

SYLLABUS
Administration of Justice Fall 2019

Administration of Justice (2) Concepts of Criminal Law
Section 28708

Instructor: Kelly William Enos, M.S.

Mondays and Wednesdays 2:00pm to 3:30pm

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Office hours: Tuesdays and Thursdays 1-2pm Faculty offices #21 or by appointment

Handouts can be found on my faculty page at the Administration of Justice program

website: www.lamission.edu/aj

DESCRIPTION:

The historical development, philosophy, and origins of today's criminal law. The course also looks at definitions and classifications of crimes and their applications to the system of administration of justice.

Student Learning Outcomes: (1). Analyze the historical origins of American Criminal Law. (2). Analyze a criminal act and determine its classification and elements.

TEXTBOOK: Payton, George: Concepts of California Criminal Law, 15th edition.

Attendance: Regular attendance is the only way to properly satisfy the course requirements. Attendance will be taken throughout the semester. More than 3 absences during the semester may result in a reduced grade or being dropped from the class. Students are expected to arrive for class on time. You are required to make up missing lectures/discussions/class notes by contacting another student in the class and getting his/her notes.

Cell phones: cell phones **WILL** be turned off during class hours. No other electronic devices are allowed without permission from instructor.

Cheating: Plagiarism, unauthorized material during an examination, changing answers after work has been graded, taking an exam for another student, forging or altering attendance sheets or other documents. Any student caught cheating will be dealt with harshly. Refer to the college catalog.

Plagiarism: Plagiarism is defined as the act of using ideas, words, or work of another person or persons as if they were one's own, without giving proper credit to the original sources. The following examples of plagiarism are intended to be representative, but not all-inclusive:

- Failing to give credit via proper citations for others' ideas and concepts, data and information, statements and phrases, and/or interpretations and conclusions
- Failing to use quotation marks when quoting directly from another, whether it be a paragraph, a sentence, or a part thereof
- Paraphrasing the expressions of thought by others without appropriate quotation marks or attribution· Assembling parts from various works and submitting the synthesis or single paper as one's own creation· Representing another's artistic/scholarly works, such as musical compositions, computer programs, photographs, paintings, drawings, sculptures, or similar works as one's own.

GRADING

4 individual quizzes	20pts each
2 group quizzes	10pts each
Mid Term	100pts
5 One-Minute Papers	10pts each
Final Exam	100pts
Total	350pts

100-90= A 89-80=B 79-70=C 69-60=D 59 or Below=F

*Note: There is a total of 350 points possible for this class. In order to calculate your grade, add up the total points you receive and divide that by 350. **No make up exams will be given.**

If you are a student with a disability and require classroom accommodations, please see me to discuss arrangements. The sooner I am aware that you are eligible for accommodations, the quicker I will be able to provide them. If you have not done so already, you may also wish to contact the DSP&S Office in Instruction Building 1018 (phone #818.364. 7732/TTD 818.364.7861) and bring a letter stating the accommodations that are needed.

Course Schedule

<u>Date</u>	<u>Topic</u>
Week of 8/26	Introduction to course
Week of 9/2	Monday 9/2 no class (Labor Day) History of Criminal Law in Western Civilization (Chapter 1)
Week of 9/9	Constitutional Law in the U.S. (Chapter 2) Summary paper
Week of 9/16	Legal research and the courts (Chapter 3) Quiz on chapters 1&2
Week of 9/23	General Aspects of Criminal Law (Chapter 4) Summary paper
Week of 9/30	No class for the week
Week of 10/7	Classification of Offenses and Punishment (Chapter 5) Quiz on chapters 3&4
Week of 10/14	Review of chapters 1-5/ Group quiz /Midterm exam review
Week of 10/21	Mid Term Exam (Chapters 1-5)
Week of 10/28	Components needed for a criminal offense (Chapter 6) Summary paper
Week of 11/4	Parties to Criminal Acts (Chapter 7)
Week of 11/11	Inchoate offenses/Defenses against criminal Prosecution (Chapter 8+9) Quiz on chapters 6&7 Summary paper
Week of 11/18	Monday no class Veterans day Common crimes and their elements/Homicide (Chapter 10) Quiz

on chapters 8&9

Week of 11/25	Common crimes and their elements/Assault/Robbery/Burglary Summary paper
Week of 12/2	Thanksgiving break, no class for the week
Week of 12/9	Drugs/Dangerous weapons/Final exam review/ Group quiz
Week of 12/16	Final exam (cumulative) Chapters 1-10 and notes

Required Assignments

Reflective Summary Papers **See schedule**

Purpose: The purpose of this assignment is to have you reflect on your learning in the class and practice retrieving information that has already been covered in the course. In this assignment, you will:

- Write a reflection paper in class (a total of 5 throughout the semester)
- Identify the most important concepts learned so far and what is still not clear to you
- Submit the paper before class is over

Knowledge and Skills

By completing this assignment, you will be able to:

- Practice retrieving material already covered in class
- Retain previous material already learned

Tasks

To complete this assignment, you need to:

- Attend class. This assignment will be completed in class only
- Use a pen or pencil and paper
- Write a minimum of one paragraph of what was the most important concept learned so far in the class and why it was important to you
- Write a minimum of one paragraph on the same paper what is still not clear to you
- Submit the paper before leaving class that day
- One full page total

Criteria for Success

- You must attend class in order to complete this assignment. The assignment will be given at any time during the class. Being on time and not leaving early is critical to your success in the course.
- No make-up papers will be allowed