Meeting Minutes

Present: Teo Sierra, Rita Grigoryan, Deborah Paulsen, Jim Liko, Jose Maldonado, Cathy Brinkman, Walter Bortman, Joe Cascione, Denise Marrin, and Sherrie Loper

Guests: None

Absent: Daniel Villanueva, Jolie Scheib, Lorena Aguilar, Oliva Sanchez,

1. Walter Bortman convened the meeting at 1:10 p.m.

2. Review and Approve Minutes from April 13 Meeting.
   • Upon motion by Joe Cascione, seconded by Rita Grigoryan, the minutes were unanimously approved.

3. Report from Work Environment Committee
   • No report from WEC.

4. Measure J Update
   • Media Arts Building: The last repairs have been approved by DSA. The repairs will be completed in approximately two months. The estimated completion date of the building will be early 2017 in March or April.
   • Parking Lot D: Plans have been approved by DSA and will be going out to bid next week. The parking lot will have 17 parking spaces, plus a handicapped space. It has not been determined if the parking will be for employees or visitors.
   • Storm Water: Estimates have been received for additional funding.
   • Remodeling of Bathrooms in IA-Building: Ongoing and will be finished in January 2016.
   • Remodel of Old Culinary Area: DSA has approved plans. INST-006 will be converted into a large classroom with capacity for 60 students. INST-007 will be converted into office space and a conference room. Foster Care/Kinship and CalWorks will occupy that space.
   • ADA Accessibility: Ongoing
   • Central Plant: Contract has been signed, but is being reviewed by LACCD’s legal department. Work could begin by end of June.
   • Facilities Master Plan: Updates to the Facilities Master Plan are going to the Board of Trustees in July. Updates include a Facilities Building.
   • Student Health Center: Estimated completion date is December 2015.

5. Discussion and Review of Room Name Change Policy
   • FPC reviewed the draft and approved it.
   • Room Name Change Policy will be added as an action item for the next College Council meeting.
6. Year End/Report/Shared Governance Committee Self-Evaluation
   - FPC Reviewed draft of the document and edits were made.
   - Year End Report will be forwarded to Mary Lou Mendoza on Monday, 6/15.

7. Adding Facilities General Foreman as a Permanent Member of the FPC
   - After discussion, it was determined that the Facilities General Foreman be added as resource to the FPC.

8. The meeting was adjourned at 1:52 p.m.