Date: April 23, 2012

Dear Ms. Zaiens;

The Educational Planning Committee would like to thank you for presenting your program review to the committee April 16th, 2012

This process enabled us to learn a great deal about your department, your strengths, challenges and plans for growth, and will therefore be better able to support your needs and requests as our college moves forward.

Enclosed please find the written report from the committee with our commendations and recommendations. We look forward to reviewing your progress on the recommendations at the next annual update of your program review.

Please let us know if you have any questions or comments regarding the enclosed report.

Sincerely,

Alma Johnson-Hawkins, Co-Chair

Janice Silver, Co-Chair

April 23, 2012

Date
Educational Planning Committee

Program Review Meetings with Department Chairs
EPC Response April 2012:

Department Learning Resource Center

Commendations:
- A thoughtful and comprehensive report
- Thoughtful and comprehensive mission statement
- Persistence in pursuing funding and providing services in the face of increasing budget cuts
- Creative energy in addressing staffing issues
- Clear understanding of service position in the college community
- Excellent documentation and survey analysis
- Careful analysis of surveys and SAO’s leading to effective change

Recommendations:
- Continue with plans for awareness and visibility of programs and services
- Develop a visual chart that reflects the structure and funding of LRC components
- Explore a deeper analysis of tutoring results/success (such as course-level analysis) as a foundation for program improvement
- Participate in planning for accommodating student needs in the new buildings as they become occupied
- Pursue tutor/instructor collaboration to align learning outcomes
- Continue to actively explore alternate funding sources, volunteer tutoring and other options to meet student needs

Signatures of Co-Chairs:

Alma Johnson-Hawkins

Janice Silver

Date: Apr. 23, 2012