Los Angeles Mission College  
Facilities Planning Committee  
Monday, November 10, 2014 – 12:30 pm  
CAI Conference Room

Meeting Minutes

Present: Daniel Salgado Valdez, Don Fleming (for Jim Liko), Denise Marrin, Deborah Paulsen, Sherrie Loper, Daniel Villanueva, Victor Renolds, and Joe Ramirez.

Guests: Gina Ladinsky

Absent: Walter Bortman, Michael Allen, Joe Cascione, Jose Maldonado, and Jolie Scheib

1. Daniel Villanueva convened the meeting at 12:37 p.m.

2. Review and approve minutes from the October 6, 2014 meeting.
   • Upon motion by Deborah Paulsen, seconded by Sherrie Loper, the minutes were unanimously approved.

3. Report from Work Environment Committee
   • No report from WEC.

4. Measure J Update
   • No update at this time.

5. Copy Machine for CMS
   • The copier will be available for use during C-Store operating hours.

   • Four unused classrooms and/or labs in the I-A Building to be used Certified Nursing Program.
   • INST 2013 to be used as a classroom.
   • INST 2014 to be for class for theory.
   • INST 2015 to be used as a prep room, office, and storage room for records and supplies.
   • INST 2016 to be used as a practical classroom.
   • 10100 funds will not be used for the renovation. Funding will come from CTE because the grant obtained for the program cannot be applied to equipment or renovation costs.
   • An estimate for work and materials has been provided by Plant Facilities. A large portion of the renovation will be performed by Plant Facilities. The flooring portion of the renovation will be done by an outside company. The renovation may begin as early as next week.
   • Upon motion by Daniel Villanueva, seconded by Victor Renolds, the renovations to INST-2014, 2015, and 2016 were unanimously approved.
   • Bathrooms in vicinity of area are being renovated and the work benches in 2017 are staying in the room.
7. Co-chair Election
   - Upon motion by Daniel Villanueva, seconded by Victor Renolds, Deborah Paulsen was elected Co-chair. The motion was unanimously approved.

8. Renaming of Rooms in the CAI
   - The Executive Dining Room to Sylmar Room.
   - The Servery to Mission Café and Grill.
   - Decision to rename rooms will be postponed, due to absence of representative from the Culinary Arts Department.
   - Per Daniel Villanueva, board policy will need to be followed to change the name of the Executive Dining Room. The name change of the Servery may go through the Shared Governance Process due to the descriptive nature of the suggested name change.

9. Display of Student Art
   - Possible areas to display art: Student Dining Area, Executive Dining Room, President’s Office, and V.P of Student Services area.
   - Theft is a possible security issue.
   - Academic Affairs has student art displayed, but due to the exclusivity of the area, theft is less of a concern.
   - Safely displaying art is a concern.
   - A cherry picker could possibly be used to assist in the display of art, but this may be labor intensive.
   - Art should be displayed at eye level.
   - CDC would not be an area to display art. Art in CDC should be reserved to art created by the children.
   - Pictures of art could be displayed on the large monitors around campus, such as in the Campus Center, Financial Aid area, or Culinary Arts.
   - Displaying student art could be considered a Student Learning Outcome (SLO).

10. The meeting was adjourned at 1:25 p.m.