SHARED GOVERNANCE COMMITTEE MINUTES

COMMITTEE: EDUCATIONAL PLANNING

Date of Meeting: 4-15-13  Location: CC4  Time: 2:00-3:30 pm


Voting Members Absent: Jose Maldonado, Said Pazirandeh, Mike Reynolds, Doleatha Young

Resource Members Present: Cathy Brinkman

Guest Presenter: Par Mohammadian

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COMMITTEE: EDUCATIONAL PLANNING

Call to Order by: D’Art Phares (co-chair) @ 2:10 pm

1. Approval of Minutes of Apr. 8, 2013
   a. MSU (Rettke/Akl) to approve as amended

2. Call for new items
   a. None

3. Review of outstanding action items (5 min)
   a. Meetings with ILO Chairs are scheduled throughout May and June

4. Review of ILOs: (Phares)
   a. The overview of ILOs elicited a discussion of the revisions needed to ILOs and the introduction to them as well. Comments included that the ILOs are vague, some may be irrelevant, and others are too subjective to successfully evaluate and measure.

5. “Problem Solving” and “Ethics” ILO Assessment Report: Par Mohammadian
   a. It was noted that one difficulty in assessing these ILOs was the time constraints. Not enough lead time was given to produce more effective questions for the student surveys. The two ILOs were merged in one survey consisting of three questions for each ILO.
   b. A discussion about the need to review and revise ILOs followed the report: All programs including certificate programs should meet all ILOs, but each class should not be required to address all ILOs. The review of ILOs should begin within each discipline/program to see how each ties its PLOs to the ILOs; this evaluation could be accomplished in the annual Program Review, with new screens added to the current online Program Review process.
c. Based on the review and discussion of Par Mohammadian’s report, the EPC makes the following recommendation:
   i. In order to ensure continuous improvement and relevancy of the Mission College Institutional Learning Outcomes, the EPC recommends building an examination of ILOs into every year’s Program Review to determine how the program aligns to and maps to each ILO.
   ii. **Action Item:** Phares will take this to College Council.

d. Based on the review and discussion of Par Mohammadian’s report, the EPC makes the following proposal:
   i. To support a deeper understanding of and commitment to integrating Institutional Learning Outcomes within the classroom and curriculum, the EPC proposes that the next FLEX Day include activities for faculty to engage in reviewing ILOs and exploring how each ILO could be addressed within the discipline and embedded within classroom activities.
   ii. **Action Item:** Phares will take this to College Council.

6. Adjournment

**Adjournment: 3:41**

**Minutes – M. Zaiens**