SHARED GOVERNANCE COMMITTEE MINUTES

COMMITTEE: Facilities Planning

Date of Meeting: Sept. 7th 2011   Location: Campus Center 4   Time: 12:30pm

Voting Members Present:
Walter Bortman, John Klitsner, Bill Cornelli, Victor Renolds, Richard Rains, Sandy Thomsen, Jim Liko, Frances Nguyen, Deborah Paulsen

Voting Members Absent:
Alma Johnson-Hawkins (VP of Academic Affairs), Joe Ramirez (VP of Student Services), Laura Murphy

Resource Members Present:
Bill Cornelli (Gateway Science and Engineering), Larry Mohen (GSE), Hanh Tran (I.T.),

Guest Present:
Estella Miranda (Foster/Kindship Care)

Call to Order by: Walter Bortman @ 12:37pm

Items Discussed:

1. Office Space: Richard Rains reports from the Work Environment Committee that office space is shifting as a result of new hires.

2. Measure J Updates: Bill Cornelli – Gateway
   a. East Campus: contractors are starting on-site work, the parking lot for HFAC will be closed and parking for staff will not be available. There is a shuttle which can carry a wheelchair and street parking is still available.

   b. Media Arts Center – the contractor walked off the site, bond insurance company Shurity is providing a pan in the next few days about how to proceed, they are also walking the site for safety.

   c. Campus Mod I and II (retro fits, ADA improvements to restrooms, culinary space and a number of projects) The Chilled Water Loop Plans have been approved by DSA (Department State Architect) Plant Facilities may need to close some buildings which were not signed off on until the IA building and IA annex are complete.
d. Library Renovation - Drawings are finished and ready for DSA submission, it may take them up to a year to review.

e. Landscape - Finishing the landscaping and water is not funded yet.

f. Central Plant - proposals for the design are ready, design/build teams ready to participate in the bid process.

g. Photovoltaic Sun Panels – scheduled to be reviewed by the Board of Trustees on Oct 4th. This project needs support and will provide cost savings to the college in energy. The college needs to tell the Board of Trustees that they need this.

3. East Campus Complex – Wally Bortman

A task force needs to be formed to determine how we will finish the outside of East Campus. Task Force Team will meet separately and include: John Klistner (or Leslie Milke), Sherriff’s Office, Richard Rains, Bill Cornelli, and Victor Renolds

4. Instructional Building Room 1006 and 1007 (Reviewed Plans) Foster and Kindship Care (FKC). Discussion regarding Room 1006 as two rooms partitioned or one big room as recommended by Academic Affairs.

Motion by John Klitsner: Make the INST 1006 classroom one large classroom.
Second by Sandy Thomsen.
Vote was unanimous and motion carried. Next step is to take it to College Council.

5. The President has been in discussions with Deputy Santos about reinstating the Sherriff’s Station Building, in former Gateway area, there was former discussion to put them in the AI building when Admissions and Counseling vacate into new space. Facilities planning Committee had made recommendations to College Council to put the Sherriff’s Stations in IA as described as it would save about three million dollars with our Bond Projects.

6. Nursery Office (Swing Space) work has been contacted and will get started immediately after the end of Fall Semester and should be ready for occupation for Spring Term. There will be 6 or 7 existing Bungalows moved, 3 - 4 Bungalows are unassigned. There needs to be a contingency plan and up to seven bungalows need to be ready.

7. CSB Bathrooms discussed. Adding a building in the back of the CSB would cost about $240,000. A classroom on the second floor could be converted to include staff and, two multi-fixture bathrooms would cost about $200,000, but there is no budget in place. Discussion to take to College Council and send out for more cost estimates, so a recommendation can be made.
Richard Rains presented a Motion to: Continue to gather information and firm up costs on the CSB Restroom Renovation.

Seconded by Victor Renolds and the Motion was approved.

8. Touch Screen Kiosk’s such as the one in the Child Development Center (CDC), which teaches about a buildings green features and sustainability are ready to be installed in new buildings, but there is no identified budget. The District mandated that all new buildings install the Kiosks which will cost $20 - 30,000, but the budget source is not clear. Bill Cornelli will continue to check.

9. Discussion regarding the name for East Campus and the Science Building. The BUG (Building User Groups) need to be contacted. Discussion relating to the naming and signage on buildings.

10. Athletic Fields - John Klitsner reported that the college will in discussion with LA County for the ball fields lease project which would include three soccer fields and one baseball field. The project would save the college Several Millions by withdrawing fewer funds from the Athletic Complex Project. The county saw this proposal and has called a meeting.

List of any action taken:

1. Recommendation to College Council: Make the INST 1006 classroom one large classroom.

2. Continue to gather information and firm up costs on the CSB Restroom Renovation.

Future Action Items

East Campus Landscape Task Force as above.

Next Meeting Date: October 12th 12:30 – 2:00

Adjournment: 2:45pm

Minutes taken by: Deborah Paulsen