Los Angeles Mission College
Facilities Planning Committee
Monday, March 9, 2015
CAI Conference Room

Meeting Minutes


Guests: Hoss Nabaii and Louis Eguaras

Absent: Cathy Brinkman, Daniel Villanueva, Jose Maldonado, Jolie Scheib, Sherrie Loper, and Denise Marrin

1. Walter Bortman convened the meeting at 1:00 p.m.

2. Review and Approve Minutes from February 6 Meeting.
   - Minutes were reviewed and Louis Eguaras stated that the owner of the El Cariso Golf Course has not contacted Culinary Arts regarding partnering up with Culinary Arts to provide food at the golf course.
   - Upon motion by Walter Bortman, seconded by Deborah Paulsen, the minutes were unanimously approved with revision indicating that Culinary has not been contacted regarding Culinary providing food at the golf course.

3. Report from Work Environment Committee
   - No new items to report since last meeting.

4. Measure J Update
   - Media Arts: Permission was granted to begin planning the work for the structural deficiencies from previous contractor. Plans must be approved by DSA before any work begins.
   - Campus Center: Partitions are still being worked on. DSA is satisfied with calculations and braces on partitions will need to be welded. Two restrooms have been completed and two restrooms are being worked on.
   - IA-Building: Bathrooms are almost complete. Some restrooms are ready to be turned over. Abatement work is under way. Consultants have addressed mold issues and we are waiting for analysis of findings. The remodeling of the old foods lab is in design process. The remodeling of the existing DSPS office has been deleted from the scope of work.
   - LRC: Four of six restrooms have been completed.
   - Campus Services: Issues with proposals are being addressed and changes are being added to scope of work.
   - Roadway Improvements: Safety issues are being addressed with outside contractors. Staff are being trained, but work is to be completed by the end of the month barring any other issues.
• Campus Demand Site Management: One small change needs to be made. The ladder that was installed was not installed properly. Johnson Controls to provide design work that needs to be done to correct the problem.
• Central Plant: In procurement process. The Request for Proposal is delayed due to legal issues that need addressed.

5. Revisit Discussion of Name Change for Servery and Executive Dining Room
• The Culinary Arts Department would like to change the name of the Servery to Mission Café and Grille and the Executive Dining Room to Tataviam Bistro to attract visitors in the community.
• Signage will need to be changed. Funds could be obtained from Culinary’s trust fund.
• Process must be followed to rename rooms and have approvals by the required individuals. This must go through College Council, be approved by the College President, and the Board of Trustees.
• Louis Eguaras to provide a written document of costs associated with room change and background information on the Tataviam Tribe, a letter from the Tataviam Tribe authorizing us to name to room after their group, and a justification of the name change.

6. Discussion of College Mission Statement, College Master Plan, and Objectives
• The College Master Plan was put together back in 2009 when the college had more funds. Many of the items outlined on the plan will not take place. Changing the plan is nearly impossible because it is a legal document, but perhaps the demographics could be updated.
• The committee believes it is in line with the Educational Master Plan.
• FPC has ten objectives. The objectives need to be cleaned up, possible reduced. This will be discussed at the next meeting.
• FPC does not recommend any changes to the College Mission Statement. Motion was made by Deborah Paulsen and seconded by Joe Ramirez to leave College Mission Statement as is.

7. Restroom Renovation Delays
• Delays can result when problems arise. Mold was found and needed to be addressed before work could continue. A contractor came out to assess the mold issue and a water intrusion test needed to be done before abatement work could begin. In addition, the wall studs used when the building was built in 1990, were not up to current code and had to be replaced.

8. The meeting was adjourned at 12:56 p.m.