Educational Planning Committee – Phares
The committee is working on a comprehensive for program review.

B. Budget and Planning – Sparfeld
No report.

C. Facilities Planning Committee – Maldonado
The committee met last Monday, but there was no quorum. The discussion included: smoking, shades, catering in the math and science center, and bulletin board issues. LRC 208 is being converted to a faculty training center

D. Professional Staff and Development Committee – Climo
No report. All information is posted on the website.

E. Accreditation Steering Committee – Hernandez
The ASC met in October and spent the meeting reviewing progress on EACH of the Actionable Improvement Plans and EACH of the Recommendations. There are a couple that we will be following closely, but most are progressing well.
ASC is working on putting a writing team together that will be formed from ASC. The idea is that the teams that have been established for each of the AIPs and Recommendations will provide a draft, then work with the division Vice President and submit their final draft with evidence to the writing team. The writing team will be expected to put it all together for the final follow-up report. Originally it was expected that Dr. Lee would be writing the final draft, but the college felt that his services were put to better use helping with gap analysis, consultation and assisting with prioritization of needs (especially within the area of data and research).
F. LOAC – Flood
The Learning Outcomes and Assessment Committee had met and had reps from every dept. The discussion focused on how to best provide feedback on SLO results. Pat gave a report on the ongoing process and future plans.

Upcoming Events for your Calenders

Thursday, November 7-9 ASCCC Plenary Session – Irvine, Ca
Tuesday November 19 – Brown Bag Lunch- Faculty Dining Room, CAI
Monday November 18-Deadline for New Faculty Position Requests-Due to Mike Fenton
Thursday November 21-Honor’s Ceremony-Campus Center 5:00 – Faculty encouraged to attend!
Friday November 22-Program Review-Screens Close
Monday December 3 – Holiday Party!

Meeting was adjourned at 3:02 pm.
Respectfully submitted by Gina Ladinsky, Secretary