Los Angeles Mission College  
Academic Senate Meeting Minutes  
Thursday, Mar. 6, 2014

Executive Members Present: Leslie Milke, Madelline Hernandez, Gina Ladinsky, Louis Zandalasini, Kelly Enos, Pat Flood, Mi Chong Park, and Angela Echeverri

Executive Member Absent: Curt Riesberg


Senators Absent: Guillermo Aviles-Rodriguez, Donna Ayers, Lilamani DeSilva, Cindy Cooper (on sabbatical) and Stephen Brown

Faculty Present: Jesus S. Sanchez, Paul C. Kubicki, Louise Barbato, Tom Folland, Jeanne Cassara, Afri Walker, Diana Bonilla, Cindy Luis, and Sheila MacDowell

Proxy Holder: Sheila MacDowell for Donna Ayers

Guests: President Perez, Vice-President Joe Ramirez, Vice-President Villanueva

I. Call to Order: President Milke called the meeting to order at 1:40pm.

II. Approval of the Agenda: Motion to approve by Milke with a correction to advance the Accreditation Follow-up Report to the first Action Item carried unanimously (Phares /Long)

III. Officer Reports

A. President’s Report – Milke- No Report (items discussed below)

B. Treasurer’s Report-Zandalasini

- Faculty Senate Checking Account $ 1,526.45
- Carla Bowman Scholarship $ 2665.03
- David Lee Moss Scholarship $ 457.84

- Faculty dues are $25 and are currently due. Please make checks payable to LAMC Academic Senate.
  - The Scholarship deadline is March 7, 2014. Graduation Culmination will be on June 10, 2014

IV. Approval of Minutes Feb. 27th minutes approved with one correction (Long/Phares)
Abstention by Echeverri
V. Public Address:

**Margie Long:** The Commencement Planning Committee keynote speaker is confirmed but needed are a Grand Marshal, two Faculty Marshals, and Faculty Ushers. If interested, send your name to Debra Manning, and the committee will select ushers. If anyone is retiring that can be honored let the committee know. Tuesday, June 10 at 5 pm is when graduation will take place. Please attend.

**Diana Bonilla:** Information was given on the “Student Success and Support Program.” An email will be going out to all faculty, which includes a questionnaire for students. Bonilla requested faculty have students fill it out and return it to counseling. The email will also contain a counseling newsletter.

**Shelia MacDowell:** Gave a “shout-out” for the library workshops that are beginning soon and include MLA, APA, Databases, Research, Electronic Books, and more. The schedule is posted on the library website. Students can sign up or drop in.

**Jeanne Cassara:** The senate was thanked for including the position of an adjunct representative to the senate. It is felt that adjuncts will now feel more a part of the college.

VI. Action Items:

A. **Accreditation Follow-Up Report – Hernandez**
   Hernandez thanked everyone who participated, and gave an update on the approval process. Phares made a motion to approve the report. The motion by Phares to approve the follow up report carried unanimously - Equaras/Silver

B. **Faculty Hiring Priority – Fenton**
   Milke explained the following steps that would be taken regarding the Faculty Hiring List. Silver made a motion to approve the Faculty Hiring List. The motion to approve by Silver carried with one abstention by Maldonado – Eguaras/Echeverri

Faculty Hiring Prioritization Committee Rank Recommendations
January 2014

<table>
<thead>
<tr>
<th>RANK</th>
<th>DEPARTMENT / DISCIPLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Math / Math</td>
</tr>
<tr>
<td>2</td>
<td>English / English</td>
</tr>
<tr>
<td>3</td>
<td>Child Development / Child Development</td>
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<tr>
<td>4</td>
<td>Library / Library</td>
</tr>
<tr>
<td>5</td>
<td>ESL/Dev Com / ESL</td>
</tr>
<tr>
<td>6</td>
<td>Life Sciences / Biology</td>
</tr>
</tbody>
</table>
VI. Old Business
A. Elections Committee (Adjunct Representative Election Process) - Egurars

Milke clarified that this position is not the AFT adjunct rep position, but the new senate position. Barbato requested the name be changed to Senate Adjunct Representative.

Egurars gave the following report:

Adjunct Representative Election

- Call for Nominations – Closing Date: April 4, 2014.
- One adjunct faculty is needed to fill the position of Adjunct Senator. This person is responsible for attending all Academic Senate Meetings, typically held the first Thursday of each month of the Academic years, excluding Summer and Winter sessions and representing adjunct faculty at such meetings.
- One adjunct senator (who meets the qualifications below) shall be elected by vote of the hourly rate faculty, currently ranked in on a seniority list (excluding regular and contract faculty), each casting one vote.
- This is a one year term to commence on July 1, 2014. Two year term elections will occur beginning in Spring 2015.

Qualifications:
An hourly rate employee (excluding regular and contract faculty), included on a seniority list, with a minimum of a three-hour assignment for two consecutive semesters, within the election year.

Nominations:
- Nomination forms to be completed and signed by nominee should be returned to Senate Office (INST 1016), or by e-mail (scanned with signatures) to biondojk@lamission.edu by April 4th. Nominations will not be accepted after this date.

Election:
- The election will be held on April 15th and 16th. Ballots will be cast in the Senate Office (INST 1016) at the following times: 9am – 11am, 12pm – 2pm, 4pm – 6:50pm.

B. Campus Climate Update – Villanueva
Campus climate is positive. A lot of strategizing is going on behind the scenes. The campus is committed to keep the free speech area open. On other parts of the campus, no one should be subjected to negative speech. VP Villanueva is working diligently. He gave his cell phone number so that any concerns can be given to him directly.

Echeverri brought up a concern that some faculty are being followed to their cars and are being harassed by protesters. She asked what is being done to prevent this type of harassment. VP Villanueva suggested that if a faculty member is feeling threatened to call him or flag down a security officer for an escort or walk to the Sherriff’s station.

Echeverri also questioned how many individuals in total were disciplined as a result of the incidents that occurred on Feb. 20, which involved many students and community members. VP Villanueva referred to the Ed. Code that permits administrative action against non-students, which was executed. After reviewing tapes, it was determined that one particular student’s behavior merited invoking discipline. He stated that consultation with attorneys also took place.

President Perez took the floor and stated that the other students involved in the Feb. 20th incidents are coming to his office one-by-one and given warnings. He stated that further disciplinary action that is being considered. ASO is going to hold a workshop on the tenure review process. The president said that further investigations are underway but he was not at liberty to discuss that.

Echeverri raised an additional concern regarding the involvement of a small number of faculty and employees who are inciting students or are involved in the protests. She asked what action is being taken regarding these individuals. The President asked for information (date, names, times, specifics) regarding the involvement of faculty or others, so that it can be given to the officer investigating.

Ladinsky also asked what information was given out to the general student population regarding the incidents so that faculty could know what information was public. President Perez stated that the email explaining the disciplinary action taken was sent to all users and that includes all students.

IX. Reports of Senate and College Committee Meetings

A. Academic Rank – Long

Our Fall Meeting of the Academic Rank Committee was held on November 14, 2013. Members in attendance: Margie Long, Chair, Donna Ayers, Secretary and Carolyn Daly
Members absent: Yoon H. Yun
Committee reviewed applications from the following faculty for a rank change to:
· Carolyn Daly-Professor of English
· Gayane Godjoian-Professor of Chemistry
· Gina Ladinsky-Associate Professor of English
· Sheila MacDowell-Assistant Professor of Library Science

All applicants met their requirements and approval letters were sent to President Perez and to the applicants to inform them of their new rank. A rank change certificate is being sent by President Perez to each of the approved applicants.

Our Committee discussed how to address the issue of faculty using the titles of “Professor or Associate Professor” before they have been awarded the rank. We agreed it was not fair to those who have followed the application process. We agreed to research what other community colleges in our district are using as their guidelines for academic rank. Once these results are in and discussed, we will report back to the Academic Senate with our recommendations.

We will be meeting the end of this month to discuss the result findings. Our official application process is listed in the College web site under “forms”. It is the first listing in the column, Academic Rank. Please feel free to ask any questions you might have about this rank change process. Send an email to me and I will bring up your questions at our meeting the last week of this month.

B. Budget and Planning – Sparfeld

The committee finished its ranking of the over-based items. The items were ranked. The ranking will be posted on the website.

C. Educational Planning Committee – Phares

No report.

D. Facilities Planning Committee – Maldonado

No report

F. LOAC – Flood

SUMMARY OF LAMC’S PROGRESS TO DATE IN SLO AND PLO ASSESSMENTS
DOCUMENTED IN THE ONLINE SYSTEM
February 27, 2014

<table>
<thead>
<tr>
<th>Year/Semester</th>
<th>SLO Assessments</th>
<th>PLO Assessments</th>
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</thead>
<tbody>
<tr>
<td>Spring 2010</td>
<td>27</td>
<td></td>
</tr>
<tr>
<td>Fall 2010</td>
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<td>1</td>
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<tr>
<td>Spring 2011</td>
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</tr>
<tr>
<td>Fall 2013</td>
<td>279</td>
<td>29</td>
</tr>
</tbody>
</table>
These data demonstrate that LAMC, after the brief reduction in progress associated with work on the College’s self-study, has accelerated the pace of its assessments.

Some other interesting stats as of 2-27-14:

Total number of programs = 95

Number of programs that have had at least one PLO assessed (as recorded on the online system) = 62 (65%); (last year we were at 40%)

Total number of PLOs = 293

Number of PLOs that have at least one assessment = 89 (30%).
I think this lower number is in part because we only recently (one year ago) added the PLO section to the online system. The roll-up assessments that we will work on this spring will greatly help improve this number. The scheduling of the Assessment Retreat for May 2 I hope will help to demonstrate our commitment to improve in this area.

**Total number of SLOs = 1,259**

Number of SLOs that have at least one assessment = 676 plus 85 additional uploaded assessments (old hard copy format) = 761 (60%).

Nick could not readily give me the total number of courses we have.

The other number we need once we know the total number of courses is how many have had at least had one SLO assessed.

**D. Professional Staff and Development Committee – Climo**

Aleida Gomez announced that there will be an event on Cinco de Mayo called Kermes Exploring Careers and on May 15. There is an Emotional Intelligence workshop along with many other events.

Meeting was adjourned at 2:55 pm.

Respectfully submitted by Gina Ladinsky, Secretary