Call to Order by Phares (co-chair) at 1:38 pm

1. Approval of Minutes of October 6, 2014
   a. MSU (Smazenka/Daly) approved as amended.

2. Revised Excel sheet for 3-year Plan reporting (Smazenka)
   a. Smazenka discussed the revisions he made to the spreadsheet. Committee agreed to reword the first sentence of number 1 to “Please describe no more than one or two long term goals for your department, program, or disciplines within your department.”
   b. Phares will pull out and distribute the spreadsheets from the last set of program reviews for the committee to review.

3. Budget Prioritization (Hernandez/Montes)
   a. There was a discussion on what the process is to determine prioritization and EPC’s role is advisory. Hernandez informed EPC that the 1st item, piano tuning, was removed from the top 5 list since it is already in the budget and if there were additional classes, they would need more funding. The 5th item was also removed since it was already completed.
   b. MSU (Smazenka/Ayers) approved motion to recommend that Academic Affairs fund items 3 and 4 of the top 5.
   c. MSU (Smazenka/Jordan) approved motion to not recommend item 2 to be funded in its current form. EPC discussed the Journalism item and wants more details, clearer objectives, what the long term goals are, and what the money will be used for specifically.
   d. There was discussion to recommend that other items be moved up to replace the two that were dropped off the list or to over allocate the number selected by more than 50% (i.e. 10 items) for review. EPC asked that Academic Affairs propose or select another 5 items by the end of the day tomorrow to be emailed to EPC who can then select and vote on 3 via email. Hernandez said she will bring this to the Dean’s meeting tomorrow.

4. Curriculum (Pazirandeh)
   a. The ASCCC Regional meeting was attended on 10/18/14. Representatives from Chancellor’s Office provided information on current and upcoming legislation regarding transfer degrees. LAMC has 7 transfer degrees that must be submitted to the Chancellor’s office by 12/31/14. Of these 6 have been locally approved and 3 have been submitted for approval. The others are on track and the college is expected to have them completed by the deadline. Other legislation requires LAMC to have 2 other degrees approved and submitted by 6/30/15. In addition, all CID submissions for courses that are part of these degrees must also be approved by 6/30/15. Degrees that do not meet these requirements could be deactivated after this date. Also discussed at this meeting was pending legislation that is expected to fund adult education at the same rate as credit courses.

5. Accreditation (Enos)
a. They are on schedule for the follow up report and are currently compiling team members. The teams will report to ASC either monthly or biweekly. They also retained Dr. Lee. They are working on updating the website as well as looking at other software and training.

6. Meeting adjourned 3:32 pm

Next meeting on November 3, 2014.
Minutes – T. Drueco