SHARED GOVERNANCE COMMITTEE MINUTES

COMMITTEE: EDUCATIONAL PLANNING

Date of Meeting: 5/19/14  Location: CAI Conference Room  Time: 1:30pm - 3:30pm

Voting Members Present: Michael Allen, Devon Antonio (ASO rep), Donna Ayers, Cathy Mark Hobbs, David Jordan, D’Art Phares, Gary Prostak, Mari Rettke, Robert Smazenka

Voting Members Absent: Cathy Brinkman, Madelline Hernandez, Sarah Master

Resource Members Present: Pat Flood, Said Pazirandeh

Guests Present: Kelly Enos

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Call to Order by:
D’Art Phares (co-chair) at 1:40 pm

1. External evaluation team report on Math/CompSci/Engineering (15 min)
   a. The external evaluators discussed their findings with the committee.
   b. Action Item: The external evaluators will prepare a list of questions for the chairs based on their examination and send it to Phares; he will forward the list to the chairs.

2. Approval of Minutes of May 5, 2014 (5 min)
   a. Tabled

3. Call for new items (5 min)
   a. Phares reported that EPC requested that College Council approve the new Distance Education Plan; College Council did so at its May 14 meeting.
   b. EPC will hold co-chair election at its 6/2/14 meeting
   c. What to do with late/non- responses to Comprehensive Reviews
      i. The committee began a discussion of what to do when departments do not submit comprehensive review reports on time. This will be revisited at our 6/2/14 meeting.

4. Review of outstanding action items (5 min)
   a. None

5. EPC’s self-evaluation report to SGOC (Phares) (5 min)
   a. EPC approved the report. Phares will send it to SGOC

6. Rec’s/Com’s for Coop Ed (Jordan/Hernandez/Smazenka) (25 min)
   a. Tabled

7. Business/Law Comprehensive Review Visit (45 min)
   a. Kelly Enos, Pat Flood, and David Jordan met with EPC to discuss their disciplines and respond to questions from the committee

8. EPC’s Role in Enrollment Management (10 min)
   a. The committee discussed if, and if so, how, EPC might contribute to enrollment management. Pazirandeh suggested somehow connecting program review information to enrollment management. Smazenka suggested asking chairs to discuss, as part of program review, FTES needs in light of planned program changes. The committee will continue the discussion at its 6/2/14 meeting.

9. Business/Law Recommendations/Commendations (5 min)
   a. Tabled

10. Adjournment at 3:36

Next meeting on June 2, 2014 in CAI Executive Dining Room.

Minutes – D. Phares