Call to Order by:
D’Art Phares (co-chair) @ 1:42 pm
      a. MSU (Rettke and Akl) to approve as amended
   2. Approval of Minutes of March 4, 2013
      a. MSU (Prostak and Rettke) to approve as amended
   3. Call for new items
      a. Strategic Planning Committee
         i. College Council has chosen not to create a new committee.
      b. Ongoing analysis of support services for DE
         i. Accreditation raised the question of who is responsible for this. EPC
discussed the issue.
         ii. EPC directed the Distance Education committee to add an annual analysis
             of student support services to their calendar.
         iii. EPC scheduled its April meetings: April 8 and April 15.
   4. Review of outstanding action items (5 min)
      a. Adding CTE Dean to EPC membership: in progress
      b. Setting a tentative schedule for EPC over the next few years: see item 6
   5. Accreditation review: (Flood)
      a. The visiting team emphasized quantitative analysis; the school needs to move in
that direction
   6. Prioritizing EPC’s mandated tasks
      a. Several considerations have shaped the discussion: EPC is mandated by its
charter to participate in budget prioritization; chairs have expressed a strong
desire for more feedback on the prioritization results; College Council has
mandated a semi-annual review of all planning documents. It was also felt that,
having completed two cycles of Comprehensive Program Reviews had gotten the
process on track, and that Comprehensive Reviews might no longer be necessary for all disciplines. Results of the discussion include the following changes:

b. A cycle was approved for the next 6 years. Included each year were two meetings for Educational Master Plan review (Dec & June); two meetings for budget prioritization (Dec); one meeting for EPC’s self evaluation (Feb or April); seven meetings devoted to Program Review.

c. Comprehensive Reviews will no longer be automatic; they will occur when annual updates indicate a need.

d. Starting Spring 2014, annual update screens will open in April and be completed by June. (There will be an opportunity October for chairs to add last-minute budget requests.)

e. Each year, one ILO will be addressed during annual updates, and chairs will explain how their discipline(s) contribute to the accomplishment of that ILO. EPC will agendize a general discussion of Mission’s ILO’s later in the year.

7. Changes to Annual Update Screens
   a. EPC began discussing desirable changes. Ideas included the need to shift from qualitative to quantitative analysis, ways to allow deeper data analysis, and the desirability of providing chairs with more precise and specific questions and examples of acceptable responses. Changes to make program review more appropriate to DE, the LRC, the Library, and CTE programs were discussed. EPC will continue this discussion at its next meeting.

   b. **Action item:** Jordan, Zaiens, Thompson, and Brinkman will begin developing ideas to make program review more appropriate to DE, the LRC, the Library, and CTE programs respectively, and will report back to EPC by June 3, 2013

8. Adjournment

*Adjournment: 3:34*

*Minutes – V. Cox*