Members Present: Angela Echeverri, Georgia Estrada, Pat Flood, Alma Johnson-Hawkins, Abdo Malki, Michong Park, Said Pazirandeh, Maury Pearl, Mark Pursley, Jan Silver, Nadia Swerdlow

Resource Members Present:

Members Absent:

Resource Members Absent: Alfred Romulo, Sandy Thomsen

Guests Present: D’Art Phares, Gary Prostak

Call to Order: By Co-Chair Jan Silver at 1:37 p.m.

1) Approval of Minutes of March 2, 2009
   a) MSU (Angela Echeverri/Pat Flood) to approve as amended

2) Announcements
   a) Mike Reynolds has resigned from EPC.
   b) Abdo will be on sabbatical next year, and Maria Fenyes will be replacing him.
   c) There was discussion about replacing those EPC members whose terms are ending.

3) Task Force Reports: (50 min.)
   a) Faculty Hiring Prioritization (5 min.)
      i) President Valles is reviewing the prioritized list. Four replacement hires (for Poli. Sci., Math, Child Development, and the Learning Center) have already been approved.
   b) Program Review (10 min.)
      i) Commendations and Recommendations for Developmental Communications and Personal Development were reviewed and revised; Jan Silver will email the revisions to all EPC members for their approval.
      ii) The first May meeting will feature PACE and the Learning Center/Library; Distance Ed and Chicano Studies will be invited to the first meeting in June.
      iii) ACTION ITEM: We will agendize for May a reconsideration of the Program Review model with an eye to improving the process for next year.
      iv) ACTION ITEM: A description of off-site/on-line class offerings should be a part of Program Review
   c) Student Learning Outcomes (5 min.)
      i) Pat Flood is updating the Department SLO Excel spreadsheets by comparing the courses listed with the courses in the catalog and curriculum changes this year. Faculty have been very active in their participation and almost every day some SLOs are reviewed. Last Thursday, Pat and Deborah Paulsen attended the District Student Learning Outcomes Committee meeting at City College. At the meeting they worked on the final revision of a white paper about the minimum standards for SLO Coordinators in the LACCD. As support for this paper, a comparison chart is being constructed listing the number of courses in the each campus’ College Catalog, the number offered in the past two years, and the amount of SLO release time each coordinator receives.
   d) Essential Skills Committee – (10 min.)
i) Essential Skills is stalled on hiring a coordinator and, because of that, is also waiting on a number of other fronts.

e) Accreditation (5 min.)
i) The visit last week went well on both shared governance and accountability; the visitors expressed satisfaction with our progress. The reports now go to the Commission, which will render verdict.

f) Educational Master Plan Update – (review in progress – report in June)
i) No report.

g) Program Viability – Departmental Reorganization (10 min.)
i) Reorganization is nearing finalization. Alma Johnson-Hawkins distributed the latest version.

h) Budget and Planning (5 min.)
i) The budget report was viewed favorably by the Accreditation visitation.

i) Distance Education (10 min.)
i) The committee continues its work; it will present a formal program review report at the June 1 meeting.

4) Report on EPC progress with LAMC Strategic Master Plan (15 min.)
a) Jan Silver passed out a copy of the Strategic Master Plan with EPC’s responsibilities highlighted. Members discussed the progress of our committee in relation to the established objectives, actions and timelines. In general, things are progressing apace.
b) On-line and off-site classes are being established, but the rigor of off-campus and distance ed courses should be assessed and carefully monitored.

5) Strategic Enrolment Policy Report (15 min.)
a) The April meeting was cancelled.

6) EPC Role in Program Review for Student Services and Admin. Services (10 min.)
a) The desirability of EPC reviewing these was discussed. This will be raised at the Co-Chairs/Shared Governance Committee meeting.

7) Facilities issues: moving the bungalows (10 min.)
a) The current bungalows will be removed by summer, and three will be relocated behind CSB

Meeting Adjourned at 3:19 p.m.

Next month’s meetings: May 4 and May 18

Minutes taken by D’Art Phares