Members Present: Angela Echeverri, Maria Fenyes, Pat Flood, Alma Johnson-Hawkins, Jose Maldonado, Said Pazirandeh, Maury Pearl, Mark Pursley, Jan Silver

Resource Members Present:

Members Absent: Georgia Estrada, Nadia Swerdlow

Resource Members Absent: Alfred Romulo, Sandy Thomsen

Guests Present: Carole Akl, Stephanie Atkinson-Alston, Roza Ekimyan, D’Art Phares, Gary Prostak

Call to Order: By Co-Chair Jan Silver at 1:40 p.m.

1) Approval of Minutes October 19th (5 min.)
   a) MSU (Maria Fenyes/Said Pazirandeh) to approve as read

2) Report from the Educational Master Plan sub-committee meeting Oct. 26th
   a) The EMP Sub-committee met and discussed the coming creation of a new EMP. There was general agreement that the format and approach of the 2005-2010 EMP would be retained, although a number of additions will be made. Jan Silver will present the proposed approach to Council of Instruction on Nov. 4

3) Educational Master Plan – plan for development
   a) Three committees will be developed to review the current EMP and develop objectives and action items for the rewrite:
      i) History and Status of Current Instructional Programs Update (which should also include a report on the status of the old EMP’s Action Items)
      ii) Future Assumptions (based on internal and external analyses, student input, reports such as Program Reviews, and Accreditation standards)
      iii) Expansion Implications
   b) Stephanie Atkinson-Alston proposed seeking student input. The suggestion was enthusiastically accepted.
      i) To this end, two ideas were discussed: a student survey and a town-hall-type meeting in which information about the EMP, and information about the issues being handled by all shared government committees, be presented to the students and their input sought.

4) Development of template for planning documents – Educational Master Plan
   a) Maury Pearl reviewed the current EMP. Perhaps the biggest issue to emerge was that, unless we want to make the EMP extremely inclusive and therefore perhaps unworkably large, it must link clearly to other Master Plans. Jan Silver suggested that if all Master Plans clearly
identified the group/unit/committee/etc responsible for each of their action items, it would be easy to link the plans by incorporating those items in the appropriate plans.

5) Additions to November 16th agenda
   a) Maury Pearl reports that the new Program Review online system for academic programs (incorporating many of the changes we asked for and including up-to-date data reports) will be available online by Wednesday, November 4. This will be presented on November 16

6) We will move the December Business Meeting to December 14
   a) Paul McKenna will report on the substantive change planned for Distance Education on either 12/7 or 12/14.

Adjourned 3:26 pm

Minutes taken by D'Art Phares