Present: Denise Marrin, Rita Grigoryan, Lorena Aguilar, Joe Cascione, Sherrie Loper, Victor Renolds, Walter Bortman, Jim Liko, Jose Maldonado, Oliva Ayala, Deborah Paulsen, and Jolie Scheib

Guests: None

Absent: Cathy Brinkman, Daniel Villanueva, and Joe Ramirez

1. Walter Bortman convened the meeting at 1:07 p.m.

2. Review and Approve Minutes from April 13 Meeting.
   - Upon motion by Walter Bortman, seconded by Jolie Scheib, the minutes were unanimously approved.

3. Report from Work Environment Committee
   - Window Shade Replacement Status: Shades are being manufactured.
   - Walkway Lighting: LED lighting was suggested, but might be cost prohibitive.
   - Trash Cans in Campus Center Restrooms: Trashcans are missing in the bathrooms. This will be reported to the Operations Manager.
   - Noisy Hand Dryers in Restrooms: There is a concern the decibel levels of the hand dryers may be at an unsafe level.
   - Need for Office Space in Counseling Office: Counseling needs office space for two counselors.
   - Cigarette Smoke in Campus Center Patio Area: Facilities will install no-smoking signs.

4. Measure J Update
   - No Update.
   - The work on the service road behind the college has been completed.
   - Work continues on the I-A Building’s restrooms.
   - The faculty restrooms in the Campus Center will be complete in June, but not in time for graduation.
   - Media Arts and the Student Health Center is ongoing.
   - The work on the stairwell of the South Atrium of the I-A Building should be completed in 3 weeks.

5. Development of Name Change Policy
   - Proposed policy to be drafted before June 8 FPC meeting and will be reviewed at next meeting.
6. **CAI Room Renaming**
   - This has been tabled at the last College Council meeting.
   - A name change policy needs to be in place before any changes take place.

7. **Review of EPC Proposed Mission Statement**
   - The FPC reviewed and discussed both Mission Statements and feel it is not necessary to revise the statement.
   - Motion against changing College Mission Statement was made by Jose Maldonado, seconded by Jolie Scheib. 12 members agreed to leave the Mission Statement as is and there were two abstentions.

8. **Display Options at the East Campus**
   - Items are often posted on windows and doors at the East Campus.
   - Items that are posted need to be removed after the event has taken place.
   - E-mail to be sent campus-wide reminding people that posting items on windows and doors is against campus policy.
   - Daniel Villanueva proposed installing display boards.

9. **Microwave Installations**
   - ASO would like to purchase three industrial microwaves for student use for the Campus Center, I-A Building, and Center for Math and Science.
   - Further discussion will take place regarding the maintenance, cleaning, and safety issues that need to be addressed before purchasing the microwaves.

10. **Parking Structure Cleanliness**
    - The elevators need to be cleaned more often in the parking structure.
    - This issue will be addressed by the Operations manager.

11. **Bathrooms in the I-A Building**
    - The bathrooms in the I-A Building need to be checked more often.
    - Due to the construction, there is increased usage of the bathrooms that are left and supplies do not last long.

12. The meeting was adjourned at 2 p.m.