Call to Order at: 12:37pm

November Minutes Approved: Move to approve by Sandy Thomsen and second by Richard Rains

Items Discussed:

1. **Work Environment Committee** (Richard Rains)
   
   WEC did not meet in December.

2. **Measure J Updates** (George Johnson)
   
   a. **Neighborhood Traffic Mitigation**
   
   Three possible options for entry/exit from parking structure were discussed. George passed out a map of area under discussion. Parks and Recreation Department could possibly be included in discussion, since El Clariso Park wanted access to our structure on weekends. Safety between the Golf Course traffic and college traffic is a concern.

   b. **Media Arts Center**
   
   There has been activity at the Media Arts Center. A new contractor will be selected by January 3rd 2012. There will be no changes to the current design. All approved PRDs will be included.

   c. **Math and Science Center**
   
   Faculty can start moving offices at the end of the summer. Discussion regarding office assignments and the process.

   d. **East Campus**
   
   Discussion regarding chilled water, electrical power connection and current transformers. Bus Loop to East campus was discussed.
e. **Swing Space (Bungalows)** Math, interior design, music and community service bungalows will be relocated across Hubbard Ave. in January and December. The Sheriffs’ station will not be relocated, requirements for the Sheriffs’ station will be discussed with Deputy Santos. There are no faculty offices.

j. **Student Services Center** is still at State Architect; it should come back in January. GSE and architects may not have time to respond to the recommendations. GSE is going to meet with District council person Richard Alacron to discuss the Environmental Impact Report.

k. **Chilled Water Loop Project** Excavation will start on Monday. It is a six month process and major walkways will be closed. They will try to get the walkway in front of the Instructional Administrative Building finished before classes start in February. Entry to the IA Building will be only through the North Atrium and the rear along Eldridge Ave. Signage is a concern.

l. **IA (Instructional/Administrative Building)** improvements were sent to DSA.

m. **Monthly Update Map** George passed out a map with all projects and time lines described.

n. **Gateway Science and Engineering** The LACCD Board of Trustees removed the Gateway decision from their agenda and Gateway will continue to work with LAMC until further notice.

3. **Prioritization of Bond Projects Task Force** (Walter Bortman)
   A memo to the LACCD Board of Trustees was presented from the Chancellor that the moratorium on all new Bond projects with be extended through November 2012. Projects affected on this campus will include: Student Services Building, LRC, Central Plant, Athletic Fields and Campus Modernization II. If a project can prove energy savings, then it may be able to move forward.

   A task force will be formed with the charge of putting together a white paper, which explains why certain projects should not be under the moratorium; which will include the Central Plant. The committee will include Victor Renolds, John Klitsner, Richard Rains, Walter Bortman, Frances Nguyen and five members from the Budget and Planning Committee. Sandy Thomsen requests to be a member as well. Sandy Thomsen states concerns regarding the Library that need to be re-evaluated. The task force will start meeting next week and complete work by the end of January.

   East Campus, the Bungalow move and Portions of Camus Modernization II will continue under the moratorium. Media Arts is not affected.

4. **CSB Restrooms** College Council tabled the discussion until further notice.
New Business

1. Media Arts Center (Deborah Paulsen) Discussion regarding the naming of the Media Arts Center. Bill Cornelli previously stated that the signage has already been designed and that the naming should occur before a new contractor is hired to save money on a possible redesign. There is a concern that the college community was never given an opportunity to give input into the name of the building. George Johnson will research regulations regarding the names and Walter Bortman will bring up the topic at college council.

List of any action taken: none

Future Action Items: Committee for white paper regarding Moratorium on Bond projects will be formed.

Walter Bortman will bring up the discussion of the name of the Media Arts Center at the next College Council meeting.

Next Meeting Date: January 11th 2012, 12:30 – 2:00

Adjournment: 2:34pm

Minutes taken by: Deborah Paulsen