Los Angeles Mission College

Academic Senate Meeting Minutes
Thursday, April 12, 2012

Executive Members Present: Angela Echeverri, Madelline Hernandez, Gina Ladinsky, Louis Zandalasini, Deborah Paulsen, and Leslie Milke


Senators Absent: Mike Climo, Mark Pursley, Kelly Enos, John Morales, Ife Keller, Afri Walker, Robert Schwartz, Yolanda Ramil, Steve Brown, and Robert Smazenka

Proxy Holders: Monica Moreno for Ife Keller; Angela Echeverri for Steve Brown, Margie Long for John Morales

Faculty Present: Curtis Stage, Joyce Woodmansee, Aleida Gomez, Veronica Cox, Lilamani de Silva, Diana Bonilla, Guillermo Aviles-Rodriguez, Rita Grigoryan, Joanne Grey, Louise Barbato, Ed Raskin, Cindy Cooper, Jesus Sanchez, David Jordan, Tigran Mkrtchyan, Christopher Williams, and Richard Ramis

Guests: Eugene Hernandez, Norma Ramirez, Randy Gomez, Lilly Cabrera, Michael Cortez, Leonardo Herrera, Ronald Montero, Lilit Haroyan, and President Perez

I. Call to Order: President Echeverri called the meeting to order at 12:12 pm.

II. Approval of the Agenda: Motion by to approve by Echeverri carried (Milke)

III. Approval of Minutes: Motion to approve by Echeverri with corrections carried (Casson) Two Abstentions and One No

IV. Officers Reports

A. President’s Report – Echeverri

1. Administrative and Faculty Hiring at LAMC:

   Faculty Hiring:
   - EOPS Counseling: The president selected Linda Marie Avalos for this position.
   - Other Hires: The chancellor has imposed a hiring freeze until June 30, 2012. The hiring processes for the Child Development and Biology replacement positions have been put on hold. A limited contract counselor for the STEM (Science Technology, Engineering, and Math) grant is moving forward. The hiring of a STEM Director is in limbo.

2. Administrative/Other Positions:
   - Vice President of Academic Affairs: Alma Johnson-Hawkins has announced her intention to step down by June 30. Alma has been at LAMC since 2006, first as a dean and later as vice president of Academic Affairs. Her contributions to our college have been enormous in her capacity as vice president, Educational Planning Committee co-chair, Council of Instruction Chair, and Accreditation Liaison Officer. While she originally
planned to retire in June of 2013 after the completion of our comprehensive accreditation visit, Alma has stated she can no longer work effectively at Mission because of the difficult campus climate. She will be greatly missed by the faculty at LAMC.

- **Dean of CTE and Workforce Development:** President Perez has decided not to eliminate Cathy Brinkman’s position.

3. **Achieving the Dream (AtD):**
   - **AtD Meeting:** The last AtD meeting of the core and data groups took place on Tuesday March 13th. Several focus groups were conducted and possible interventions have been discussed for Math, English, and ESL.

4. **DAS Report:** The next DAS meeting will be today, Thursday, April 12th at 1:30 pm at West Los Angeles College.

5. **Status Advancement of Contract Faculty Members:** The following faculty members received or will receive tenure on July 1 of the academic year indicated.
   - **July 1, 2010:** Madelline Hernandez (Counseling), Curtis Stage (Multimedia), and Afri Walker (Counseling).
   - **July 1, 2011:** Kelly Enos (Administration of Justice)
   - **July 1, 2012:** Diana Bonilla (Counseling), Stephen Brown (Biology), Joseph Cascione (PE), Veronica Cox (English), Ebru Durukan (Political Science), D’Art Phares (History), and Christopher Williams (Psychology).

B. **Treasurer’s Report—Zandalasini**

- Faculty Senate Checking Account $1,498.37
- Carla Bowman Scholarship $3,866.66
- David Lee Moss Scholarship $457.84

- Faculty dues are $25 and are currently due.
- Those interested in Chairing the Scholarship Committee, or would like to be on the committee contact Zandalasini.

VII. Public Address:

**Motion by Ladinsky to limit each speaker to two minutes carried.** (Pazirandeh)

**Gina Ladinsky** gave a brief overview of debate decorum from Robert’s Rules.

**Monica Moreno** presented a petition to recall Academic Senate President Echeverri while Diana Bonilla handed out a copy of the recall petition to each member of the assembly.

**Diane Bonilla** read from an Administrative Code regarding the Role of the Academic Senate in California Community Colleges. She focused on a section that discussed whether the district must consult collegially on the administrative organization charts of the college.

**Eugene Hernandez** stated his opinions regarding the Los Angeles Mission College Academic Senate.

**Parthenia Grant** discussed the recall and gave her opinion of the LAMC Academic Senate.

**Norma Ramirez** stated her opinions regarding the leadership of LAMC Academic Senate.
David Jordan discussed the lack of collegiality evident at the meeting and suggested the meeting focus on students and education.

Said Pazirandeh expressed his concern about the attacks on the senate leadership and how they interfered with our ability to conduct important business.

Angela Echeverri stated she would forward the recall petition to the Senate Election Committees. She added she respected the faculty’s right to conduct a recall and would respond to the petition in writing. She stated that President Perez’s reorganization/budget reduction plan was subject to consultation under the existing Shared Governance Agreement and the Charter of the LAMC Budget Committee. She added that the college has a lot of work to accomplish in the months leading up to our accreditation visit and asked members to treat others collegially as we worked through this process.

VI. Old Business:

A. Approval of Curriculum Committee Recommendations – Parzirandeh – Approved

B. Conference and Tuition Reimbursement Funds – Zandalasini: No more conference requests will be accepted at this time. There will be a call for suggestions for allowable amounts for conferences and tuition. Conference requests must be received within two weeks of the conference date.

VII. New Business:

A. Revised Resolution in Response to Administrative Reorganization Plan – Milke: An updated resolution will be presented at the next meeting.

B. Distance Education Committee Changes – Jordan/ Ladinsky: Reorganization of the membership based on the new contract is still underway.

C. Code of Conduct – Raskin/Echeverri: Raskin gave no report. Echeverri expressed her opinion that certain individuals have treated some of our administrators with great disrespect and hostility. She stated faculty should be concerned about the dismantling of the Office of Academic Affairs. She added that Vice President of Academic Affairs and Accreditation Liaison Officer Alma Johnson-Hawkins had expressed her intention to leave LAMC because she could no longer work effectively under the current campus climate.

D. Shared Governance – Echeverri: Echeverri distributed copies of the LAMC College Governance Agreement dated January 29, 2002. This document outlines the responsibility of the senate to make recommendations to the college president. The agreement states: “All decisions on the following will be recommended to administration:...10. Processes for institutional planning and budget development... There will be consultation between the college president and the Academic Senate with regard to the filling of administrative positions.” Echeverri stated that budget cuts, including the elimination of administrative positions, must involve consultation between the college president and the Academic Senate.

VIII. Reports of Senate and College Committee Meetings
A. Curriculum Committee – Parzirandeh

The following actions have been taken by the Curriculum Committee during March 2012, and are hereby submitted for Senate approval:

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<thead>
<tr>
<th>Course/Program</th>
<th>Action</th>
<th>Date</th>
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<tbody>
<tr>
<td>Psychology 14</td>
<td>Update</td>
<td>12/6/11</td>
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<tr>
<td>Dance Techniques 462</td>
<td>Addition of District course</td>
<td>3/6/12</td>
</tr>
<tr>
<td>Physics 37</td>
<td>Addition of District course</td>
<td>3/6/12</td>
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<tr>
<td>ITV- English 101</td>
<td>Update</td>
<td>3/6/12</td>
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<tr>
<td>ITV- English 102</td>
<td>Update</td>
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<tr>
<td>Admin. Justice 160</td>
<td>Update</td>
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<td>Art 109</td>
<td>Update</td>
<td>3/6/12</td>
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<td>ITV- English 103</td>
<td>Update</td>
<td>3/20/12</td>
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<tr>
<td>Philosophy 5</td>
<td>Update</td>
<td>3/20/12</td>
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<tr>
<td>Astronomy 5</td>
<td>Update</td>
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<td>Anthropology 121</td>
<td>Update</td>
<td>3/20/12</td>
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<tr>
<td>Art 501</td>
<td>Update</td>
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<tr>
<td>Philosophy 185, 285, 385</td>
<td>Archive</td>
<td>3/20/12</td>
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The recommendations from the Curriculum Committee were unanimously approved.

B. Accreditation Steering Committee – Hernandez/Echeverri/Flood

Recommendations from the Accreditation Steering Committee will go forward to College Council and will be available through their minutes online. Seaside campuses just went through their accreditation visits last month. The district plans to conduct a mock accreditation visit with Mission in a few months. A complete draft of the Self Evaluation Report will be available in June.

C. College Council – Stage

The action items were discussed were: Associated Student Organization (ASO) taking over the old bookstore space; ASO’s request to also use the bungalows behind Collaborative Studies Building (CSB); and the Work Environment Committee recommendations.
D. District Academic Senate – Echeverri: See above.

E. Distance Education – Jordan/Ladinsky: See above.

F. Educational Planning Committee – Silver

Summary of Agenda Items Discussed:

- Discussed the scope of Strategic Enrollment Management as a sub-committee of EPC, and agreed on the following recommendation:
  - recommends that College Council and Shared Governance Task Force consider establishing a separate committee—with EPC representation—to oversee enrollment management.
- Discussed the scope of Program Review campus wide, and will recommend the establishment of a sub-committee of College Council to systematize the oversight of all program reviews throughout the campus.
- Two recommended new processes for program review:
  - Standardize the external validation process with use of a form developed by Madelline Hernandez and Patricia Carter. To be posted on the EPC website
  - Add a screen to unit assessment for user recommendations
- Program viability process was addressed. The first draft from task force was discussed with follow up discussion on make-up of the committee, processes, timelines etc. Discussion will continue in our April meeting
- SGTF self-evaluation form was introduced and discussed. Added to April agenda for completion.

G. Budget and Planning – Sparfeld: A report was given on recent budget updates, including the discussion of a budget freeze and the fact that the campus will have balance at the end of the fiscal year.

H. Facilities Planning Committee-Klitsner: Klitsner reported on emergency procedures and construction updates. President Perez added further information regarding construction and facilities issues.

I. Students Services - Moreno: Student Services units completed their comprehensive reviews and program reviews. They are also moving forward with their master plan. The student graduation petition deadline was extended. Senior Day is May 18th.

J. Faculty Hiring Prioritization Committee - Prosak: The committee is streamlining and further developing the application process and may give a flex day workshop on the process.

K. Student Learning Outcomes and Assessment – Flood: Flood encouraged faculty to get their assessments posted. Program assessments also need to be posted by the end of spring. The deadline for proficiency is fall 2012.

L. Essential Skills Committee – Prostak: No report.
The meeting was adjourned at 1:47 pm.

Respectfully submitted by Gina Ladinsky, Secretary