Call to Order: D ’Art Phares (co-chair) @ 1:37pm

1) Approval of Minutes of May 6 and May 20, 2013 (10 min)
   a) MSU [Hernandez/Atkinson-Alston] to approve minutes of May 6, 2013 as amended
   b) MSU [Hobbs/Prostak] to approve minutes of May 20, 2013 as amended
2) Call for new items (3 min)
   a) None
3) Review of outstanding action items (3 min)
   a) Motion to College Council regarding adding ILO’s to Program Review: This request will be withdrawn. Instead, it will be brought to the Program Review Oversight Committee once that committee is constituted, and/or to the SLO committee which Pat will seek to reform in order to better review assessments, quality, and rubrics to measure them.
4) Library/LRC/DE additions to Program Review Screens (20 min)
   a) These will be folded into the task force meeting over the summer
5) Review of the Educational Master Plan (30 min)
   a) Flood inquired if the student services division was also reviewing the goals. It was requested by EPC that Allen remind Student Services that the goals and status need to be reviewed.
   b) Reviewed and discussed several of the goals in the Educational Master Plan, as follows:
6) Program Viability Ad-hoc Committee’s proposal (30 min)
   a) The taskforce was not able to meet since the last meeting, however Pazirandeh stated that, although these updates to the process may feel that it will overload the committee, we are currently not meeting the campus needs because the viability process is not followed in the way it should be. He stated that EPC may wish to propose establishment of an “institutional effectiveness committee,” similar to what other campuses have, that looks at viability issues and other tasks. Hernandez stated that while this may work for other campuses, we are smaller and have a smaller pool of participants, therefore creating another committee or taskforce may be somewhat difficult. Pazirandeh also stated that we need to create a system that meets the needs without bypassing the process and we may need to re-evaluate to reach a compromise or consensus on the updated process. The taskforce will meet again this summer, Phares requested participation, to present the update in fall.
7) Reports:
   a) Faculty Hiring Prioritization (3 min)
      i) No report
   b) SLO/PLO/ILO Assessments (3 min) – report by Pat Flood
i) Discussed that ILO assessments have been done, except for Information Competency and Global Effectiveness (survey is ready, but has not been administered). Flood stressed that administrative support is needed to encourage participation and identify this as a priority.

ii) Discussion of handout showing step-by-step example of how to add benchmarks to the online system. Phares stated that it needs to be tied to Program Review to ensure it is met. Flood stated that results and discussions need to be incorporated into the Program Review.

c) Essential Skills Committee (3 min) – Report by Stephanie Atkinson-Alston
   i) BSI funding request forms were revised. Committee approved proposal to offer 5-6 courses over the summer session.

d) Accreditation (3 min) – Report by Madelline Hernandez
   i) ASC continues to meet to ensure progress on the AIPs and Draft Report Recommendations. It was determined that the campus would work on the draft recommendations because these are identified gaps in processes/service/etc.
   ii) ASC established 2 taskforces, known as “theme teams” for Collegiality and Research/Data. The purpose of the “theme teams” was explained as being a team that can help pull the efforts of that theme together campus wide (example for research team was given stating they would be there to support the Institutional Research Dean as needed, such as to put together a workshop on how to use data in program review).
   iii) We are reviewing the charter and membership and are interested in keeping consistency in membership where possible, but also expanding membership as needed.

e) Budget and Planning (3 min)
   i) No report

f) Distance Education (3 min)
   i) No report

g) Curriculum (3 min) – Report by Said Pazirandeh
   i) 3 courses were approved for DE and 2 Transfer Degrees were approved.

h) PACE Viability Committee (3 min) – Report by Cathy Brinkman
   i) The Committee held an open forum. Are working to pull all the data gathered and write the recommendation report, to be completed within a couple weeks. The committee will meet again in late June to finalize the report and forward to EPC by June 30.

8) Adjournment @ 3:06pm
   Scheduled next meeting for July 11, 1:30-3