Educational Planning Committee
Minutes of the June 2, 2008 meeting
Campus Center 4, 1:30-3:00p.m.

Unit Assessment Review Workgroup Meeting


Call to Order: The meeting was called to order by Co-Chair Alma Johnson-Hawkins.

1. The minutes from the May 19th meeting were approved.
2. Maury Pearl distributed validation summary reports for each unit. Each was reviewed by all members of the task force and sorted into one of three categories: accept, review, or return.
3. Alma Johnson-Hawkins will return the unit assessments that require redoing to the newly elected department chairs responsible for the unit, and set August 15th as the deadline.
4. Alma Johnson-Hawkins and Janice Silver will send emails to the department chairs of the remaining units acknowledging the acceptance of the unit assessments and advising them of the next step, which is prioritizing for visits to the EPC.
5. Maury Pearl will provide another report indicating enrollment trends in each unit as one of the criteria for review prioritization.
6. The next meeting of the task force will be Monday, September 8th, 2008.
7. The meeting was adjourned at 3:45 p.m.

Respectfully submitted by

Janice Silver, Co-Chair