Executive Members Present: Angela Echeverri, Louis Zandalasini, Gina Ladinsky, Deborah Paulsen and Leslie Milke

Executive Members Absent: David Pardess

Voting Members Present: Edward Casson, Mike Climo, Lilamani de Silva, Kelly Enos, Pat Flood, Madelline Hernandez, David Jordan, John Klistner, and Monica Moreno.

Voting Members Absent: Stephen Brown, Rudy Garcia, Margie Long, John Morales, Said Pazirandeh, Mark Pursley, Jose Luis Ramirez, Jan Silver, Robert Smazenka, Curtis Stage, and Myriam Levy

Faculty Present: Louise Barbato, Tobin Sparfeld, Tigran Mkrtchyan, Gloria Daims, D’Art Phares, Gary Prostak, Joe Cascione, Mi Chong Park, Sheri Loper, Riye Park, Yolanda Ramil, Vilma Bernal, Cindy Luis, and Robert Schwartz

Guests: Marie Zaiens, Adriana Sanchez, Briseida Ibarra, and Brian Rodriguez


I. Call to Order: President Echeverri called the meeting to order at 1:40 pm.

II. Approval of Minutes: The March 2011 minutes were approved (Milke/Casson MSP Abstention: Klitsner)

III. Officers Reports

A. President’s Report

1. Administrative and Faculty Hiring at LAMC:
   - LAMC President: Dr. Monte Perez started at Mission on Monday May 2nd, 2011. He comes to us from Moreno Valley College where he served as the college president from 2008-2011.
   - Faculty Hiring: Former President Burke-Kelly agreed to hire five tenure track faculty members for 2011-12. Three in Math, one in general counseling, and one in English. The English position may be hired as a limited contract instructor. Filling the jobs will be contingent upon having sufficient funds in the college budget.

2. Budget Crisis: The budget situation for community colleges in California is still pretty fluid. It seems likely that the worst case scenario (15%+ cuts) will not materialize. We will probably face cuts somewhere between 5 and 15%.

3. SB1440 Update: At the state level, the first four Transfer Model Curriculum (TMC) majors have been approved in Math, Sociology, Psychology, and Communication Studies. Several additional TMC for Kinesiology, Art History, Biology, Chemistry, English, Business, Political Science and Studio Art are under review until May 16, 2011. I strongly encourage you to review the TMC in your
disciplines and provide input as needed. In order to be in compliance with the law we need to have at least two degrees in place by fall 2012. LAMC recently approved the Communication Studies degree. To view all approved and proposed TMC please visit: http://www.c-id.net/

4. **Priority Registration Proposal:** See handout.

5. **ASCCC Spring 2011 Plenary Report:** For a complete list of all resolutions approved please visit: http://www.asccc.org/resources/resolutions

**Discipline List Changes:** The following changes to the minimum qualifications for several disciplines were approved at the Spring 2011 Plenary session:

- **Health:** Master’s in health science, health education, biology, nursing, physical education, kinesiology, exercise science, dietetics, or nutrition OR Bachelor’s in any of the above AND Master’s in public health, or any biological science OR the equivalent.

- **Accounting:** Master’s in accountancy or business administration with accounting concentration OR Bachelor’s in business with accounting emphasis or business administration with accounting emphasis or economics with an accounting emphasis AND Master’s in business, business administration, business education, economics, taxation, or finance OR the equivalent.

**NOTE:** A Bachelor’s degree with a CPA license is an alternative qualification for this discipline, pursuant to Title 5 §53410.1.

- **Theater Arts:** Master’s or Master of Fine Arts in drama/theater arts/performance OR Bachelor’s or Bachelor of Fine Arts in drama/theater/performance AND Master’s in comparative literature, English, communication studies, literature, or humanities OR the equivalent.

**New Discipline Proposals**

- **Classics:** Master’s in classics OR a bachelor’s in classics AND a master’s in history (with a concentration in ancient Mediterranean areas), English literature, comparative literature, classical archaeology OR the equivalent.

- **Art History:** Masters in Art History, History of Art and Architecture, or Visual Culture/Visual Studies; OR Bachelors in Art History and Masters in History; OR Masters in Art with a recorded emphasis or concentration in Art History OR the equivalent.

- **Military Studies/Military Science:** The professional experience required for this discipline must be in the military paygrade of E-7 or above)

**Other Resolutions**

- **Study of the 18-Unit Major/Area of Emphasis Requirement for an Associate Degree**

resolved, That the Academic Senate for the California Community Colleges form a task force, including transfer center directors and articulation officers, to conduct a focused study regarding the 18 semester units in the major/area of emphasis for an associate degree and report its findings and recommendations at the Spring 2012 Plenary Session.

- **Priority registration:** Resolved, That the Academic Senate for California Community Colleges explore state and local needs regarding registration priorities, engage in conversations about any changes, and make recommendations about enrollment priorities.

6. **DAS Report:** The last DAS meeting took place at West Los Angeles College on 3/10/11 and a report was given at the April LAMC Senate meeting.

The following item was presented to the DAS Executive Committee at its April, 2011 meeting.
- **Academic Rank Policy:** Proposed by Alex Immerblum (East). Will be brought to local senates for discussion; to be considered during Fall 2011 DAS meeting.

> Because the District Academic Senate Policy on Academic Rank (although no official copy is available) is several decades old and requires an Academic Rank Committee to conduct processes (including meeting with the chair of each faculty member who is applying for rank) that are impractical if not impossible to follow, especially for large campuses, and

> Because the current policy was created when the LACCD was based on a centralized, not decentralized, structure, and

> Because East Los Angeles College has already moved to remedy the problems created by a now obsolete DAS Policy,

*I move that the DAS:

--Retires the current Academic Rank Policy.

--Creates a new, simpler DAS Academic Rank Policy that states: "Each college may establish its own Academic Rank policy that is approved by that college's academic senate."

--Maintains an official file of each college's policy.

--Ensures that each college in the District accepts academic rank titles of those faculty from sister colleges that have senate approved policies.

*Preferably, new processes will not require DO personnel resources. If colleges don't want to change their current processes, they can simply adopt what they already have.

- **Constitutional Change:** The DAS constitutional change approved on 3/10/11 must be ratified at the local campuses. It has been approved at two campuses so far.

> The Constitution of the District Academic Senate of the Los Angeles Community College shall be amended to change Article 4 to:

> Officers of the District Academic Senate will include: President, Immediate Past President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and Parliamentarian. Officers shall serve two-year terms.

The next DAS meeting will be on Thursday, May 12th at 1:30 pm at Valley College.

7. **Facilities Concerns:** As a result of the Los Angeles Times series on the LACCD Bond Program, Chancellor LaVista announced the formation of an independent citizens’ oversight panel. The panel has been charged with making recommendations for improving bond policies and processes. Ethics, costs, communication, and management effectiveness are some areas it will consider. The membership includes Fred Harris, the facilities Vice Chancellor in the state Chancellor's Office, Gary Lee Moore, the City Engineer for Los Angeles, and Rita Robinson, the deputy CEO for the County. They will report back in approximately three months. Tom Hall has replaced Larry Eisenberg as the LACCD Executive Facilities Director. The entire Board will now meet on a monthly basis as a Capital Construction Committee.
B. Treasurer’s Report—Zandalasini

Report on account at the Pacific Western Bank:

- Faculty Senate Checking Account $1,828.47
- Carla Bowman Scholarship $3,887.48
- David Lee Moss Scholarship $457.48

Louis plans to meet with Mr. Hank Bowman next week to withdraw $500.00 at Pacific Western Bank. Scholarships have been decided and will be awarded at the upcoming Scholarship Certificate Ceremony for Full Time, Part Time, Graduating Transfer, David Lee Moss, & Carla Bowman scholarships.

IV. Public Address:

President Perez: The President addressed the LAMC Academic Senate and stated he was impressed with everyone’s hard work. Although he has only been here for four days, he is here to stay. He brings a lot of experience regarding public, private, and national accreditation. He wants everyone to be involved with accreditation. Accreditation is important because it provides quality education and this will attract students. The President’s motto is that “We need to be great”. He stated that we are already good, but need to become great. The other area of core work he feels is important is the area of SLOs. Students need to walk out of their classes and state the outcomes of the course. Further, the President wants to provide transparency on campus. He is interested in what faculty have to say. He plans on attending senate meetings regularly and to work closely with the senate.

Louise Barbato: A new Communications Degree has been approved. It’s an interdisciplinary degree and Chairs have been contacted that have elected courses as part of the degree. The speech part of it will be the practical, the pragmatic, and the application. In terms of speech, students will be delivering speeches in different settings. Further, there is a linguistics cultural anthropology class that will give the theoretical portion of communication, a media class, as well as psychology and sociology classes, so that other perspectives are included as well.

Marie Zaiens: The LRC will provide reading software called Reading Plus starting next semester. If you would like to see the program stop by the LRC.

Monica Moreno: Moreno stated that she felt honored for those who voted for her. She congratulated Angela Echeverri on her reelection and stated she was looking forward to helping her. Monica went on to apologize for the campaign emails she sent to faculty and for the bottles of water she placed in mailboxes.

Deborah Paulsen: Paulsen announced the first LAMC theatrical production on campus Crossing the Line: A Latino Kyogen. She stated our faculty and students have worked very hard and put in many extra hours. Tickets for the play are on sale in the bookstore. The play is a political satire and will go on Friday night, Saturday night, and Sunday for two weekends. There are also art installations in the quad and in the south atrium as well. The reception will be Tuesday, May 10, at 8 pm. Finally, the first music recital was put on by the Music Club and was very successful.

President Echeverri: The new Culinary Arts building is holding its grand opening ceremony and reception this coming Saturday. In addition, the retirement luncheon for Dr. Eloise Cantrell-Fernandez will be held next week on Thursday, May 12. Tickets are $15 per person. Eloise is one of the founding members of LAMC and was the first faculty member hired on our campus back in 1975.

Echeverri also announced that former LAMC instructor Marie Panec, who used to teach in the Life Sciences department, and who later left to go to Moorepark, died suddenly of an aneurism. Marie was only 57. Services will be held next Tuesday.
V. Committee Reports

A. Curriculum Committee - Pazirandeh / Echeverri

The following actions have been taken by the Curriculum Committee during April 2011, and are hereby submitted for Senate approval:

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAOT 126</td>
<td>Addition of District Course</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>CAOT 255</td>
<td>Addition of District Course</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Child Dev 42</td>
<td>Update</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Agriculture 714</td>
<td>Archive</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Humanities 185, 285, 385</td>
<td>Archive</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Music 251</td>
<td>Archive</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Philosophy 1H</td>
<td>Archive</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Political Science 1H</td>
<td>Archive</td>
<td>4/5/2011</td>
</tr>
<tr>
<td>Speech 151</td>
<td>Update</td>
<td>4/5/2011</td>
</tr>
</tbody>
</table>

The course outlines for the April meetings can be viewed at the following links:

http://www.lamission.edu/enrollment/c/c040511.htm

http://www.lamission.edu/enrollment/c/1.html.

B. Distance Education – Jordan

As a result of substantive change, the committee members were placed on teams and each team reviewed shells of online classes that were due for review. The process is similar to the tech review process with curriculum. Suggestions for improvements were made. At the committee’s next meeting, they will look at how they can fine tune and improve the shell review process. The minutes are posted on the DE’s webpage for further information. The committee will post the rubric used for shell review in the near future. Finally, if you want to teach an online class, you
will need two certificates. One is the online into the Moodle class, and the second is an online pedagogy class. Both are offered by @One. Or a certificate from ECollege is required along with the online pedagogy class, if your department uses eCollege. Both certificates and the shell will need to be completed by Flex day, fall 2011 for consideration to be offered online for spring 2012. The substantive change document will be completed by fall to be submitted to the board.

C. District Academic Senate – Echeverri: There has not been a DAS meeting since our senate’s last meeting. The next meeting is on May 12 and it is an open meeting. Elections for DAS officers will be held at that meeting. The meeting will be at Valley College.

D. Educational Planning Committee – Silver/Phares

EPC Meetings held April 11th, May 2nd, 2011

Summary of Agenda Items Discussed:

- Educational Master Plan is in the final stages of formatting for publication. It will then be submitted to Academic Affairs and posted on a website constructed for all planning documents.
- Strategic Enrollment Management Committee has prepared a master plan including recruitment, retention and student success. EPC members were asked to review the goals and objectives and submit their feedback.
- EPC approved a proposal to offer 62 units of basic skills courses for the Summer 2011 Session. (This proposal was subsequently made at the April College Council meeting, but was not passed.)
- Discussion was initiated to define the approval and reporting policies between EPC and the Academic Senate. Further discussion and charter language revision will continue at the May 16th meeting.
- Comprehensive Program Review was conducted for the Child Development Department at the May 2nd meeting.

D. Education Master Plan – Phares: The Master Plan has been approved by all committees and is currently being formatted for publication. It should be out in the next couple weeks. It will be posted online soon.

E. Budget and Planning – Milke: We are on target to cut our budget 10%. A task force will go over the potential cuts at weekly meetings. Summer school has not been decided. The President is looking for some revenue producing solutions and the committee will be looking at these in the next few weeks as well.

F. College Council – Milke: College Council is continuing to work on a Program Review Committee, which was approved. The Accreditation Steering Committee was approved and will begin work shortly. There was a lot of discussion about summer school. But the committee decided to vote to not have summer school.

G. Faculty Hiring Prioritization Committee – Prostak: The committee has not met since the last LAMC Senate meeting. They will have a draft of a revised prioritization process in September.
H. Student Learning Outcomes and Assessment – Flood: Flood reminded faculty of the SLO Symposium at Trade Tech on Friday, May 6, and mentioned that Richard Rains, Deborah Paulsen, and she would be giving poster sessions. She also reminded the faculty to submit their SLO assessments reports for the semester using the online system.

I. Essential Skills Committee – Prostak: The ESC met on April 13, 2011. There was a Title V funding that did not go through. The committee is working to update the Education 6 course. Reading Plus softward program will be ready for fall.

J. Commencement Committee – Long: The graduation ceremony will be held June 7 at the quad at 5 pm. There was a question as to why our students wore hoods last year at graduation as hoods signify graduate level degrees.

H. Elections Committee – Mkrtchyan
He reported that every single eligible faculty member voted in the April Academic Senate Elections except one person who was on leave. Elections results were sent out to faculty via e-mail and posted in the faculty lounge. The committee is open to suggestions for improvements. It was suggested that for future elections, the committee advise candidates on proper protocol such as not using campus e-mail or mailboxes to campaign. President Echeverri thanked the Elections Committee members (Riye Park, Robbin Jeffries, Louis Eguaras, Roza Ekymian, Steven Nerud, and Tigran Mkrtchyan) for their hard work and dedication to the election process.

VI. Old Business:

A. Curriculum Approval-Pazirandeh: Approved course outlines can be viewed at:
   http://www.lamission.edu/enrollment/c/c030111.htm
   http://www.lamission.edu/enrollment/c/1.html
   Curriculum was approved. (Milke/Hernandez)

B. Art Display Policy – Paulsen
Deborah proposed that we adapt San Jose University’s statement of academic freedom and Artistic Expression regarding student art. This would only be a policy for the Art Department. The decision was tabled pending further meetings in Academic Affairs.

VII. New Business

A. FLEX Proposal: Climo proposed that LAMC submit a plan and report for professional development each year, so that we meet the state’s requirements. It would require that faculty put in the estimated hours for Flex activities at the beginning of the school year. Other colleges request that the plans be completed by the fourth week of the fall semester. The important factor is that the faculty member has an objective he/she is working on with measurable objectives. The Flex activities do not only consist of the workshops on our campus but also consist of conferences and other off campus learning experiences. We are currently out of out of compliance.
B. Committee Appointments:
   i. Shared Governance Committees: The senate will be sending out forms for committees. Some senators are on committees and their terms are expiring. As a result, the senate will need to put you on another committee. Forms will be sent out regarding this.

   ii. Accreditation Standard Committees: The accreditation steering committee will be starting, and its responsibility is to get the standards committees up and running. As faculty members it is our responsibility to be involved. Leslie asked for sign-ups for the four standard accreditation committees. If you don’t sign up today, let Pat Flood or Angela Echeverri know if you are interested. This needs to be a college wide, campus wide effort. Everyone is asked to become involved.

Announcements

- **DAS Meeting:** Thursday, May 12 at 1:30 pm at Valley College (Lunch at 12:30 p.m.)
- **Opening of Culinary Arts Building:** Scheduled to take place Saturday, May 7 from 11 am to 2:30 pm. Please contact Louis Zandalasini for more information.
- **Retirement Reception for Eloise Cantrell:** Please join us to celebrate the retirement of Dr. Eloise Cantrell after 39 years of service. Reception will be on Thursday, May 12, 2011 from 12:00 to 2:30 pm. Contact Louis Zandalasini for more information.

The meeting was adjourned at 3:45 pm.

Respectfully submitted by Gina Ladinsky, Secretary.