Call to Order at: 12:48 pm by Wally Bortman.

Quorum present.

Items Discussed:

1. Work Environment Committee: (Jolie Scheib)
   a. Jolie Scheib (Chair WEC) reported the WEC meets the 4th Thursday of the month at 2 pm. b. Main campus issues.
   b. No report given (see report in minutes Dec 10, 2012).

2. Measure J Update: 
   CPM Report on Bond Projects

   Report by George Johnson:

   • The Media Arts Building has again been delayed. The current contractor (Kemper) has terms with assurance not yet reconciled. The Insurance Company has been contacted. Must wait for the terms to be finalized before project can move forward. Looking into a different contractor to weatherproof the building for time being.
   • Student Services and Central Plant building are committed to move forward. The funds that may come back from the district will allow the priorities list to be revisited. It was stated that no existing projects will be removed from the list.
   • The district hoped to go all Green with its projects. George Johnson provided maps with energy efficient plans in place and proposed for the Mission College Power Plant.

LAMC Program Highlights / Key Milestones

Pre-Design / Program Phase

   • ADA Improvements (40J): La Canada Design Group was chosen for the Design portion of the project and authorization of their contract was approved at the December BOT.
- **Central Energy Plant:** Preliminary budgeting and scheduling update has been modified to reflect January design Early Start date. Coordination of energy system continues with Southern California Gas Company. Work required for advance planning with LADWP is being coordinated through the Energy Program Manager at the District.

- **East Campus Utility Interconnect:** This Project is part of the LAMC Campus Energy Plan and has two distinct parts. An Amended task order is in process to further evaluate the feasibility of tying the two central plants together with new chilled water piping and distribution pumps.

- **LAMC Renewable Energy PV (40J):** This Project is part of the LAMC Campus Energy Plan. The District has recommended the College reduce the scope of new PV to 360kW. The scheduling and execution of this Project will run concurrently with the other projects in the LAMC Campus Energy Program.

- **Pedestrian Access & Street Improvements (40J):** Currently, the CPM is developing a traffic mitigation plan that will determine which portion of the scope of this project will proceed given the current budget restrictions.

- **Storm Water Mitigation (40J):** The college has participated in the selection of a Design Team to plan storm water and site improvements. Approval for this contract was approved at the November BOT agenda. A portion of the funding will be from District 40J funds.

**Design**

- **Campus Modernization Phase II Campus Building Improvements:** Both the remodel of the existing Food Nutrition Lab into classrooms and office space and a portion of the former existing bookstore into a new Health Services Clinic have 95% Construction Drawings that are currently with the contractor to incorporate CPM comments before submitting to DSA.

- **Student Services Center:** Construction Document drawings have been reviewed by DSA and comments were sent to the AOR for corrections. The District is finalizing a new contract with the AOR, NBBJ to enter into a separate contract for DSA Stamp-Out Design Services.

**DSA Review Phase**

- **Campus Modernization Phase I Campus Center Improvements:** The project implementation is pending review and approval of 100% Construction Documents that have been submitted to DSA.

- **Campus Modernization Phase I Campus-wide Accessible Improvements:** This project is to correct the deficiencies as identified in the Los Angeles Mission College ADA Transition Plan for the campus site as well as the campus buildings, excluding the restrooms.
  - **Campus-wide Accessible Improvements:** GSE in continuing with developing design criteria to minimize and de-scope a section of Component 6 (Six) from Masters Contracting scope of work. Preliminary scope of criteria has been presented to College Campus Staff for review and approval.

  - **Inter-campus Fire Access Road Improvements:** Additional scope was added to the original contract via change order to produce design documents for realignment of the fire access road at north-east corner of the Main Campus. 95% Construction Documents were submitted by Masters Contracting and are currently being reviewed by CPM for completion and potential scope impact with future Central Energy Plant design before being submitted to DSA.

- **Campus Modernization Phase I Campus-wide Infrastructure Smart Classrooms:** 100% Construction Documents have been completed and submitted to DSA for review and approval.

- **Campus Modernization Phase I Campus-wide Restrooms Remodel:** 100% Construction Documents have been completed and submitted to DSA for review and approval.
- **Learning Assistance Center (Library Renovation):** The new contract for Steven Fader, the AOR of this project has been finalized. The Construction Documents are being finalized for submission to DSA for review and approval. Bid and Award Phase.

- **Roadway Improvement: Design:** An informal bid package has been sent to (5) Contractors for proposals. Proposals were received. They exceeded the Informal Contract threshold. A revised scope is being prepared for Formal Contract Proposal Bid.

**Construction Phase**

- **Campus Demand Side Management:** Johnson Controls (JC) is continuing with the piping enclosure fabrication campus-wide at the Campus Center, Instruction and Administration and Library Resource Center. **Campus Modernization Phase II Hot & Chilled Water Loop:** Construction will begin on Phase IV (final connection of chilled and hot water loop to the Central Energy Plant) once the Central Energy Plant project is substantially complete.

- **East Campus Complex:** This project is 99% Complete.

- **Media Arts Center:** All construction remains on-hold pending finalization of Amendment to Take-over agreement.

- **Student Services - Admin. Swing Space:** All current scope of contract work with the Contractor has been completed. Review and negotiation of outstanding change order proposals reducing the scope is in progress. Gensler Architecture amendment to their contract for additional design and approval of an A-Permit. CPM is also currently working with both Gensler and the City of Los Angeles in expediting the plan review and approval for the B-Permit Close-out / Commissioning Services

**List of any action taken:**

1) Motion to move forward on Central Plant and Student Services Building as top priority on list. Approved unanimously.

2) Motion to move forward with the ILO Graphics handout proposed for the LRC wall. Motion was approved unanimously.

**Future Action Items:** A mural proposal by Paul Grubb for wall behind CAI and El Cariso Park was Requested permission. Wally Bortman asked the party to submit a detailed design, and budget and how the mural would be maintained before moving forward. Danny Villanueva stated he was in support of public art on our campus.

**Next Meeting Date:** March 11, 2013. 12:30 pm. Room: CC4

**Adjournment:** 1:30 pm