

# Diversity Committee Meeting Minutes

## 11/21/02, 12:30 pm

In attendance: Richie Aribuabo, Robert Crossley, Roxann Dalrymple, Dave Green, Jose Maldonado, Myriam Mekelburg, Vickie Oddino, Gary Prostack, Bonnie Sherman

1. A guest speaker from the LA Times, Andrea Reineken will be giving a Powerpoint presentation on China on December 3, 2002 from 12:00 – 2:00 pm in Campus Canter room 1. Lunch will be provided. Dr. Barrera suggested this event, and everyone is encouraged to attend.
2. February is Black History Month.
  - a. Bonnie will contact Culinary Arts regarding food.
  - b. Roxann will try to get speakers. One suggestion was to get someone to speak on reparations.
  - c. Roxann also plans on selecting a book for a book club meeting. Details will be announced at a later date.
  - d. The Black Student Union no longer exists, so there are no formal events planned. The ASO has nothing planned right now either.
  - e. Bonnie reiterated the need to have representatives from the history, music, and art disciplines on the committee. Gary agreed to send a targeted email to encourage people from those disciplines to join us.
  - f. We discussed looking into getting discounted tickets to future events from CSUN or the Pasadena Playhouse.
3. Forms and Procedures:
  - a. The activity proposal form is online.
  - b. Culinary Arts needs at least two weeks notice for food requests.
  - c. Gary distributed the new Request for contract form that needs to be completed and turned in at least three weeks prior to any person brought from off campus. This would include speakers, artists, bands, singers, dancers, etc. The new contract has a liability clause and no one will be allowed to perform or speak without this being signed three weeks prior to the event. We discussed the importance of planning in advance. Richie suggested checking with Bill Ruiz regarding any recent changes to this policy.
4. Event Flyers – Gary asked that any flyers be sent to him so that he can have a copy for his file and supply one to Dr. Barrera.
5. Other Issues
  - a. Myriam discussed with her classes what they thought the campus could do regarding diversity events. The most common response was a Cultural Day. We would like to work with the ASO as well as with MeCha and the BSU on that. We thought the best time for such an event would be the first week or two of school in the fall semester.
  - b. Jose requested funding totaling \$1000 for a MeCha event. MeCha is planning a Cinco de Mayo event on May 7<sup>th</sup> and a Dia de los Madres event on May 10 and would like the committee to pay for the Mariachi band (\$250) and Ballet Folklorico (\$250) for each.

- i. We discussed focusing on this and Black History Month for the Spring semester.
    - ii. We discussed whether or not to fund this. After much debate, we decided to let MeCha know that we will definitely provide funds, but we will decide at a later meeting how much exactly to provide.
  - c. Process for Funding – We realized that we need to have a formal process for deciding who, what and how much to fund. The concern is that we will be inundated with requests, and that without a process, we open ourselves up to criticisms of favoritism.
  - d. Mission Statement – We also realized that it will be difficult to develop a process of funding without a clearly defined mission statement. This issue must be addressed.
6. Next meeting – January 9, 2003, 10:30 am in the Plant Facilities Conference Room