Executive Members Present: Leslie Milke, Madelline Hernandez, Gina Ladinsky, Louis Zandalasini, Kelly Enos, Curt Riesberg, Pat Flood, Mi Chong Park, and Angela Echeverri

Senators Present: Tobin Sparfeld, Janice Silver, Guillermo Aviles-Rodriguez, Nancy Smith, Patricia Rodriguez, Sherrie Loper, Gary Prostak, Margie Long, Jolie Scheib, Marie Zaiens, Donna Ayers, Said Pazirandeh, Robert Smazenka Louis Eguaras, and D’Art Phares

Senators Absent: Jose Maldonado, Monica Moreno, Robert Schwartz, Cindy Cooper (on sabbatical), Linda Marie Avalos, , and Stephen Brown David Jordan,

Faculty Present: Jason Bordbar, Tom Folland, Myriam Levy, Jill Biondo, Chris Williams, Cindy Luis, Michael Climo, Jessie Sanchez, Carole Aki

Proxy Holder: Angela Echeverri for Stephen Brown

Guests: President Monte Perez

I. Call to Order: President Milke called the meeting to order at 1:39 pm.

II. Approval of the Agenda: Motion to approve by Milke carried unanimously (Sparfeld/Long)

III. Officer Reports

A. President’s Report – Milke

B. Treasurer’s Report-Zandalasini

- Faculty Senate Checking Account $1,631.45
- Carla Bowman Scholarship $2,679.21
- David Lee Moss Scholarship $457.84

- Faculty dues are $25 and are currently due. Please make checks payable to LAMC Academic Senate.

IV. April Minutes approved with corrections (Long/Silver)

V. Public Address:

Jesse Sanchez: Made an announcement regarding catering events requests.

Kelly Enos: Announced his upcoming curriculum workshops to assist with ECD’s
Nancy Smith: Introduced herself as the new adjunct senate representative.

Motion by Milke to move up Accreditation Report carried (Long)

VI. Action Items
A. Distant Education Plan – Jordan/Bernal
   EPC has approved the Distance Education Plan and is now before the Senate for its approval. The link for the content of the plan is: 2014-2017 LAMC DE PLAN
   Motion to approve the plan by Milke carried unanimously (Hernandez)
B. Program Review Viability – Hernandez
   Copies of the Program Viability Review Process, signed by the College President, the Academic Senate President, and the AFT Chapter President (Article 17, & A.2 AFT Faculty Guild Collective Bargaining Agreement), shall be on file in the Office of Academic Affairs and the Office of the Academic Senate.
   Milke’s motion to approve carried unanimously (Long)

Old Business
A. Accreditation Update – Hernandez/Perez
   The college did well on 9 recommendations of the 14 have been met. They want more on PLOs. The other ones had to due with staffing issues. Comprehensive program review for student services this year is required. An updated report will be giving in May.
   Hernandez added that we need to institutionalize the standards that were updated. Hernandez thanked everyone for helping with accreditation. She also thanked administrators. Hernandez also stated that a master calendar will be set this summer. President Milke thanked Madelline for her hard work.

B. Commencement Update –Long/Milke
   Meeting was held Wednesday, April 30, 2014. Specific dates for duties to be completed were determined. Subcommittees were selected and duties allocated to each sub-committee. It was an active, productive meeting.

   Graduates will not wear hoods or collars for the graduates. Diploma covers were eliminated due to expense and research is being done for a certificate to be given in place of the empty diploma covers.

   Names of the graduates will be on a roll on our reader board and the tvs throughout the campus. We also will have a video explaining the process for graduation to all graduates. The website for all graduation information is up and running. An email will be sent to all graduates to keep checking this source for more information on this celebratory rite of passage! The website address is http://www.lamission.edu/students/graduation/

   Reminder—All caps and gown may be rented at our bookstore for $10.
The committee needs two volunteers for Staff Marshalls. An email will follow shortly.

**C. Curriculum Approval**- Pazirandeh

The District Curriculum Committee approved the LACCD GE plan originally proposed and has forwarded to DAS for review and approval.

The following actions have been taken by the Curriculum Committee at the April 1, 2014 meeting, and are hereby submitted for Senate approval:

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>Cinema 3  <em>History of Motion Pictures</em></td>
<td>Update</td>
<td>4-1-14</td>
</tr>
<tr>
<td>Management 13  <em>Small Business Entrepreneurship</em></td>
<td>Update</td>
<td>4-1-14</td>
</tr>
</tbody>
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The course outlines for the April 1st, 2014 meeting can be viewed at the following link:

http://www.lamission.edu/enrollment/c/1.html

Approved unanimously

**IX. Reports of Senate and College Committee Meetings**

**A. Budget and Planning** – Sparfeld

No report

**C. Educational Planning Committee** – Phares

EPC continues to review comprehensive program reviews, looking at Cooperative Education this month. The committee also finished its review of, and voted to approve, the drafts of the Distance Education plan and of the new Viability Process.

**D. Facilities Planning Committee** –

No report

**E. Professional Staff and Development Committee** – Climo/Gomez

On May 5, Cinco De Mayo, there will be a nice Mexican food lunch, music, and entertainment from 12-1pm. The Party Game and Career Exploration will take place from 1-2pm. There will be a STEM Presentation, games, and fun activities from 2-4pm. All activities will take place in the Campus Center.

If you are unable to attend the afternoon program, you are welcome to join us from 5-5:45pm. There will be a great Mexican dinner, music, and entertainment. The Party Game and Career Exploration will take place from 5:45-6:45pm. From 7-10pm, there will be a presentation and excellent film on Cinco De Mayo.
E. LOAC – Flood

1. The assessment retreat is back on schedule for Friday, May 2. The emphasis will be on doing roll-up program assessments.

2. On April 21, LOAC met with the Program Review Oversight Committee for the purpose of developing joint recommendations (e.g., via a series of joint meetings) for the creation of a structure and process that will more strongly integrate SLO assessments and student learning improvements with institutional planning and resource allocations. It was a very productive meeting. We are meeting together again on Monday, May 5.

3. In preparation for our accreditation visit last Thursday, a Master Schedule for PLO assessments was created and posted along with a Service Area Outcome Master Schedule for Student Services and Administrative Services.

4. ILO assessment changes have been made in the online SLO system. Now when a faculty member creates a new assessment or modifies an existing assessment, he/she is required to select at least one of the ILOs that are assigned to the SLO during assessment. This will enable us to more easily do roll-up assessments.

5. The accreditation visit went well and the evaluator who interviewed us about our response to Rec. 2 seemed satisfied that we had sufficient evidence that we had closed the loop.” It will be particularly important this semester that the follow-up textboxes about previous assessments (see attachment) be filled in. Nick Minassian has prepared a report of all of these, which I will be sending out to the chairs.

6. A chart illustrating the accelerated progress of the academic department’s SLO Assessments was distributed.

    Meeting was adjourned at 2:53 pm.

    Respectfully submitted by Gina Ladinsky, Secretary