Call to Order by:
D’Art Phares (co-chair) @ 1:41 pm

1. Approval of Minutes of Apr. 15, 2013
   a. MSU (Jordan/Maldonado) to approve as amended

2. Call for new items
   a. None

3. Review of outstanding action items (5 min)
   a. Recommendation to College Council on establishing Program Review Oversight Committee: This is in progress.

4. Reports
   a. Faculty Hiring Prioritization—no report
   b. SLO/PLO/ILO and Accreditation (Pat Flood)
      i. Flood will meet with President Perez on the following issues:
         1. Program Review Oversight Committee is needed
         2. An SLO Committee with representatives from every Department needs to be reestablished
      ii. Benchmarks in SLOs are required for Accreditation and self-assessment needs to be improved
      iii. For Accreditation, ACCJC needs to provide a model that colleges can follow
         1. Union objections have been raised challenging the ACCJC process
      iv. Jordan recommended that each Department review definitions and rubrics and keep minutes of benchmarks and rubric discussions for future Accreditation Steering Committees data collection and evidence.
v. **RECOMMENDATION:** The EPC recommends that the college more fully engage in the establishment of benchmarks and measurements of effectiveness in the SLO, PLO, and ILO process. MSU (Rettke, Hobbs)

c. Essential Skills Committee (Stephanie Atkinson-Alston)
i. The Basic Skills Initiative funding request form has been revised to include accountability and data collection that shows student success in order to justify and maintain State funding for BSI

d. Budget and Planning—No report

e. Distance Education (Jordan)
i. EPC reviewed and approved the recommendation that LAMC enter into a contract with Etudes Course Management System commencing July 1, 2013 instead of renewing the Moodle Course Management System.

ii. Jordan reiterated the need to establish a “line item” in the college budget so that funding for Etudes will be included in the baseline, not as an over-baseline item

f. Curriculum—No report

g. PACE Viability Committee (D’art Phares)
i. Members are gathering data and completing research.

5. “Mathematical Competency/Quantitative Reasoning” (ILO 4) Assessment Report: Debby Wong

a. Approximately 500 students participated in the survey used to assess ILO 4:

i. 2 Accounting Classes

ii. 2 Sociology Classes

iii. 1 Management Class

iv. 4 Math Classes (300 students)

v. 2 Chemistry Classes

b. Outcomes: the more Math classes taken by the student, the higher the competency of the student.

c. Issues: It is difficult to create assessment questions to use for the ILO because the objectives for each discipline are different. It was also noted that a major question is how to determine the difference between ILOs, SLOs, and PLOs.

d. EPC Discussion: It was noted that questions arise concerning what the benchmark for success would be and how that benchmark would be determined. Wong suggested that during FLEX Day or Department Meetings, faculty should be apprised of what students need to know for ILOs. Valuable work has been done so far to determine the challenges and issues surrounding ILO assessment, but more time for ILO discussion during EPC meetings is needed. The process of ILO assessment should drive dialogue.

e. Suggestions:

i. ILO could be changed to “successful demonstration of the skills needed to pass Math 125.”

ii. A standardized Exit Exam for all students or having each Department develop its own assessment of the ILO
iii. Courses presented to the Curriculum Committee could include a list of questions to be used in assessing the ILO(s) that the course meets.
iv. The support of Administration will be needed to ensure faculty involvement in ILO assessment.
v. More time for ILO discussion during EPC meetings is needed

6. Self-evaluation report for SGTF
   a. EPC reviewed the self-evaluation; Phares will present it at the next SGTF meeting

Adjournment: 3:45
Minutes – M. Zaiens