Members Present: Carole Akl, Patricia Carter, Veronica Cox, Alma Johnson-Hawkins, Madelline Hernandez, David Jordan, Jose Maldonado, D’Art Phares, Gary Prostak, Mari Rettke, Jan Silver, Marie Zaiens

Members Absent: Mike Reynolds, Nadia Swerdlow

Resource Members Present: Pat Flood, Said Pazirandeh

Resource Members Absent: Stephanie Atkinson-Alston

Guests Present: Cathy Brinkman, Angela Echeverri

Call to Order: By Co-Chair Jan Silver at 1:13 p.m.

1) Approval of Minutes April 23rd, May 7th (5 min.)
   a) MSU (D’Art Phares/David Jordan) to approve as read.
   b) MSU (D’Art Phares/David Jordan) to approve as read.

2) Reports: (95 min.)
   a) Faculty Hiring Prioritization (10 min.)
      i) Gary Prostak reported that the Committee is working to create a comprehensive prioritization system that will accommodate and balance both classroom and non-classroom faculty.
   b) Program Review (20 min.)
      i) Arts/Humanities/Multimedia Commendations and Recommendations
         (1) EPC discussed and approved them.
      ii) ESL/Dev Com External Review
         (1) Tabled until June 4
   c) Student Learning Outcomes (5 min.)
      i) Faculty have been reminded that their SLO Assessment Reports for the spring semester are due by June 15.
      ii) Chairs have been requested to submit an assessment report similar to last semester’s report requesting information about
         (1) Courses/certificates/programs assessed this past semester
         (2) Analysis of the assessment results
         (3) How the results of the assessments been shared and discussed among the members of your program and/or advisory committee (if a vocational program)
         (4) Changes made or planned to be made
         (5) Resource requests planned as a result of the assessments
      iii) Program Outcomes will be included in next year’s catalog. Nick Minassian has completed development of the online Program Learning Outcome (PLO)
system which is very similar to the SLO online system. Program Outcomes Assessments are due to be posted by June 22.

d) Essential Skills Committee (5 min.)
   i) Gary Prostak reported that
      (1) Gary Prostak was elected co-chair for another term.
      (2) the committee is considering a request from the President to fund a summer math program. It has been referred back to the President for clarification.
   ii) ACTION ITEM: EPC requested an update from ESC on the status of funding.

e) Accreditation (5 min.)
   i) Madeline Hernandez reported that the Vice-Presidents are reviewing the work done so far, and a draft is expected by June 15.

f) Program Viability (20 min.) - report from Ad hoc group
   i) Tabled.

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   i) Tabled.

h) Distance Education (10 min.) - Article 40 redefinition
   i) David Jordan reports that the Substantive Change was approved by ACCJC.
   ii) The District DE Committee met to clarify the new contract’s impact on DE. A letter of clarification is forthcoming regarding membership and responsibilities. After that, the DE Committee will bring proposals to EPC and the Senate for a new charter and membership.
   iii) Moodle is moving to ver. 2.2, and the hosting cost is increasing dramatically, and news of this comes too late to make changes this year. DE is considering long-term alternatives.
   i) Curriculum (10 min.)
      i) Said Pazirandeh reports that DE classes are being added to the online curriculum process. Curriculum is also discussing how to handle the changes in repeatability that have been mandated by Title 5.
   j) Strategic Enrollment Management (20 min.) action item to College Council
      i) College Council agreed to establish this as a standing committee, no longer a sub-committee of EPC.

3) Educational Master Plan self-evaluation
   a) D'Art Phares presented a summary of EPC's responsibilities in the EMP.

4) Strategic Master Plan self-evaluation
   a) Tabled.

5) Charter review
   a) Tabled.

6) Meeting schedule for 2012-13
   a) Tabled.
Adjourned 3:46 pm

Minutes taken by D’Art Phares