PD 22 – Fall Semester 2012
7 week class: 9/6/2012-10/18/2012
4:25-6:45 pm
HFAC 108

PD 22 (1 unit)
TRANSFER PROCESS

Instructor Name:	Dorothy Teola
Office location:	HFAC 103
Office hours:	Thursday 6:45pm -7:05 pm
Office telephone:	818-364-7600 x4263
Email:	teoladv@lamission.edu

Course Overview
This course is designed to provide students with the skills needed to succeed in college. Emphasis is placed on the college transfer process including requirements and application procedures for public and private institutions of higher education This course will also cover general guidelines, resources, and study strategies. Emphasis will be placed on the college athlete and transfer requirements for NCAA and NAIA institutions.

Textbook: Los Angeles Mission College Catalog (2011-2012)

Grading
Class Participation: 25% (25 pts)
Student Educational Plan: 25% (25 pts)
CSU/IGETC General EducationPlan/ Plan A or B/ Major Requirements: 25% (25 pts)
NCAA and NAIA rules : 25% (25 pts)

A 90-100 pts.
B 80-89 pts.
C 70-79 pts.
D 60-69 pts.
F 59 and below

Attendance & Class Participation
Punctuality and participation are part of your grade. Please telephone or email when necessary. Attendance is important.

Student Learning Outcomes

1. Students are able to recognize resources available on ASSIST.org; the Student Information System and the Library.

2. Students are able to identify college policies and procedures for transfer.
3. Students are able to recognize NCAA and NAIA rules and regulations for the student athlete.

Here are some additional resources on campus/websites that you may find helpful:

LAMC Bookstore: 818-364-7798/818-364-7768; http://www.lamissionbookstore.com/
Counseling Department: 818-364-7655; http://www.lamission.edu/counseling/
Disabled Students Programs and Services: 818-364-7732: http://www.lamission.edu/dsps/
Extended Opportunity Programs & Services: 818-364-7645: http://www.lamission.edu/eops/
818-364-7648: http://www.lamission.edu/financialaid
Library: 818-364-7105 or364-7106; http://www.lamission.edu/library/

NCAA: http://www.ncaapublications.com/p-4239-ncaa-transfer-guide-2011-12.aspx
NAIA: http://www.naia.org/
California Commission on Athletics: www.cccaasports.org