



Syllabus
English 21
Spring 2013
Instructor: E. Kemp
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Section 3219
CSB 206
Monday 3:30 pm - 6:40 pm

Course Description

English 21 is a beginning composition class for students who want to sharpen/strengthen their basic communication skills. This fundamental course concentrates on the review/ acquisition of basic grammar and usage skills, plus conventions (i.e. spelling, punctuation). The writing focuses on sentences, paragraphs, structure and development (topic sentence, concrete details and commentary). The reading requirement focuses on enhancing comprehension and critical thinking skills.

In addition to concentrating on fundamentals, this course includes an in-depth study of the four domains of writing: sensory/descriptive, practical informative, imaginative/narrative, and analytical expository. Also incorporated into the writing assignments will be the different modes of writing: classification and division, comparison and contrast, process analysis, cause and effect, definition, and argumentation and persuasion.

Student Learning Outcomes (SLO)

Produce an essay of at least 250 words, which has a thesis, an introduction, body, and conclusion. Sentence structure will be diversified.

Self edit and correct grammar, spelling, and punctuation errors in his/her essays.

Differentiate fact from opinion, identify and paraphrase the main ideas and supporting points in a reading, generalize meaning by recognizing and interpreting inferences, and predict meaning of vocabulary through contextual clues in readings.

Use MLA documentation.

Methods of Assessment

Formative Performance-based assessment

Writing Labs (six-point rubric)
Peer Editing
Peer Evaluations (Read-Around Groups)
Workshops
Publications (Reading of compositions on a volunteer basis)
Homework
Novel Notes
Theme Files

Summative.

On-Line Project /MySkillsLab.Com *(An overall score of 70% or higher is required.)*
Formal testing
Mid-Term examination
Final examination

Credit Status: None

English 21 is a pass/no pass class. However, your scores will be computed. Assignments will be given point values. Grades will be determined by points earned divided by the points possible. Using a point system is a useful way for me to evaluate your work and for you to gauge your progress.

Grade Computation Factors

Your scores in this class will be effortless to compute; there will be no surprises. You Can tabulate your own grade at any time during the semester by dividing the points you have earned by the total number of points possible up to that assignment.

100 - 90 = A
89 - 80 = B
79 - 70 = C
69 - 60 = D
59 below = F

Late and Make-up Assignments

During the semester no make-ups will be given unless you notify me in writing before the assignment/exam. There is simply no time to allow for in-class workshops to be made up since you will be working on the assigned workshop for that particular session. You may submit one paper late without penalty.

The final examination will be given **only** at the scheduled time and date. Anyone who misses the exam without having made prior arrangements and does not have a serious, documented excuse will be assigned zero points.

Incompletes

These are reserved for unanticipated developments involving students with grade averages of at least C-.

Extra Credit

Extra Credit comes in the form of the gratification of a job well done.

Plagiarism

Plagiarism, the use of another's ideas or words as if they were one's own, is unethical and illegal. Plagiarism is considered academic dishonesty and may result in a failure for the report in which it occurs.

Course Details

Write in **BLACK/DARK BLUE** ink or type assignments.

Please use the following heading in the upper right corner of your papers:

Last, First Name

English 21

Date

Assignment # (i.e. Writing Lab # 4)

Use 8 1/2 X 11 college-ruled, loose-leaf paper. Papers must be stapled only.

(No paper clips, plastic binders, folders or envelopes)

Save all of your papers (notes, drafts, finished products) in a loose-leaf notebook.

Course Texts and Materials

Required Text:

YR

Mercury Reader for Composition Cox ISBN 978-0-558-06212-5 Ed 1 2008

English Simplified W/MySkillsLab Ellsworth ISBN 978-0-205-73159-6 Ed 12 2010

A Collegiate Dictionary

Two 8 1/2 x 11 Blue Books (Mid-Term and Final Exams)

Class Attendance

Attendance and participation-This course is workshop--Be on time and prepared for class. Attendance is critical because all the work you do in this class, including peer editing, Writing Labs, and Writer's Workshops (which targets specific compositions skills and grammar/usage exercises) will be graded . (See Grade Computation Sheet for details.)

Excessive absences (three or more) may be cause for exclusion. If you drop the course, it is your responsibilities to withdraw officially. (See catalog/schedule of classes.)

Note: If you have a special request/ concern, please write it in an e-mail to me.

Office Hours: Monday 2:20 pm - 3:20 pm Location: Cubicle in the Instructional Building

I invite you to speak to me if you are in need of special assistance or accommodation. Staff members in the DSP&S Office are also available if you need further assistance.

Note: The instructor retains the right to make changes, additions, and deletions to the syllabus during the course of the semester.