Executive Members Present: Angela Echeverri, David Pardess, Louis Zandalasini, Gina Ladinsky, and Deborah Paulsen, Leslie Milke, and Pat Flood

Executive Members Absent: Mike Climo and Mark Pursley


Voting Members Absent: Lilamani de Silva, Kelly Enos, David Jordan, Margie Long, Monica Moreno Jose Luis Ramirez, Rudy Garcia, and John Morales

Proxy Holders: Madelline Hernandez for Kelly Enos, Gloria Daims for Lilamani de Silva

Faculty Present: Sandy Thomsen, Richard Rains, Gloria Daims, Guillermo Aviles-Rodriquez, Carole Akl, Steve Nerud, Yolie Ramil, Robbin Jefferies, Joe Cascione, Tobin Sparfeld, Marie Zaiens, Chris Williams, D’Art Phares, Gary Prostak, and Tigran Mkrtchyan

1. Call to Order: President Echeverri called the meeting to order at 1:38 pm.

II. Approval of Minutes: The May 2011 minutes were approved. (Milke/Levy)

A. President’s Report

III. Officers Reports

1. Administrative and Faculty Hiring at LAMC:
   • LAMC Vice President of Academic Affairs: Yesterday June 1, 2011 Vice President Alma Johnson-Hawkins announced her resignation effective June 30, 2011. Her departure was unexpected by many of us and will have a profound impact on accreditation, shared governance, and the future direction of the college.
   • Faculty Hiring: Former President Burke-Kelly agreed to hire five faculty members for 2011-12. Three in Math, one in general counseling, and one in English. The English department declined to hire the probationary faculty. The Academic Senate Executive Board met with President Perez to last week to discuss how to handle this unusual situation. We agreed that the Faculty Hiring Prioritization Committee would reprioritize the remaining positions after taking into account recent developments on campus. The FHPC met last Friday and developed a revised list for consideration today.

2. Budget Crisis: The budget situation for community colleges in California is still pretty fluid. It seems likely that the worst case scenario (15%+ cuts) will not materialize. We will probably face cuts somewhere between 5 and 10%. Recent budget simulations by the Community College League make the following projections for LAMC:
<table>
<thead>
<tr>
<th></th>
<th>Headcount 2009-10</th>
<th>Scenario A</th>
<th>Scenario B</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tax Extensions &amp; Prop 98</td>
<td>Estimated lost headcount</td>
<td>All-cuts budget/Prop 98 Suspension</td>
</tr>
<tr>
<td>LA Mission</td>
<td>17,769</td>
<td>-943</td>
<td>-1,541</td>
</tr>
</tbody>
</table>

Source: [http://www.ccleague.net/districtimpact2.php?id=27](http://www.ccleague.net/districtimpact2.php?id=27)

3. **DAS Report:** The last DAS meeting took place at Valley College on 5/12/11.

**Approval of DAS Constitutional Change:** The DAS constitutional change approved on 3/10/11 was ratified at a majority of the local campuses:

>The Constitution of the District Academic Senate of the Los Angeles Community College shall be amended to change Article 4 to:

>Officers of the District Academic Senate will include: President, Immediate Past President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and Parliamentarian. Officers shall serve two-year terms.

Officer elections took place and the elected individuals for 2011-2013 are:

- **President:** David Beaulieu (East)
- **1st Vice President:** Kathleen Bimber (City)
- **2nd Vice President:** Don Gauthier (Valley)
- **Treasurer:** Alex Immerblum (East)
- **Secretary:** Angela Echeverri (Mission)

The next DAS meeting will be in September, date and time to be announced.

**B. Treasurer’s Report** - Zandalasini

- Faculty Senate Checking Account $1428.47
- Carla Bowman Scholarship $3387.48
- David Lee Moss Scholarship $357.48

Faculty dues are $25 and are currently due. Please give your payment to Louis. Make checks out to LAMC Academic Senate. Cash is also accepted. Donations are tax deductible.

**IV. Public Address:** No public address

**V. Committee Reports**

**A. Curriculum Committee** - Pazirandeh:
The following actions have been taken by the Curriculum Committee during May 2011, and are hereby submitted for Senate approval:

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA – History</td>
<td>New Program</td>
<td>5-3-11</td>
</tr>
<tr>
<td>AA – Sociology</td>
<td>New Program</td>
<td>5-3-11</td>
</tr>
<tr>
<td>Marketing 22</td>
<td>New Course</td>
<td>5-3-11</td>
</tr>
<tr>
<td>Physical Education 100</td>
<td>New Course</td>
<td>5-3-11</td>
</tr>
<tr>
<td>Child Development 22</td>
<td>Update</td>
<td>5-3-11</td>
</tr>
<tr>
<td>Political Science 5</td>
<td>Update</td>
<td>5-3-11</td>
</tr>
<tr>
<td>Political Science 7</td>
<td>Update</td>
<td>5-3-11</td>
</tr>
<tr>
<td>AA –T Mathematics</td>
<td>New Program</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Certificate – Computer Science-Microcomputer Programming</td>
<td>Program Change</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Certificate – Computer Science-Microcomputer Applications Management</td>
<td>Program Change</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Business 172</td>
<td>New Course</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Business 173</td>
<td>New Course</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Music 141</td>
<td>Addition of a District Course</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Child Development 62</td>
<td>Update</td>
<td>5-17-11</td>
</tr>
<tr>
<td>CAOT 85</td>
<td>Update</td>
<td>5-17-11</td>
</tr>
<tr>
<td>History 11</td>
<td>Update</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Computer Science 401</td>
<td>Update</td>
<td>5-17-11</td>
</tr>
<tr>
<td>Computer Science 433 &amp; 472</td>
<td>Archive</td>
<td>5-17-11</td>
</tr>
<tr>
<td>English 85, 86 &amp; 87</td>
<td>Archive</td>
<td>5-17-11</td>
</tr>
</tbody>
</table>

The course outlines for the May meetings can be viewed at the following links:

http://www.lamission.edu/enrollment/c/c050311.htm

http://www.lamission.edu/enrollment/c/1.html

B. Distance Education: Jordan – No report
B. District Academic Senate - Echeverri: See President’s Report.

C. Educational Planning Committee - Silver

EPC Meetings held May 2\textsuperscript{nd}, 16\textsuperscript{th}, 2011

Summary of Agenda Items Discussed:

- Educational Master Plan is in final stage of formatting and will be forwarded to Academic Affairs by Friday, May 20\textsuperscript{th} for posting.
- Strategic Enrollment Management has prepared a SEM plan which will be distributed at the June meeting.
- The Curriculum Committee distributed a format for reporting catalog curriculum status to departments. Discussion will begin to determine strategies for policy regarding outdated coursework.
- Comprehensive Program Review was conducted for the Child Development Department at the May 2\textsuperscript{nd} meeting.
- EPC is continuing its discussion regarding the relationship between EPC and the Academic Senate. Members are reviewing existing documents and EPC charter.
- Membership on the committee was reported in light of those who will be terming out this semester. The need for a succession plan for the chair position was discussed.
- The committee conducted our annual self-evaluation as required by the Shared Governance Task Force. Several important accomplishment were recognized as well as goals being identified for the 2011-12 year.

D. Education Master Plan – Phares:

The plan was approved and has been filed in Academic Affairs.

E. Budget and Planning – Milke:

The committee created a task force that is focused on revenue producing ideas to meet with various groups to bring money to the campus.

F. College Council – Milke: No report

G. Faculty Hiring Prioritization Committee: Prostak/Brown

After meeting with the Senate Executive Board, President Perez asked the FHPC committee to reconvene to reprioritize the list in order to replace the English position that was declined by the English Department chair. The committee met and re-ranked the remaining positions, after which ESL was ranked first, followed by Food Service Management. Committee Chair Prostak recused himself from the discussions on ESL, since that is his discipline. The committee felt ESL was the most appropriate replacement for the English position, since both disciplines share equivalent coursework.
A discussion ensued regarding the rationale for English declining the position, since this has never occurred before. Faculty asked how a chair can make a decision to override the recommendation of the FHPC and senate. Echeverri explained that the original requests for English and Speech were re-examined and they were both for limited contract positions. Therefore these positions should not have been prioritized by the FHPC in the first place, because limited contract requests are typically not handled by the committee. The committee didn’t know how to deal with the requests and put them on the prioritization list with the other positions. It was pointed out that a full time position had never been declined by a chair and that the best interests of the college and the students need to be considered.

Some faculty stated that, the chair should not be able to decline the position the senate recommends a hire. After the Senate E-Board met with President Perez, the consensus was that if the original request had been for a permanent position, the hire would have moved forward in spite of the chair’s objections. However, since the English request was for a limited hire, the senate concurred with the president’s request to reopen the prioritization list.

Faculty asked for clarification of the process for requesting a limited contract faculty positions. Echeverri responded that limited positions are usually requested on a short-term or emergency basis usually when sabbaticals, medical leaves, retirements, and resignations create a vacancy in a discipline.

**H. Student Learning Outcomes and Assessment – Flood**

Flood hopes that everyone will be involved in the discussions of analyzing the learning outcomes to assess how learning can be improved for our courses and our programs. It’s an important part of accreditation and self evaluation. Departments need to meet to discuss student learning outcomes, and it’s important that efforts are documented. By September all departments will need to have a plan in place as to what we are going to do to meet the fall 2012 deadline of having 100% of our programs and courses assessed. Flood asked that everyone get the screen assessments posted. That’s the only documentation that is available and will be used in the report.

After her SLO report, Flood commented on the unexpected and abrupt resignation of Vice-President Alma Johnson-Hawkins. Many faculty members described the vital role of Vice President Johnson-Hawkins has had in stabilizing the campus since she arrived at LAMC. She came to Mission in 2006 along with an intervention team from East Los Angeles College headed by President Ernest Moreno. An extended discussion ensued about the consequences of her resignation. The consensus was that her departure would have a profoundly negative impact on accreditation, academic programs, shared governance and the campus climate. Faculty wanted to know what caused her to resign just 30 days after a new president started his tenure at Mission. Some expressed their opinion that Johnson-Hawkins and other administrators have been targeted by a small group of individuals on campus. Echeverri reported that she had tried to communicate with the vice president before today’s senate meeting, but had not been able to discuss the matter with her or the president. Members of the senate agreed that at the conclusion of the meeting, they would go over to President Perez’s office to ask for an explanation surrounding the facts of her resignation.
I. Essential Skills Committee – Prostak:
The committee met on May 18. Daryl Kinney from 3CSN spoke about successful accelerated programs in English and Math. Her powerpoint included information from model programs at Chabot College and data regarding eliminating “exit points” in basic skills course sequences. Daryl will send her powerpoint so it can be posted on the ESC website.

In her Title V update, Susan Rhi-Klinert announced that Reading Plus will be purchased for the Learning Center with 40 licenses for six years. Tutors will be trained on the software over the summer, and the program will be available for summer classes.

The revision of the EDU-6 course outline is still in draft form and still in progress.

The committee reviewed three requests for BSI funding:

1) President’s Office/Academic Senate to fund Summer Bridge 2011
2) Teacher Prep Program/Urban Teacher Fellowship: tutoring for summer boot camp in math
3) Basic Skills Literacy Lab: Reading tutor

All three proposals were returned to the originators for revision and/or clarification, and a special meeting was scheduled for June 1 to review them again.

The committee met yesterday (June 1) to review the three May 18 proposals.

All three were approved as modified.

This was our final meeting for the academic year. The next meeting will be Wednesday, September 21, at 3:00 pm.

J. Commencement Committee: Pardess:
The committee is meeting today to finalize everything. It may rain over the weekend, but the weather looks clear for Tuesday. Echeverri reminded everyone to get his/her cap and gown. Zandalasini added that there will be a pre-commencement reception at 4:00 pm. After the graduation, there will be an after-glow reception in the Arroyo Room (also known as faculty dining room) in the new Culinary Institute Building.

VI. Old Business:
A. Recommendations from Faculty Hiring Prioritization Committee:
Prostak/Fenton/Brown: See committee report above.

B. Curriculum Apporval – Pazirandeh - Approved unanimously

C. Art Display Policy: Paulsen
There will not be a vote by the senate, but the art department will keep a policy for art displays as an open door policy. Echeverri stated that a public arts committee will be put together to determine a budget for art displays that is comprehensive to include landscaping. If you are interested in serving on this committee, let Echeverri know.

D. Flex Proposal: Climo: Withdrawn

E. Committee Appointments: Echeverri
   i. Shared Governance Committees
   ii. Accreditation Standard Committees
   iii. Academic Senate Committees
   Echeverri will send out an email over the summer to request senate members to fill various committee positions that have become vacant, including membership for accreditation.

VII. New Business: None

Announcements

Commencement Ceremony: Please join us on Tuesday, June 7 for our 36th annual commencement ceremony. The Academic Senate will be hosting a pre-commencement reception in Campus Center 1 and 2 at 4:00 pm. The after-glow reception will be held in the new Culinary Institute Building. For more information contact Louis Zandalasini.

The meeting was adjourned at 2:30 pm.

Respectfully submitted by Gina Ladinsky, Secretary.