1. Please highlight any changes since you submitted your unit assessment (e.g. enrollment trends of the units as of Fall 08).
   - As the college grows, so does the use of the Library.

<table>
<thead>
<tr>
<th></th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Enrollment</td>
<td>7,540</td>
<td>8,596</td>
<td>10,239</td>
</tr>
<tr>
<td>Workshop &amp; Class Instruction</td>
<td>2,853</td>
<td>2,939</td>
<td>3,246</td>
</tr>
<tr>
<td>Reference Help</td>
<td>5,208</td>
<td>5,616</td>
<td>6,079</td>
</tr>
<tr>
<td>Book Use—incl. in-library &amp; check outs</td>
<td>9,745</td>
<td></td>
<td>10,280</td>
</tr>
<tr>
<td>Does not include e-books</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Database Use</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gate Count in a typical week</td>
<td>1,171</td>
<td></td>
<td>1,950</td>
</tr>
</tbody>
</table>

   - Recent additions and changes in library services:
     - Library Science 101—Library Research Methods (Plan to offer online as well as face-to-face)
     - Discontinued one workshop (Internet 1)
     - Adding a Health workshop for Fall 2009
     - Added a scanner and color printer for student use
     - Installed new student computers

2. What do you see as the strengths of each of your units?
   - Staff is responsive to student needs.
   - Services are planned to support student learning and achievement (IC Workshops, access to resources from campus and from home.
   - Website kept current.
   - Working computers

   What do you see as the challenges?
   - Keeping resources relevant and consistent with insufficient and inconsistent funding
   - Prioritizing resources to meet needs of a diverse curriculum and a student population with widely diverse language and computer literacy
   - Library hours insufficient
   - Not having a dedicated computer lab for instruction
   - Not having facilities to accommodate needed collections
   - Having a student card printing and copy system that is labor intensive
   - Constant updates and changes to software and databases

3. How does your unit planning support the mission of the college?
   - The mission of Los Angeles Mission College is the success of our students. To facilitate their success,
   - Los Angeles Mission College provides accessible, affordable, high-quality learning opportunities in a culturally and intellectually supportive environment by providing the following:
     - Encouraging students to become critical thinkers and lifelong learners
• Ensuring that students successfully transfer to four year institutions, find meaningful employment, improve their basic skills, and enrich their lives through continuing community education
• Providing services and programs that improve the life of its community
• Examination of workshop attendance, survey results, and usage data prompts us to plan, change and improve the services the library provides. These changes help ensure students are exposed to organized collections, quality learning and library experiences to help in successful attainment of information competency and lifelong learning skills and completion of course work.

4. What are your visions for changes, revisions and growth?
   • Expand collaborative efforts with disciplines to identify areas that the Library could more fully support instruction and students.
   • Expand book, periodical and database collections
   • Expanded text-book collection or access to textbooks
   • Expanded Library facilities to accommodate college growth and expanded collections and services
   • The Library is highly dependent on up-to-date computers and software. A technology plan that includes a regular replacement interval of computers.
   • Dedicated instruction lab (critical)
   • Expanded children’s area with appropriate furniture
   • Expanded reading area(s) with comfortable seating
   • Collaborative learning and work areas, one area where food and beverage is OK
   • Longer hours
   • Online instruction and support
   • Grow collections
   • Explore social learning applications and determine how they may be used to provide services for students
   • See also responses to 5.

5. What resources are needed to support as well as to build the programs in your Department?
   • Facilities?
     • Computer lab - 40+ workstations with capacity to hold 75 people. Smart classroom setup (immediate need)
     • Conference room for demonstrations, orientations, quest speakers, district and local instructional activities. 75 person capacity. Food permitted. Smart classroom setup.
     • Soundproof group study rooms
     • Additional study rooms and collaborative study areas
     • Quiet study areas, perhaps in enclosed rooms
     • Signage throughout building
     • Assess space needs for all collections. Videos, DVDs, reserve, textbook, paperback, basic skills, oversize, periodicals, children’s literature, college archives require more space
     • Orient entrance to library so that it is more accessible to students and campus
   • FTEF?
     • Dependent on services offered, facilities and library hours
   • Staff?
     • 20 additional student worker hours
• Other staffing needs dependent on services offered, facilities and library hours.
• Technology?
  • Improve student printing and copy service (problems: no changer, print cards expensive and not kept in stock, requires staff intervention with making change, purchasing print cards, adding value to print cards, printing, copying, frequent paper jams)
  • More computer workstations
• Other?
  • Reinstate Library Subcommittee -- library advisory group made up of faculty.
  • Budget to support diverse programs and student needs

6. What is the status of SLO assessments in your department?
   • Workshops assessed on regular basis
   • Services assessed on a regular basis
   • Need to link to discipline Information Competency Assessments

7. What is the status of the course outlines of record and course updates in your department?
   • Two credit courses are current