Executive Members Present: Leslie Milke, Madelline Hernandez, Gina Ladinsky, Louis Zandalasini, Kelly Enos, Pat Flood, Mi Chong Park, and Angela Echeverri

Executive Member Absent: Curt Riesberg


Senators Absent: Jose Maldonado, Monica Moreno, Robert Schwartz, Cindy Cooper (on sabbatical), Robert Smazenka, and Stephen Brown

Faculty Present: Jason Bordbar, Jesus S. Sanchez, Cindy Luis, Bamdad Samii, Tom Folland, Jill Biondo, Myriam Levy, Deborah Paulsen, Aleida Gomez, Michael Climo, Diana Bonilla, and Carol Akl

Proxy Holder: Carol Akl for Robert Smazenka

Guests: Dean Darlene Montes, Dean Cathy Brinkman, Maria Granados, Patrick McGarry, and Samatha Jaffray

I. Call to Order: President Milke called the meeting to order at 1:43 pm.

II. Approval of the Agenda: Motion to approve by Milke with a correction to add the Accreditation Report under Old Business carried unanimously (Phares /Long)

III. Officer Reports

A. President’s Report – Milke

1. Faculty Hiring: The President has approved the following hires for 2014 Math, English, Child Development, Library, and General Counseling. There are four faculty hires currently underway which are holdovers from the 2013-14 cycle. They are CSIT, Culinary Arts, Developmental Communications and Family and Consumer Studies. We will need to get the new hire committees constituted very quickly and will need the help and expertise from full time faculty to serve on these committees.

2. Peer Mediation Training: The college is undertaking the establishment of peer mediators. This involves training for individuals who will be selected from an application process. The applications will be disseminated in the next couple of days. The training is being paid for by the district office and is a strategy to help maintain a collegial college environment and provide faculty and staff training on conflict resolution.
3. **Board Rule Change (BR 8600)** - The district office in consultation with college constituencies are making revisions to BR 8600. These revisions are necessary to bring the board rule in compliance to Title V. The DAS is asking us to share with our local senates for review. If you have any comments or proposals for change please let me know as soon as possible.

4. **Eagle’s Nest (Faculty Resource Center)** Now open! A schedule of workshops will be published and email to faculty. LRC 208. Our next Brown Bag luncheon will be held in the Eagle’s Nest (April 22nd at noon)

**B. Treasurer’s Report - Zandalasini**

- Faculty Senate Checking Account $1,606.45
- Carla Bowman Scholarship $2671.76
- David Lee Moss Scholarship $457.84

- **Faculty dues are $25 and are currently due. Please make checks payable to LAMC Academic Senate.** A mini-spreadsheet will be created showing a payment list.
- The Scholarship deadline is March 7, 2014. If you are interested in working on the Scholarship Committee, please contact Zandalasini.

**C. DAS Report - Echeverri**

**Discipline Day:** This event took place at LA Valley College on Friday 2/28/14. The event’s primary goal was to allow discipline committees to discuss and reach a consensus on college level attributes: hours of instruction (lecture/lab), levels below transfer (for English, ESL, and Math), and repeatability. Committees also drafted common course descriptions for the new Student Information System.

**Course Outline of Record:** DCC is reviewing the Course Outline of Record and its required elements. The CORs at several of our campuses include additional information that is not required in this document. The consensus is that the COR needs to be simplified since it is cumbersome for faculty to complete and most universities our students transfer to do not want the additional information.

**Learning Management System (LMS):** The LMS task force has completed a report on the feasibility of adopting a single LMS throughout the district. They have determined that there are no obstacles to adopting a single LMS, but have not made a recommendation to adopt a specific platform. The Board is interested in moving toward a single platform to save money and make it easier for LACCD students to access online content throughout the district. Any change would probably not take place for a year or two, because the state is also considering different LMS platforms.

**Board Rule 8600:** The Board Rule on Student Success and Support is being revised and changes have been discussed by the DAS. This Board Rule specifies student responsibilities, how registration priority is determined, and limitations on enrollment. The interim Vice Chancellor of Institutional Effectiveness and Educational Programs Bobbi Kimble is bringing the proposed changes to the Board for approval in April or May.
**DAS Constitution Review**: Revisions to the DAS constitution have been approved by the DAS and will be sent to the campuses for ratification. The election will be conducted online and ratified by the local senate presidents.

**State Senate Bill 850**: This bill calls for a pilot study to allow community colleges to offer a Bachelor of Science in selected disciplines where there is an unmet need at a higher level (CSU, UC, etc). Pasadena Community College wants to be the first to offer a BS in Nursing in the state. The LACCD Board of Trustees Legislative Committee passed a resolution in support of this proposal and agreed to explore the possibility of doing the same. Pasadena is asking the support of the local senates for this. West is considering offering a BS in Dental Hygiene. They would like local senates to express support for these efforts.

**IV. March Minutes approved with corrections** (Long/Phares)

**Public Address:**

**Jesse Sanchez**: The CAI students have been working very hard with the organic garden, including revamping the planters. On April 17th the Grand Opening of the organic garden along with a raw, vegan Mexican cuisine will be served from 11-2 complete with desserts and beverages for $15. All are welcome.

**Maria Granados**: A Mental Health Awareness symposium will be held on April 15th. This is a symposium on mental health assistance. Faculty, staff and students are welcome. There will be workshops and culinary arts will supply lunch. There will be breakout sessions in the afternoons. Flex credit is available. All are welcome.

**VI. Old Business**

**A. Election Committee (Senate Adjunct Rep Election Process Update)** - Biondo/Eguaras

The committee is still waiting for nominations. The deadline is today.

**B. Commencement Update** –Long/Milke

- Mission College Commencement is scheduled for June 10, in the Campus Quad at 5:00 pm.
- The committee met on March 5 and 26. Ludi Villegas-Vidal was selected as co-chair of the Commencement Committee and Diana Bonilla volunteered to be the notetaker. Assignments were made for the Emcee and four announcers to call graduate names.
- Updates for our Faculty Grand Marshals -- Sandy Thomsen and Susan Polk, both of whom are retiring in June, were asked if they would be our Co-Grand Marshals. Each agreed they would accept the honor of being our 2014 Grand Marshals. Letters of invitation will be sent to each of our Grand Marshals inviting them to officially participate in the 2014 Commencement.
- We are working on getting donations for risers and speakers for the college. Veronica Diaz-Cooper is spearheading both of these tasks.
• Planning for determining final deadlines for assignments will be determined at our next meeting which is April 16.
• Faculty robes, collars, and hats are for rent for $10 from our bookstore. We encourage all faculty to participate in this wonderful rite of passage for our students.
• It was suggested that the Sheriff’s Department Color Guard participate in posting the colors at the start of our Commencement ceremony. I said I would bring that to the next committee meeting which is April 16, 2014. I spoke with Deputy Brown who said there would be possibly 4 people who would post the colors. I also invited Deputy Brown to our next Commencement meeting which is scheduled for 1:00 pm in the CAI conference room on April 16, 2014.

C. Curriculum Approval-Pazirandeh
The following actions have been taken by the Curriculum Committee at the February 18, March 4, and March 18, 2014 meetings, and are hereby submitted for Senate approval:

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co Sci 411 Cyber Security I</td>
<td>New Course</td>
<td>2-18-14</td>
</tr>
<tr>
<td>English 101 College Reading and Composition I</td>
<td>C-ID update</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Child Dev 38 Administration &amp; Supervision of Early Childhood Programs I</td>
<td>Update (prereq change)</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Child Dev 2 Early Childhood: Principles and Practices</td>
<td>Update (prereq change)</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Music 611, 612, 613, 614 String Instrument Instruction I, II, III, IV</td>
<td>Archive</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Music 621, 622, 623, 624 Woodwind Instrument Instruction I, II, III, IV</td>
<td>Archive</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Sociology 22 Sociology of Women</td>
<td>Archive</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Theater 270 Beginning Acting</td>
<td>Archive</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Certificate - Culinary Arts</td>
<td>Non-substantial change</td>
<td>3-04-14</td>
</tr>
<tr>
<td>AA - Restaurant Management</td>
<td>Non-substantial change</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Certificate – Child Dev: Specializing in Preschool</td>
<td>Non-substantial change</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Certificate – Child Dev: Specializing in School-Age Care</td>
<td>Non-substantial change</td>
<td>3-04-14</td>
</tr>
<tr>
<td>Envi Sci 2</td>
<td>Update (prereq change)</td>
<td>3-18-14</td>
</tr>
<tr>
<td>CAOT 2</td>
<td>Update</td>
<td>3-18-14</td>
</tr>
</tbody>
</table>

Approved unanimously
The course outlines for the February 18th, March 4th, and March 18th, 2014 meetings can be viewed at the following links:

http://www.lamission.edu/enrollment/c/c021814.htm

http://www.lamission.edu/enrollment/c/c030414.htm

http://www.lamission.edu/enrollment/c031814.htm

New Business

A. GE plan proposal change-Pazirandeh
   As stated in the DAS report, the District Curriculum Committee is proposing the adoption of a single General Education (GE) Associate degree. A graph of the plan was presented and discussed.

LACCD GE PLANS

- The District Curriculum Committee (DCC) has been discussing the new proposed LACCD GE plan for several months and will vote on this action at its 4/18/14 meeting.
- The original proposed plan to replace Plans A and B is listed in the table below in the left hand column. At the last DCC meeting, representative from ELAC offered a new revision (right column below) to the original proposed plan.
- Since the original plan was already discussed and noticed at DCC, the committee agreed to hold a vote on the proposal at its April meeting, with possible amendments added based on the revision proposed by ELAC.

<table>
<thead>
<tr>
<th>Area / Plan</th>
<th>Proposed</th>
<th>Revised by ELAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area A: Natural Sciences</td>
<td>3 units (min)</td>
<td>3 units (min)</td>
</tr>
<tr>
<td>Area B: Social &amp; Behavioral Sciences</td>
<td>3 units (min)</td>
<td>6 units (min)</td>
</tr>
<tr>
<td>Area C: Humanities</td>
<td>3 units (min)</td>
<td>3 units (min)</td>
</tr>
<tr>
<td>Area D: Language and Rationality</td>
<td>6 units (min)</td>
<td>6 units (min)</td>
</tr>
<tr>
<td>Area E: Health &amp; PE</td>
<td>3 units (min)</td>
<td>1 units (min)</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td><strong>18</strong></td>
<td><strong>19</strong></td>
</tr>
</tbody>
</table>

IX. Reports of Senate and College Committee Meetings

A. Budget and Planning – Sparfeld
The Committee discussed its Over Base rankings process and how to factor in faculty positions without infringing on the actions of the Faculty Hiring Prioritization Committee. The committee discussed possibilities such as recommending the number of full-time faculty that should be hired each year based on the college's financial outlook. As there was no quorum, the committee could not edit its previously approved rankings, but the majority of members at the meeting were comfortable with the proposed change from the previous College Council meeting.

C. Educational Planning Committee – Phares
EPC continues to review comprehensive program reviews, completing English/Journalism/Com Studies at its last meeting. The committee is reviewing the school's mission statement (as part of the new annual mission statement review process), the new Distance Education plan, and the draft of the Viability Process rewrite that was commissioned last year.

D. Facilities Planning Committee – Maldonado
No report

E. Professional Staff and Development Committee – Climo/Gomez
The Professional Development Committee at LAMC is pleased to offer a special day to celebrate Mexican culture, explore careers, and raise funds for scholarships. The event is called the Cinco De Mayo Kermes – Exploring Careers. All employees, current students, the community LAMC serves, veterans at LAMC, and veterans throughout the San Fernando Valley area are welcome to this event. On May 5, Cinco De Mayo, there will be a nice lunch with awesome Mexican food, music, and entertainment from 12-1pm. The Party Game and Career Exploration will take place from 1-2pm. There will be a STEM Presentation, games, and fun activities from 2-4pm. All activities will take place in the Campus Center.

If you are unable to attend the afternoon program, you are welcome to join us from 5-5:45pm. There will be a great Mexican dinner, music, and entertainment. The Party Game and Career Exploration will take place from 5:45-6:45pm. From 7-10pm, there will be a presentation and excellent film on Cinco De Mayo.

Throughout the day, vendors will be available in the quad. For veterans there will be two special events, Veteran’s Welcome to LAMC, one from 10:30-11:45am, and the other from 4-5pm. You are invited to celebrate Mexican culture, explore careers, and help raise funds for scholarships.
Please click on the link below to register:
http://www.eventbrite.com/e/cinco-de-mayo-kermes-exploring-careers-tickets-11095477873

This is a great opportunity to meet students and community members, helping them see how wonderful LAMC is.

E. LOAC – Flood
The ACCJC Annual Report was submitted last Friday, March 27. Sixteen of the questions related to SLOs. The department chairs’ input was solicited before responding to the five narrative questions. The biggest challenge in answering questions was how to limit the response to no more than 250 words.

The figures used for the SLO portion of the ACCJC Annual Report were based on the reports from the online SLO system that Nick Minassian ran:

- Out of 354 active courses, 338, or 95.5%, of our courses listed on the online system have had at least one SLO assessed.
- The total number of college programs (all certificates and degrees and other programs as defined by the college is 95 and 63 of them, or 66.3%, have had at least one SLO assessed.
- The number of courses identified as part of the GE program is 175 and 172, or 95%, of them have ongoing assessment of GE learning outcomes.

LOAC met last week and we are working on the Information Competency ILO Assessment and an outline of the Mission Learning Report – a compendium of information about student learning at our college.

Stay tuned for the date for our next assessment retreat which will focus on program outcome assessment. Because of a District Accreditation Retreat for the CEOs, our assessment retreat originally planned for Friday, May 2, will probably need to be rescheduled.

Meeting was adjourned at 2:54 pm.

Respectfully submitted by Gina Ladinsky, Secretary