Educational Planning Committee
Minutes
February 8, 2010
Campus Center 4
1:30p.m. - 3:30p.m.

Members Present:  Angela Echeverri, Maria Fenyes, Pat Flood, Alma Johnson-Hawkins, Alex Morales, Said Pazirandeh, Maury Pearl, Mark Pursley, Jan Silver, Nadia Swerdlow

Resource Members Present:

Members Absent:  Jose Maldonado

Resource Members Absent:  Stephanie Atkinson-Alston, Sandy Thomsen

Guests Present:  Carole Akl, Roza Ekimyan, Trevina Jefferson, D'Art Phares, Gary Prostak

Call to Order:  By Co-Chair Jan Silver at 1:40 p.m.

1) Approval of Minutes January 11
   a) MSU (Pat Flood/Mark Pursley) to approve as amended

2) Program Review validation rubrics – comprehensive and updates
   a) The proposed rubrics for internal analysis of the Program Reviews were discussed. Minor changes were made having to do with the unavailability of District-wide statistics; it was also decided to remove any “points” assigned for different results. It was agreed that the comments of the validators will remain internal: available only to EPC.
   b) The question was raised about how to get the chairs who completed updates to respond to any questions we have. Nadia Swerdlow reports that the updates were extremely varied in depth of analysis. It was generally agreed that the deans should provide feedback to the chairs on the updates, and that the deans seek, while giving feedback to the chairs, the chairs’ feedback on the update process (what other questions they would like to see; which sections of the update seemed problematic, etc).

3) Program Review schedule for meetings with department chairs
   a) English is scheduled for March 1; Math will be done April 12; Business and Law and Co-op Ed will be May 3; Professional Studies will be June 7.

4) Educational Master Plan – plan development and direction
   a) Gary Prostak provided a timeline and a general retreat agenda. Academic Affairs will pull packets together for each committee by the 16th.

5) EPC Charter revision
   a) The changes have not been formally recognized by EPC; we will approve the changes at our next meeting.

6) Additions to February 22nd agenda
   a) None

Adjourned 3:40 pm
Minutes taken by D'Art Phares