

**Los Angeles Mission College  
Child Development 61  
Introduction to Family Child Care II**

**Fall 2019**

**Prof: Lilia Flores MS.**

**Saturdays 8:00am-12:15 pm**

**CCDS 200**

**Office Hours: Saturdays 12:20 pm -1:20 pm**

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**Course Description (1 unit)**

This course is designed to provide students information on licensing requirements for Family Child Care. It will focus on in home environments, community resources, working with families and children. Understanding the business component of Family Child Care which include licensing and/or accreditation. **This course counts towards the Family Child Care Certificate.**

<b><u>Student Learning Outcomes</u></b>	<b><u>College GE SLO</u></b>	<b><u>Assessment method</u></b>
Students will be able to organize A successful family care program Using appropriate forms and systems.	Written and oral communication	Written assignments Exam questions
Students will interpret current laws And operating family child care homes.	Written and Oral communication	Written assignments Exam questions

**Course Objectives:**

Upon completion of this course, student will be able to:

- Have an understanding of what are Family Child Care requirements
- Be able to locate community resources and resources
- Business aspects and promoting quality in a Family Child Care
- Identify appropriate health/safety standards and how to maintain them in a family child care setting.

**Attendance:**

Los Angeles Mission College attendance policy will be respected. Students will be expected to attend and participate in each class session. Since this is a 4-week class attendance is crucial and any days missed will lower you grade by 5 points for each day missed. Students are responsible for all material and information presented during class sessions and for completing all necessary paper work and assignments.

If you cannot attend class for any reason, it is important that you notify instructor in advance.

Coming to class late and leaving early will affect your class participation that is so important to understand material covered in class. It is your responsibility to drop a class if you are no longer able to attend the class. Always get the name, phone number and email address of one of the students in class to get an update of what you have missed if you cannot attend a class due to unavoidable circumstances.

**PLEASE BE COURTEOUS AND TURN OFF YOUR CELL PHONE TO A SILENT MODE WHILE IN CLASS. THERE IS LIMITED TEXTING IN CLASS OR CHECKING EMAILS WILL BE ALLOWED WHILE CLASS IS IN SESSION AS THIS WILL DISRUPT YOUR CLASSMATES.**

**District Academic Dishonesty Policy:**

9803.28 Academic Dishonesty. Violations of Academic Integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one’s identity for the purpose of enhancing one’s grade. Any dishonest behavior will be subject to disciplinary action.

**LAMC Bookstore:** for information call 818-364-7798 visit: <http://eagleslanding.lamission.edu>

**Counseling Department:** for appointments and information call 818-364-7655 or visit: <http://www.lamission.edu/counseling/home.asp>

**Disabled Student Programs and Services:** for appointments and information call 818-364-7732 or visit: <http://www.lamission.edu/dsps>

**Financial Aid:** for information and applications call 818-364-7648 or visit: <http://www.lamission.edu/financialaid>

**Library:** for information call 818-364-7105 or 818-364-7106 or visit: <http://www.lamission.edu/library>

**Academic Calendar:** <http://www.lamission.edu/schedules>

**Assignments:**

Please submit your assignments typed or written in blue or black ink. No pencil please. Active small and large group participation is important and it will influence your grade. Occasionally something occurs that prevents an assignment from being submitted on time. If this has been discussed in advance with me, there is no penalty. **HOWEVER**, if work is submitted late without previous agreement, your grade for the assignment will be lowered. If an assignment is **NOT** submitted at all, the grade for that assignment will be a 0 (ZERO).

Students with special learning needs are expected to confer with this instructor to arrange for possible adaptations of assignments or accommodations. Arrangements must be agreed upon by student and instructor prior to the due date of first assignment. It is recommended for all students to access Disabled Students Programs and Services for further assistance.

Class Assignments	Points	Grading Scale
2 exams	30 points (15 points per exam)	100-95 points-A
1 licensing assignment	15 points	94-89 points-B
1policy assignment	15 points	88-78 points C
Business Flyer	10 points	77-67 points D
Professional Development Plan	20 points	66 below –Fail
Group Work	10 points	

**Description of Assignments**

- There will be 2 in class exams each will be 15 points based on lectures and group work. (30 points)
- Licensing- 1<sup>st</sup> written assignment. You will take one licensing standard write the standard and describe the standard and where the standard applies in a Family Child Care setting. (15 points)
- Policy Assignment – You will create a policy in your Family Child Care that would be provided to parents. (15 points)
- Business Flyer- You will create a business flyer for to advertise your Family Child Care in recruitment and to promote your business. (10 points)
- Professional Development Plan: You will create one-page professional development plan. The plan you must outline what you would need to open your family child business within the first year. (20 points)

### CLASS SCHEDULE

Date	Lecture Topic	Materials
8/31	Introduction and Licensing Requirements	PowerPoint/Handouts
9/7	Business, Marketing, Contracts	PowerPoint/Handouts
9/14	Payroll, Staff and Professional Development	PowerPoint/Handouts
9/21	NAFCC, FCCERS, Staff and Parent Relationships	PowerPoint/Handouts

**Text: Family Day Care Rating Scale by: Thelma Harms (recommended not required)  
Student resources at LAMC**

Please complete your student survey at:  
[www.laccd.edu/studentsurvey](http://www.laccd.edu/studentsurvey)