Educational Planning Committee
Minutes
October 3, 2011
Campus Center 4
1:30p.m. - 3:30p.m.

Members Present: Carole Akl, Veronica Cox, Madelline Hernandez, Alma Johnson-Hawkins, Jose Maldonado, Said Pazirandeh, D'Art Phares, Gary Prostak, Mari Rettke, Jan Silver, Nadia Swerdlow

Resource Members Present: Stephanie Atkinson-Alston, Marie Zaiens

Members Absent: Hanh Tran

Resource Members Absent: Pat Flood

Guests Present: Cathy Brinkman, Ronn Gluck, Mary Louise Mendoza, Darlene Montes, Irma Montoya, Rosalie Torres, Ludi Villegas-Vidal

Call to Order: By Co-Chair Jan Silver at 1:38 p.m.

1. Approval of Minutes Sept. 19th, 2011 (5 min.)
   a. MSU (D'Art Phares/Madelline Hernandez) to approve as amended

2. Scheduling Meetings and Agenda Items
   a. Meeting dates for EPC reviewed. Whether to meet Dec. 19th will be decided at the Dec. 5th meeting. A meeting for January 23 was proposed and generally approved pending discussion closer to that date. A request was made for Jan to discuss the duties of the co-chair (as she is terming out at the end of this academic year); this was agendized for our next business meeting.

3. Strategic Enrollment Management Master Plan (EPC and SEM committees combined)
   a. The SEMP committee attended. Alma Johnson-Hawkins presented the SEMP and opened a lengthy question-and-answer session with EPC.
   b. ACTION ITEM: The SEMP committee will make changes to the draft, submit it to the Senate for discussion, then take it to College Council for discussion there.
   c. EPC members are to suggest changes, if any, to Alma Johnson-Hawkins via email.
   d. Jan Silver proposed that EPC consider how to make discussion of Strategic Enrollment an on-going process.

Adjourned 3:24 pm

Minutes taken by D'Art Phares