

Speech 101 Syllabus, Public Speaking, Spring 2013, LA Mission College

Section, Time and Location: Section 3441, 3:30-6:40 PM, Monday, Room INST 1012

Instructor: Juliet Wallace

Messages: (909) 941-4866

Office Hours: 6:40-7:15 PM, Monday, Cubicle 16 INST Bldg

Accommodations: Students with special needs, please, advise me at the beginning of the course as to any accommodations we can effect to make you comfortable in class. For more information you may also contact the director of the Disabled Students Programs and Services. (DSPS)

Materials: A **highlighter** for the second meeting of class (required); one **package of 3x5** inch white "quotation" cards (required); a **large "green" examination book** (required); a soft **report folder** with a clear plastic front cover (required); a 3x4 foot poster board for visual aids (optional); adhesive tape (optional)

Course 101 Oral Communication I/Speech 101 transferable to UC:CSU 3 Units

Description: Prerequisite: none.

This is an introduction to the basic phases of public speaking, ethics, critical thinking and listening. **Extemporaneous** speaking techniques are addressed through expository and persuasive presentations.

Student learning Outcome: As a result of completing this course, you will be able to present an extemporaneous, well-organized, content-driven speech of ten minutes. In addition, you will be able to identify and critically analyze the use of propaganda, arguments, and rhetorical techniques. Assessment is by the way of activities, an examination, and presentations (see last page).

Text: The Natural Speaker, Randy Fujishin (7th edition, required) - bring to the 2nd meeting of class

The MLA Guide for Writers of Research Papers, Joseph Gibaldi required (any edition or facsimile in hardcopy - no online accepted) bring to the 2nd meeting of class

Participation: While we do not grade on attendance, we do grade on participation and you cannot participate if you are not in attendance. Attendance in a performance class is essential as each student must be both speaker and audience for his or her classmates. If you are late or leave early you will lose 5 points. For each absence you will lose 10 points, after **one** absence you may be dropped from the course as this class has 3 Monday holidays this semester. You may also expect a lower grade on your final examination since you will have been absent for lectures or speeches. Attendance will be taken promptly at the beginning and may be taken at the end of each class session. It is your responsibility to officially drop the class if you are no longer attending.

- Cheating:** Plagiarism and/or cheating is/are unacceptable behavior(s) which will result in expulsion from the class and may result in expulsion from the college. Examples include but are not limited to: a) submitting the work of another as one's own; b) using notes when directed that they are not permitted; c) using someone else's social security number as one's own; d) taking material from electronic databases without giving credit to the author, *etc.*
- Examination:** The final examination will be on **Monday, June 3rd from 5:30-7:30pm** and will consist of materials from lecture/text, hand-outs, and student speeches. Please do not schedule a vacation on the final examination day, as your **attendance is compulsory**. The exam will take 2 hours anyone leaving prior to that time will be required to submit his/her exam in a current state of completion. To take the examination you are required to bring a **large, unmarked "green book"**. It may be purchased at the college bookstore approximate cost 50 cents).
- Portfolio:** An 8 ½" X 11" report folder with a clear, soft cover must be kept which includes the following items: a title page, all outlines and all works cited pages. The title page requires your name, the section number, course name, time and place of class, your student ID number, the date, and my name. This portfolio must be presented in person (not by proxy nor by mail) on **Monday May 13th**. You will be turning in original copies of your work with their corrections. If you want a copy of any of these materials for yourself, make a copy prior to turning in the originals as **this portfolio will not be returned**. Incomplete portfolios will lose 25 points per item, so please keep your materials in a safe manner. **Failure to turn in your entire portfolio will result in 200 point deduction.**
- The Buddy System:** As strongly as possible, I encourage you to find someone with whom you are simpatico and are able to share telephone numbers. This person may be able to help you should you miss class.
- Note taking:** Since communication is a skill combining thinking, listening, and speaking, it is of the utmost importance that **handwritten** notes on lectures and speeches are carefully taken throughout the semester. **Do not interrupt this process by conversing or using electronic equipment causing you to be dismissed from the class.**
- Forms:** All outlines and works cited pages must be **typed and stapled together**. Works Cited pages require the exclusive use of the Modern Language Association format (**MLA**), as found in an English 101 grammar hand book, or in a library hand-out, or in the MLA Guide for Writers of Research Papers, by Joseph Gibaldi.
- Prerequisite:** Demonstrated proficiency in spoken and written English approximating that of the English 60's series is required for the student hoping to complete this course with a satisfactory grade. ESL students should be enrolled in Speech 113, not 101.
- Holidays:** **Monday, February 18th, President's Day**
Monday, March 1st, César Chávez
Monday, May 27th, Memorial Day

- Dress:** No caps, heavy coats, dark glasses (unless prescription), or clothing with obscene writing or pornographic images may be worn . The appropriateness of the dress is important to one's audience image and grade.
- Behavior:** The student will conduct himself of herself with decorum. Any breach in acceptable classroom behavior, like conversing during a lecture or while a classmate is giving a speech, will result in your dismissal for the remainder of the evening and the loss of 10 points. **You must never walk in during a student presentation. No cell phones may ring during class. Absolutely no text messaging. Anyone doing so will b dismissed.** As facilitators, we are concerned about interpersonal communication, not telecommunication nor extraterrestrial communication! Please, remember the **Golden Rule** and try to make your classmates comfortable during their presentations. Anyone using obscene language will be summarily dismissed from the course. The use of obscene or vulgar language will not be tolerated in speeches nor in the classroom.
- Responsibility:** It is my hope, along with good time management, organization, critical thinking skills, and all the other academic concepts you will take from his college, that foremost you will pride yourself in having developed a sense of **personal responsibility**. I think I speak for most teachers when I say that we do not want to hear, "My dog ate my homework."
- Visitors:** Visitors are permitted only with my **prior approval**.
- Course Review:** **Monday, May 20th** (lecture material will be reviewed but student speeches will not be reviewed, so always take good notes on them during their delivery)
- Speech Materials:** Materials for submission (outlines and works cited) should be stapled and ready upon entering the class on your speech day. Last minute preparations are considered poor time management and will lose points.

Note bien: Learn the first names of all of your classmates

**Good Luck,
Buena Suerte,
Zhu ni haoyun,
Chuc may man**

CLASS PRESENTATIONS
MARK YOUR CALENDAR
For the following dates and themes

While these assignments shall be prepared and ready for presentation on the following dates, they may be delayed by one week depending upon possible class over-enrollment

- | | | |
|-------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| 1) February 25 th
March 4 th | 1 st halves
2 nd halves | “Travel is fatal to prejudice, bigotry, and narrow-mindedness”
Mark Twain. (5-6 minutes) Speaking to inform |
| 2) March 18 th
March 25 th | 1 st halves
2 nd halves | “This is how it is done” (6-7 minutes)
Speaking to demonstrate |
| 3) April 15 th
April 22 nd | 1 st halves
2 nd halves | “From Sea to Shining Sea” (Theme)
(7-8 minutes) Speaking to convince on a domestic issue |
| 4) May 6 th
May 13 th | 1 st halves
2 nd halves | “America Has a Rendezvous with Destiny” FDR (9-10 minutes)
Speaking to persuade on a US international problem |

All speeches must be accompanied by a full sentence outline (as described on a separate page) and a MLA works cited page. No speech shall be given nor any credit accrued thereof without these documents.

GRADING

“Travel”	Expository review of a culture Outline/Works Cited	150 points 50 points
“How it’s Done”	A hands on demonstration Outline/Works Cited	150 points 50 points
“Shining Sea”	Convincing that a national problem exists Outline/Works Cited	150 points 50 points
“Rendezvous”	Offering a plan of solution to a US/International problem Outline/Works Cited	150 points 50 points
Final Exam		<u>200 points</u> 1000 total points

LESS ANY DEDUCTIONS

SCALE

- 900 - 1000 A
800 - 899 B
700 - 799 C
600 - 699 D
Below 600 Try Again

Speech 101: Student Learning Outcomes (SLO's)

At the end of the semester Students will be able to:

- Construct a clear general purpose, specific purpose, thesis, and proposition statements with the intent of focusing a speech on a persuasive topic; assessment will include a formal outline, in-class activities, exams and assignments
- Develop a well-structured argument by properly identifying rhetorical constructs; assessments will include formal outlines, in-class activities, and assignments
- Identify the skills displayed by a successful speaker by reviewing his/her own speeches and classmates' speeches; assessment will include in-class discussion, activities, and assignments
- Describe how a speech should be tailored to a specific audience; assessment will include evaluation of debate, persuasion, argumentation, critical thinking, and logic by way of exams, activities, and assignments
- Demonstrate the ability to deliver a well-structured speech to the class; assessment will include evaluation of formal presentation

Your name
Instructor
Theme
Date

“Catchy Title”

General Purpose: To (**Inform, Persuade, Entertain, Re-Affirm, Convince, Actuate, Motivate, Demonstrate, Introduce, etc.**)

Specific Purpose: To... complete a full, specific sentence

Central Idea: Write a full sentence

I. Introduction

- A. **Attention Step** (Select one of these strategies and put it in parenthesis on your outline: Unique event, rhetorical question, non-verbal communication, startling statement, startling statistic, humor or quotation). Write out the **content** in a full sentence(s)
- *B. **Identification** - link the speaker (you), the message (your topic), and the audience (your classmates) Write this out in full sentences
- C. **Thesis** - restate your central idea or proposition. Write a complete sentence
- D. **Preview** - state two or three areas you will cover
 1. Will correspond to A in the body
 2. Will correspond to B in the body
 3. Will correspond to C in the body

II. Body (Select one of the following organizational strategies: topical, chronological, question and answer, cause and effect, rhetorical question or spatial)

- A. **Heading phrase**
 1. Full sentence point one
 2. Full sentence point two
 3. Full sentence point three
- B. **Heading phrase**
 1. Full sentence point one
 2. Full sentence point two
 3. Full sentence point three
- C. **Heading phrase**
 1. Full sentence point one
 2. Full sentence point two
 3. Full sentence point three

III. Conclusion

- A. **Final Statement** (select one of these concluding strategies: summary, restatement, highlighting, rhetorical question or quotation) Write full **content** sentences

In a five-minute speech, about 1-1.5 minutes should be devoted to the introduction, 3-3.5 minutes to the body, and about 30 seconds to the conclusion. Prepare the body first. All Roman numerals are placed at the margin, capital letters are indented five spaces, Arabic numbers are indented ten spaces and lower case letters are indented fifteen spaces.

**I have read and understood the syllabus for
Ms. Wallace's Speech Class and agree to follow the
requirements for the course.**

**If this sheet is not signed and returned to me today, I
will consider you not ready for this class and will
exclude you from the roster.**

PRINT NAME

SIGNATURE

DATE

**Please give me your telephone number in case I need to contact you, no emails nor
texts.**

PHONE