Members Present: Angela Echeverri, Georgia Estrada, Pat Flood, Alma Johnson-Hawkins, Abdo Malki, Jose Maldonado, Said Pazirandeh, Maury Pearl, Mark Pursley, Jan Silver, Nadia Swerdlow

Resource Members Present: Alfred Romulo, Sandy Thomsen

Members Absent: Maria Fenyes, Michong Park

Resource Members Absent:

Guests Present: D’Art Phares

Call to Order: By Co-Chair Jan Silver at 1:34 p.m.

1) Approval of Minutes June 22nd (5 min.)
   a) MSU (Said Pazirandeh/Alfred Romulo) to approve as read

2) Program Review
   a) Maury Pearl provided copies of the LAMC and WLAC sites; Jan Silver provided a brief outline of each.
   b) Maury Pearl pointed out the Resources section of WLAC’s site, and recommended that we incorporate something similar.
   c) Throughout the site, prompts to respondents should be made more explicit in terms of what exactly we would like the chairs to provide.
   d) Access-Enrollment Page
      i) Said Pazirandeh and Nadia Swerdlow recommended that we incorporate summary statements regarding statistical trends (e.g., categorizing enrollment trends as declining/stable/growing) and including a comparison to college (and perhaps district) trends.
      ii) High-school and “off-campus” classes should be broken out separately, as on the Student Success-Successful Course Completion Page.
      iii) We might ask the chairs to “explain” or “analyze” their trends rather than simply to “describe.” We might also develop a rubric to assist the Chairs in their analysis.
   e) Student Success-Successful Course Completion Page
      i) Angela Echeverri suggested that district-wide statistics for the discipline be included here (and in the table on the Access-Enrollment Page).
      ii) Mark Pursley suggested including data on the specific grades awarded.
      iii) Said Pazirandeh requested including data on student retention.
   f) Learning & Teaching-SLO Update
i) This will include a summary report generated by the SLO Management System’s data base. The respondent will comment on that information.

g) Learning & Teaching-Advisory Board
   i) We would like a place that asks the vocational disciplines to advise us about any recommendations or outcomes from their advisory boards (and provide links to the advisory board’s minutes), another prompt asking them about their actions to meet those recommendations.

h) Fiscal Responsibility-FTES
   i) We would like high-school classes data to be broken out here.
   ii) Angela Echeverri requested some sort of cost-per-student or cost-per-FTES data that incorporates the variable costs incurred by different disciplines; Maury Pearl will see what can be done.
   iii) Said Pazirandeh, Nadia Swerdlow, Alma Johnson-Hawkins, Maury Pearl, Mark Pursely, Angela Echeverri, and Jose Maldonado will meet to discuss further changes on Wednesday, August 5 at 1:30pm.

3) For the 2009-2010 school year, EPC will continue to meet the first and third Mondays of the month (starting September 21); we will also have a meeting August 31 at 1:30pm.

Adjourned 3:46 pm

Minutes taken by D’Art Phares