Date: February 7, 2011

Dear Mark;

The Educational Planning Committee would like to thank you for presenting your program review to the committee January 24th 2011.

This process enabled us to learn a great deal about your program, your strengths, challenges and plans for growth, and will therefore be better able to support your needs and requests as our college moves forward.

Enclosed please find the written report from the committee with our commendations and recommendations. We look forward to reviewing your progress on the recommendations at the next annual update of your program review.

Please let us know if you have any questions or comments regarding the enclosed report.

Sincerely,

Alma Johnson-Hawkings, Co-Chair

Janice Silver, Co-Chair

Date

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Educational Planning Committee

Program Review Meetings with Department Chairs
EPC Response:

Department  PACE

Commendations:
- Establishment of a core of quality faculty
- Enrollment in PACE delivery format sections above college average
- Inclusion of service area outcomes
- Development of close relationships with representatives from transfer partners
- Personal commitment to students

Recommendations:
- Clarify the definition and identification of PACE program and students
- Establish a comprehensive advisory board
- Define the mission and goals for the program
- Address the need for solid data (e.g. students in each track, completion of the program, transfer)
- Clarify visions for change and growth
- Clarify how PACE supports the mission of the college
- Pursue closer collaboration with department chairs regarding scheduling and staffing
- Continue exploring marketing strategies such as brochures and a website
- Pursue development of resources and orientation for PACE instructors

Signatures of Co-Chairs:

Alma Johnson-Hawkins

Janice Silver

Date: 02.07.11

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