Executive Members Present: Leslie Milke, Madelline Hernandez, Gina Ladinsky, Louis Zandalasini, Kelly Enos, Curt Riesberg, Pat Flood, and Mi Chong Park

Executive Member Absent: Angela Echeverri


Senators Absent: Jose Maldonado, Monica Moreno, Lilamani DeSilva, Robert Schwartz, Cindy Cooper, Jose Ramirez

Faculty Present: Jesus S. Sanchez, Afri Walker, Jason Bordbar, Ebru Durukan, Chris Williams, Vilma Bernal, Par Mohammadian, Myriam Levy, Jill Biondo, Sheila MacDowell, Linda Marie Avalos, Carol Akl, Aleda, Jeanne Cassara, and Louise Barbato

Proxy Holder: Pat Flood for Angela Echeverri

Guests: President Perez, Vice-President Michael Allen, Vice-President Daniel Villanueva, and Vice-President Joe Ramirez

I. Call to Order: President Milke called the meeting to order at 1:40pm.

II. Approval of the Agenda: Motion to approve by Milke carried unanimously (Phares/Long)

III. Officer Reports

A. President’s Report – Milke

“Spring into Spring”- Thank you to the faculty that planned our Spring Flex Day. Particular thanks go to Marie Zaiens, Bamdad Samii, Sheila MacDowell, Cindy Luis, Dianna Bonilla, all of the presenters and members of the Faculty/Staff Development committee. The feedback has been positive and there is a hope that the event may continue as an annual event. I also want, as always to thank the Culinary Program for providing a great lunch.

Discipline Day: Please be reminded of the District Discipline Day tomorrow at Valley College. It is strongly advised that all disciplines are represented. There are course hour discrepancies that must be addressed to ensure consistency as the district transitions into the new SIS. Please see Said for any further information.

Brown Act Change-There has been a change in Brown Act Procedures as it relates to voting. As of January 1, 2014, we are required to publicly report any action taken in any meeting, and the vote or abstention on that action of each member present.

Free Speech – In light of the activities of student protests on campus the last few weeks, I want to publicly reiterate the Senate’s support of Free Speech. It is an important part of college life and students and faculty have
the right to voice their concerns and disagreements. Anytime, however, that faculty, staff and students feel that the workplace is hostile or unsafe, action needs to be taken to ensure that the tenets of free speech have not been violated.

**The Senate Office** redo has been completed and ready for use. A big thank you to the Plant Facility staff for their above and beyond effort to create a top notch meeting/office space. Special thanks to Wally Bortman, Victor Renolds, Augie Garibey, Edwin Bowden, Hy Tang and Jerry Garcia. Please come by and visit and let the E Board know if you would like to use the conference area.

B. Treasurer’s Report-Zandalasini

- Faculty Senate Checking Account $ 1,501.45
- Carla Bowman Scholarship $ 2642.92
- David Lee Moss Scholarship $ 457.84

Faculty dues are $25 and are currently due. Please make checks payable to LAMC Academic Senate

IV. Approval of Minutes Dec. 5th minutes approved without corrections unanimously (Long/Phares)

V. Public Address:

- **Eugene Hernandez** - spoke in favor of drama teacher Guillermo Aviles-Rodriguez and spoke in opposition of the recent action the college has taken against a community member and a student.

- **Marie Zaiens** - thanked everyone for coming to “Spring into Spring” and announced that videos are now available to our students. The link is called “Eight Essential Skills” and an email was sent out to all faculty that contains the link to the videos to share with students.

- **Margie Long** – announced next Tues., March 4, is Mission College Day. Everyone is encouraged to wear LAMC clothing.

- **Gina Ladinsky** – announced a meet and greet to recruit for LAMC’s Literary Journal Club on Tues., March 4, 12:15-1:15 in the ASO Conference Room. Club members will form an editorial board to review creative submissions from all LAMC students to produce a journal by the end of the semester.

VI. Action Items:

A. Approval of Curriculum Committee Recommendations – Pazirandeh
The following actions have been taken by the Curriculum Committee at the December 3, 2013 and February 4, 2014 meetings, and are hereby submitted for Senate approval and were unanimously approved.

<table>
<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theater 272 – Intermediate Applied Acting</td>
<td>Addition of District Course</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Per Dev 40 – College Success Seminar</td>
<td>Course update</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Per Dev 40 - College Success Seminar</td>
<td>Distance Learning</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Psych 385 – Directed Study - Psychology</td>
<td>Course update</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Spanish 8 – Conversational Spanish</td>
<td>Course update</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Child Dev 39 – Administration &amp; Supervision of Early Childhood Programs II</td>
<td>Course update</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Child Dev 35 – Fostering Literacy Development in Young Children</td>
<td>Course Archive</td>
<td>12-3-13</td>
</tr>
<tr>
<td>Journal 100 – Social Values in Mass Communication</td>
<td>Course Reinstatement</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Co Sci 431 – Microcomputer Applications II</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Biology 6 – General Biology I</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Biology 7 – General Biology II</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Anthro 101 – Human Biological Evolution</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Anthro 102 – Human Ways of Life: Cultural Anthropology</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Anthro 104 – Human Language and Communication</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Anthro 121 – Anthropology of Religion, Magic and Witchcraft</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Micro 20 – General Microbiology</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Physics 6 – General Physics I</td>
<td>Course update</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Drafting 16 – Blueprint Reading I</td>
<td>Course Archive</td>
<td>2-4-14</td>
</tr>
<tr>
<td>Eng Gen 101 – Intro. to Science, Engineering and Technology</td>
<td>Course Archive</td>
<td>2-4-14</td>
</tr>
</tbody>
</table>

The course outlines for the December 3, 2013 and February 4, 2014 meetings can be viewed at the following links:

http://www.lamission.edu/enrollment/c/1.html

http://www.lamission.edu/enrollment/c/c120313.htm

VII. New Business

A. Campus Climate and Safety Update - Villanueva

Vice-President Villanueva reported that while free speech is critical and differing opinions are important, such speech is restricted to the free speech area during the college’s hours of operation, which are from 7am to 11pm. Further, although we are the second smallest college in the district, we have the largest free speech area, providing an adequate area for free speech. While the Brown Act provides stipulations for public address, it does not allow disruption of the business at hand.
B. Faculty Hiring Priority List – Fenton/Brown
Notice to approve the faculty-hiring list at the March meeting was made by Milke.

C. Elections Committee – Eguaras/Biondo
Biondo reported that the committee would be meeting next week regarding the upcoming adjunct election.

VIII. Old Business
A. Accreditation Follow-Up Report - Hernandez
Hernandez noticed the approval of the Accreditation Report to be voted on at the March Meeting.
Milke recognized Hernandez’s hard work.

B. Faculty Book Club MacDowell/Ayers
MacDowell announced that a website exists for the book *Mindset* that faculty are reading. There are links on the website, regarding the reading. MacDowell would like ideas as to how faculty can discuss the book.

IX. Reports of Senate and College Committee Meetings

A. Academic Rank - Long
The committee reviewed applications from the following faculty for a rank change to:

- Carolyn Daly-Professor of English
- Gayane Godjoian-Professor of Chemistry
- Gina Ladinsky-Associate Professor of English
- Sheila MacDowell-Assistant Professor of Library Science

All applicants met their requirements and approval letters were sent to President Perez and to the applicants to inform them of their new rank. A rank change certificate is being sent by President Perez to each of the approved applicants.

Our Committee discussed how to address the issue of faculty using the titles of “Professor or Associate Professor” before they have been awarded the rank. We agreed it was not fair to those who have followed the application process. We agreed to research what other community colleges in our district are using as their guidelines. Once these results are in and discussed, we will report back to the Academic Senate with our recommendations.

Long also reported that the colleges in the district are working together to get the ranking process unified among all the campuses.

B. Budget and Planning – Sparfeld
The committee will meet next week to rank budget items.
C. Educational Planning Committee – Phares

In the December and January meetings, EPC finalized the comprehensive program review questions for this coming round, and notified the 5 departments completing the process in spring. We have since begun to review these comprehensive reports.

EPC also reviewed and approved without changes the Institution-Set Standards on student success proposed by Council of Instruction.

D. Facilities Planning Committee – Maldonado

No report

F. LOAC – Flood

Since the last Senate meeting, the Learning Outcomes Assessment Committee has met four times. The highlights of what has been discussed are

- Finalization of the charter
- Winter Intersession Student Survey of 38 sections
  - Almost 900 students participated
  - Results were very positive about the students’ awareness of learning outcomes on all levels
- A summary of the SLO assessment changes implemented and planned was distributed (see attached). This summary was based on the results reported in the Fall 2013 Program Review and the Department Chairs’ Fall Semester 2013 SLO/PLO Summary Reports.
- The response to Recommendation #2 for the accreditation progress report was completed.
- Sarah Master, Deborah Paulsen, Pat Flood, and Dr. Matthew Lee met with Nick Minassian about changes needed in the SLO online system; proportions of students who have reached the SLO benchmark (stated underneath the rubric) addition to the rubric averages, will be listed. Each PLO is now linked with the supporting SLOs.
- An addendum will be added to the Course Outline of Record (COR) to make it easier to update SLOs.
- Dr. Lee and the committee discussed the Mission Learning Report which LOAC will work on drafting an outline for this Spring 14 semester. It will be completed by September 2014.
- Assessment of the Information Competency ILO and the schedule for the next assessment of the other six ILOs is being discussed.
- An assessment retreat will be held on Friday, May 2.

D. Professional Staff and Development Committee – Climo

In December, due to commitments during finals, there were two meetings by the Professional Development Committee, Monday, Dec 9 1-2:30pm in CC 1, and Tuesday, Dec 10, 1-2:30pm in Campus Center 1. Members only needed to come to one to be involved in sharing ideas for the Spring 2014. Each member was asked to consider a major workshop for the Spring to spearhead the planning and coordination. It could be anything members really want to see. This has led to several positive things. First, several members of the committee and others decided to offer the Spring into Spring. The
attendance was great and faculty have really shown a commitment to Professional Development at LAMC. A few copies of the agenda have been printed for those who didn't receive one. Marie Zaiens and Bamdad Samii were the two key Professional Development members who coordinated the event. Marie did so much. The group who worked on planning the Spring into Spring 2014 met 3 or 4 times to work out all the details in January. Another group working on the Cinco De Mayo Kermes has met twice since our last meeting. A simple flyer of this event is available. We have met with Dr. Perez to discuss the direction and plans of the day in more detail, and have appreciated his assistance.

Jesus Sanchez is now a member of the Professional Development Committee, appointed by Louise Barbato, AFT 1521 Chapter Chair at LAMC. He has been involved in the past as a resource person. He is excited to be part of this committee for the spring semester and maybe longer. He wrote that it is a wonderful feeling to know the committee is ready to support and create future events to benefit students and staff in our beautiful college. He has already shared the date of the raw workshop and would be willing to possibly extend the professional series to our staff that may have a specific interest in cooking.

We also discussed other cultural events that can happen at LAMC.

We evaluated the Holiday Party that was held. Most liked the location of the event, but sound for the choir needs to be improved. Mike has emailed a suggestion to purchase two special portable choir mics. That way when the choir sings, it will be easier for everyone to enjoy the singing. The food was delicious, and having some sun through the windows was appreciated as well.

During January, several task forces from the committee met and did a lot of work.

On February 11, the committee met again. Maricela Andrade was announced as the new co-chair. She has done a lot to coordinate events.

Marie Zaiens and Bamdad Samii will be the faculty co-chairs next academic year. The committee would like to them to go through a sort of “training” or preparation to be ready to take over as Mike terms out for the committee at the end of this semester.

As a committee, we reviewed the workshops that are being planned for the semester, discussed ways to improve the website, and coordinating the professional development events

Tentative Scheduled Workshops and Activities for Spring 2014:

1. The DAS is sponsoring a Discipline Day event at Los Angeles Valley College in Monarch Hall on Friday, February 28, 2014 from 8:30 AM until 3:00 PM. A light breakfast and full lunch will be served.
2. Multi-Cultural Day, in March or April
4. Emotional Intelligence, 5/15, 12:30-2:00pm, CC 3
5. Longevity Health and Wellness Expo & Screenings, 3/5, 11am-3pm, CC Main
6. Diversity in the Workplace Workshop, 3/11, 12-1:30pm, Arroyo Room
7. Domestic Violence & Sexual Assault, 4/15, 12:30-2pm, CC 1
8. Working With Different Personalities Workshop, 4/22, 12:30-2:00pm, CC 1
9. Raw-Vegan workshop for Thursday, April 17, 2014 from 11:00 am to 2:00 pm
10. CINCO DE MAYO KERMES  EXPLORING CAREERS
    a. May 5, 12-4pm & 5-6:45pm
11. Graduation Day for Professional Development, 6/10

Upcoming Events


District Discipline Day – February 28, 2014 - L.A. Valley College

Town Hall Meeting – March 18, 2014

Meeting was adjourned at 2:51 pm.

Respectfully submitted by Gina Ladinsky, Secretary