Call to Order at: 12:42pm

March Minutes Approved

Items Discussed:

1. Deputy Santos met with WEC regarding campus safety issues and the following motion was adopted:
   
   **Motion:** The Work Environment Committee recommends that the College Council authorize the committee to establish a task force to develop a multidimensional plan for training all members of the Mission College Community to deal with potentially violent situations. The task force would include Deputy Carlos Santos, Walter Bortman, an administrator, a classified staff member, a faculty member, an ASO representative, a WEC ember, and any other interested party.

2. **Panic Buttons** in the library and all over campus do not work. Victor Renolds will look into removing or covering them up.

3. **Smart Ball Wireless Keyboards** proposal for the smart classrooms is now going to be looked at by the Technology Committee.

4. **No Smoking Signage:** WEC wants Victor to recommend where to put up signs. Contractors should not smoke on campus or on their site unless in a designated area.

1. **Proposition J Updates:** George Johnson
   
   a. **Media Arts:** Kemp Brothers have been meeting with George Johnson and are getting info. from architects. They hope the project will be complete in 12 - 15 months.
   b. **Math and Science Building:** They will try to open the building early first week of July. Minor items may still need fixes after opening.
   c. **Swing space:** They are doing a final grading for the area with a gravel base. The temporary location for the Sheriffs’ station is behind IA building.
d. **Moratorium:** Three projects have been released including: the Inter Utilities Connect for East Campus, Photo Voltaic Project and Demand for Energy (Central Plant). Campus Mod I and II are eligible for early release.

e. **Chilled Water Loop:** The walkway outside of instruction building should be done by end of the month they are ready for a concrete poor by the end of the day, if the rain clears.

2. **Bond Program:** White Papers need to be resubmitted. The district set a contingency aside of 160 million for each college to cover the OSIP Cost Owner Controlled Insurance Program. Fourteen million needs to go back to the district for reserve allocation. Some of the premium may come back. We are ten to twelve million short to complete prioritized projects. George distributed a chart; some savings could be realized with 40J or other sources. The President is pursing alternate funding for Central Plant and some costs may be off set. There is twenty-five million allotment for a satellite campus for which plans have not been developed.

    **Motion:** Facilities Planning Committee makes a recommendation that the President pursues with the district to take the needed fourteen million from the twenty-five million satellite budget allocation to pay the construction reserve allocation.

    Motion was passed by a majority vote.

3. **Charter:** Discussion about charter updates, members and how the master plan is utilized. How does a building work with a program? How do we use the plan to meet accreditation standards? Review the current master plan and how it works with the programs and students services that they house.

4. **Annual Assessment:** John will send out the questionnaire for input.

**List of any action taken:** none

**Recommendations for College Council Approval (if any):**

    **Motion:** Facilities Planning Committee makes a recommendation that the President pursues with the district to take the needed fourteen million from the twenty-five million satellite budget allocation to pay the construction reserve allocation.

**Future Action Items:** Input on Charter and Annual Assessment

**Next Meeting Date:** May 9, 12:30 pm

**Adjournment:** 2:45 pm