Date: April 11, 2011

Dear Mike,

The Educational Planning Committee would like to thank you for presenting your program review to the committee April 4, 2011.

This process enabled us to learn a great deal about your department, your strengths, challenges and plans for growth, and will therefore be better able to support your needs and requests as our college moves forward.

Enclosed please find the written report from the committee with our commendations and recommendations. We look forward to reviewing your progress on the recommendations at the next annual update of your program review.

_The committee recommends that you rephrase the statement in your report on faculty evaluation to use the word “ensure” rather than “establish”, and remove the word “more”._

Please let us know if you have any questions or comments regarding the enclosed report.

Sincerely,

____________________________________
Alma Johnson-Hawkins, Co-Chair

____________________________________
Janice Silver, Co-Chair

____________________________________
Date
Educational Planning Committee

Program Review Meetings with Department Chairs
EPC Response:

Department _______ Life Sciences _______________________________

Commendations:
- Thorough and comprehensive report with impressive use of data
- Thoughtful long term planning and course/program development
- Ongoing collaboration with colleges, universities and private industry
- Scheduling that is data driven and evidence based to maximize enrollment
- Cooperation with physical science department in scheduling classes to facilitate student completion of science requirements on our campus
- Pursuit of alternative funding such as STEM and CTE grants
- Course SLO’s and assessments meet currency requirements

Recommendations:
- Develop assessments for program SLO’s.
- Continue to explore tutor recruitment opportunities (e.g. CSUN?).
- Closely examine the demand for Biology 3 and the impact it has as a bottleneck for graduation. Explore collaboration with related disciplines and enrollment management to address possible options.

Signatures of Co-Chairs:

Alma Johnson-Hawkins __________________________________________

Janice Silver ____________________________________________________

Date: __________________________________________________________