1. Briefly outline the department’s/program’s core goals and priorities for the next three years using the table below, and describe the rationale (e.g., supporting data, information, reasoning, etc.) for the goals in a short narrative following the table.

Complete the table by: 1) stating your department’s/program’s goals for the next three years; 2) selecting if the goals are ongoing or new (all of your goals will be “new” this time); 3) aligning each department/program goal with LAMC’s Strategic Plan/Educational Master Plan goal(s), department/program SLOs/PLOs, and/or LAMC’s ILOs; 4) selecting the status of each goal (this time all of your goals will be “ongoing” or “delayed pending resources” because all of your goals are new); 5) reporting progress on stated goals and/or your planned activities to achieve the goals (this time you will only be reporting on planned activities since all of the goals are new); and 6) stating the anticipated outcome(s) and timeline of completion of the stated goals. There is no minimum or maximum number of goals you should set, but you may add rows to the table as needed.

DEPARTMENT/PROGRAM 3-YEAR PLAN
LAMC Strategic Goals: From Program Review

☐ 1. Expand access to educational programs and services and prepare students for success.
☐ 2. Strengthen institutional effectiveness through a culture of evidence-based decision making, planning, and resource allocation, process assessment, and activities that promote professional development and collegiality.
☐ 3. Improve quality of educational programs and services so as to increase students’ success in attaining their educational goals.
☐ 4. Maintain fiscal stability through effective planning and evaluation, and encourage a greater focus on revenue enhancement.
☐ 5. Sustain user-friendly and innovative technology to meet the needs of students, faculty, and staff.
☐ 6. Increase community engagement and expand business, community, and civic partnerships.

<table>
<thead>
<tr>
<th>Department/Program Goal</th>
<th>Type of Goal</th>
<th>Alignment with LAMC Strategic Plan/ Educational Master Plan Goal(s), Department/Program SLOs/PLOs, and/or LAMC’s ILOs</th>
<th>Status</th>
<th>Progress Made Toward Goal and/or Planned Activities to Achieve Goal</th>
<th>Anticipated Outcome(s) of Goal and Timeline of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. New Faculty - Train and Hire an Adjunct Law Instructor from</td>
<td>New</td>
<td>1 &amp; 3</td>
<td>Ongoing</td>
<td>Law Program will obtain another Project Match intern for Fall 2014, and will mentor/train and then hire him/her for Spring</td>
<td>This will expand our hybrid offerings from Tuesdays and Wednesdays to Thursdays and provide more access to our on</td>
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<tr>
<td></td>
<td>Project Match</td>
<td>New</td>
<td>1 &amp; 3</td>
<td>Ongoing</td>
<td>2015 for our Thursday hybrid classes</td>
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<tr>
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<tr>
<td>2</td>
<td><strong>Curriculum</strong> – develop a “Street Law” class to work in partnership with the Pathways to Law School Initiative by 5 sections</td>
<td>New</td>
<td>1 &amp; 3</td>
<td>Ongoing</td>
<td>The Pathways Initiative suggests development of a Street Law class to support student success with the Pathways to Law School</td>
</tr>
<tr>
<td>3</td>
<td><strong>Curriculum</strong> – develop a service learning component class to work in partnership with the Pathways to Law School Initiative</td>
<td>New</td>
<td>1 &amp; 3</td>
<td>Ongoing</td>
<td>The Pathways Initiative suggests development of a Service Learning component to support student success with the Pathways to Law School</td>
</tr>
<tr>
<td>4</td>
<td><strong>Partner with Law Academies</strong> – Monroe and Wilson H.S. Law Academies</td>
<td>New</td>
<td>1, 3 &amp; 6</td>
<td>Ongoing</td>
<td>Pathways Initiative is applying for a grant with Calif. Pathways Trust to link High School Law Academies with the Pathways to Law School Initiative</td>
</tr>
<tr>
<td>5</td>
<td><strong>Improve feedback</strong> to our online and hybrid students – 2 year challenge</td>
<td>New</td>
<td>1, 2 &amp; 3</td>
<td>Ongoing</td>
<td>This will start in Fall 2014 and run until Fall 2016</td>
</tr>
<tr>
<td>6</td>
<td><strong>Improve Instruction</strong> amongst our faculty by sharing best practices for online and hybrid classes</td>
<td>New</td>
<td>1, 2 &amp; 3</td>
<td>Ongoing</td>
<td>This will start in Fall 2014 and run until Fall 2016.</td>
</tr>
<tr>
<td>7</td>
<td><strong>Enhance our Law Advisory Committee</strong></td>
<td>New</td>
<td>1, 3 &amp; 6</td>
<td>Ongoing</td>
<td>With the Pathways to Law School Initiative, the law program will have access to</td>
</tr>
</tbody>
</table>
8. Develop Debate Team with Communication Studies

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>1, 3 &amp; 6</td>
</tr>
</tbody>
</table>

The Pathways to Law School will engage in yearly debate competitions amongst the 24 CCC’s in the program, and LAMC will need to send students to participate in the debate competition. Developing a debate team between the Pathways to Law School Cohort at Mission, and the Communications Studies discipline will enhance collaboration between departments and increase student success, along with increased scholarship at Mission, and increase the reputation of LAMC.

What is the rationale (e.g., supporting data, information, reasoning, etc.) for these goals that you have stated for your department/program?

1. New Faculty – Adjunct trained and mentored through Project Match:
   A. Project Match Intern Program Application will be submitted Spring 2014, training of intern in Fall 2014, and hiring as an adjunct law instructor for Spring 2015.
   B. Program review for Fall 2014 will support this request by requesting an additional two law sections (from 14 to 16 classes per semester) to support the roll out of two hybrid classes on Thursday to complete our goal to have on campus hybrid law classes on Tuesday, Wednesday and Thursdays.

2. Curriculum - Street Law Class
   A. The Law Discipline will develop and submit a Street Law class during Spring 2014/Fall 2014 for roll out in Spring 2015.
   B. Program review for Fall 2014 will support a request for an additional law class (Street Law) to support the cohort of students who are selected to participate in the Pathways to Law School Initiative of the California State Bar.

3. Curriculum - Service Learning Class
   A. The Law Discipline will develop and submit a Service Learning Class during Spring 2014/Fall 2014 for roll out in Spring 2015.
   C. Program review for Fall 2014 will support a request for an additional law class (Service Learning Class) to support the cohort of students who are selected to participate in the Pathways to Law School Initiative of the California State Bar.
4. **Partner with Law Academies**

   A. The Law Discipline will partner with Law Academies at Monroe and Wilson High School to provide support for the Pathways to Law School from High School to Law School, and the $6 M grant through the California Pathways Trust which will support cohorts of students from these high schools attending LAMC to participate in the Community Colleges Pathways to Law School Initiative.

   B. No anticipated costs. Any promotional/media/conference costs should be defrayed by our own CTE program and funding at Mission

5. **Improve Feedback in Instruction** – no costs anticipated. Will be part of our program review and SLO’s for next three years

6. **Improve Instruction – Best Practices** - no costs anticipated. Will be part of our program review and SLO’s for next three years

7. **Enhance our Law Advisory Committee** - no costs anticipated. Will be part of our program review and SLO’s for next three years

   With the additional resources provided by the California State Bar, including more access to attorneys, judges, conferences, workshops, and visits to our campus by law schools, along with increased counseling for participants in the Pathways, our law program will have the opportunity to enhance its Law Advisory with judges, attorneys, and legal professionals to provide needed support, advice, and vision for the development both of our law discipline, paralegal program and certificate, job placement in the legal field for our graduate paralegals, increased retention and student success in our paralegal program, increased transfer of our students, and the Pathways cohort students to 4 year universities (Cal State and UC Colleges and Universities) along with admission to law school of our Mission College students.

8. **Develop Debate Team with Communications Studies Discipline** – no costs anticipated. Will be part of our program review and SLO’s for next three years. The Pathways program will require each of the 24 participating CCC’s to develop a Debate Team and to compete yearly, statewide with the Pathways to Law School participating colleges. This will require the law program to work with the Communications Studies discipline to develop a Debate Team. Resources, conferences, workshops, and support will be provided through the Pathways and through the California State Bar, along with judges and attorneys who will volunteer their services and consultation to the Debate Teams as part of the Pathways to Law School. Perhaps, in the future, there might be a recommendation to create an elective class, and at that time, request for college support will be submitted under Program review for both the Law and Communications Studies Disciplines.
1. Do the curriculum and scheduling of courses in your discipline provide a coherent sequential path in which your students’ goals of transfer, graduation, and certificate completion can be realized in a timely manner? Please explain what data you use and how you make these evaluations.

Yes, in the Law Program we have 12 law classes required to obtain the certificate. We offer each class, every semester. We provide them both online and hybrid to meet the needs of our As far as AA degrees, most of our students are older returning students who need to retrain to obtain employment as a paralegal. However, a number of students would like to obtain their AA degree and then transfer to a 4 year university, graduate and then attend law school. Recently, LAMC was selected as one of the 24 California Community Colleges to participate in the State Bar of California Pathways to Law School Initiative. The program will provide resources, support, a rigorous curriculum, and guaranteed acceptance to six law schools to assist our paralegals who wish to go on to law school. Also the Pathways program will develop partnerships and pathways for the law academies, including John F. Kennedy High School North Hollywood High School, Daniel Pearl Magnet High School, Roosevelt High School and Washington Prep High School. Also a part of the Pathways Initiative, we will be developing service learning opportunities for our law students and Mission College students who participate in the Pathways to Law School Initiative.

Our program graduates approximately 50 paralegals each year.

2. Has the curriculum kept pace with changes and developments in areas that would affect the program, e.g. university articulation requirements, developments in pedagogy, developments at other LACCD campuses, or requirements for commercial/industry skills? Briefly explain.

We have developed new curriculum in 3 different areas, Health Care, Special Education Law, and Environmental law. However, until we obtain more classes, we will not offer these classes. We would also like to develop 3 additional paralegal certificates in these 3 specialties provided we obtain more sections.

3. Are the department’s mission, goals, and objectives clearly articulated and communicated to faculty? Briefly explain how you involve your faculty in setting goals.

Yes, we place them on our website.
4. Does your department/discipline have an adequate procedure in place to determine whether it is meeting its instructional goals and objectives? Briefly explain this procedure and what data is collected to inform your analysis.

   We plan on conducting a survey for all of the online classes at Mission. Many of our students are online students, and such college survey will assist our online program to determine if we are meeting are instructional goals and objectives. In addition, all of the offered Law/Paralegal classes have Student Learning Outcomes and assessments. They are listed on the SLO website. Our program learning outcomes have also been assessed for the degree and certificate.

5. Describe the use of Social and/or instructional media, computers, and other technologies in your current program and any plans in this area for the coming year.

   All of our law program uses a learning management system (Etudes) and our instructors use PowerPoints, videos, discussion forums, and feedback to all of our students is through this system. Our faculty are required to initiate frequent and effective contact with our students, both on campus and online.

6. How would you describe the morale and atmosphere within the department/program? How does your department/program promote collegiality among its faculty?

   Excellent. All of our law faculty have been teaching for many years. They have kept current with technology and have all received training in online pedagogy. We meet regularly and discuss our students, their progress in the classes, and changes we should make in the program. All of our law faculty have been evaluated in the last two years, and have a wealth of knowledge in the law, and respect each other as professionals.