

**NANCY KELLY SMITH**

**SYLLABUS FALL 2012**

**ENGLISH 28 - INTERMEDIATE READING AND COMPOSITION**

OFFICE HOUR: Tues. 11:25 am – noon, Fri. 1:00 pm - 1:35 pm

OFFICE LOCATION: Faculty Offices: Instructional Building (40)

E-mail: [smithnk@lamission.edu](mailto:smithnk@lamission.edu)

**Course Description:**

Prerequisite: English 21 with a grade of “C” or better, or appropriate skill level demonstrated through the ENL assessment process, or by permit. Units: 3.

English 28 is a course in reading and writing designed to strengthen the student’s ability to use basic communication skills, including grammar, punctuation, and mechanics. Instruction will include the assignment of full-length expository and argumentative essays, online grammar and writing exercises, and a research paper.

**English Student Learning Objectives**

**Domain of Learning- Method of Assessment**

**At the end of the course, the student will be able to**

<b>SLO#1</b> Produce a 350-500 word essay utilizing standard rhetorical modes and maintaining unity and coherence.	Behavioral: Produce and apply knowledge	Writing Final: The production of an essay in response to a writing prompt
<b>SLO#2</b> Evaluate the elements of an expository essay in terms of logical fallacies and the judgments and assumptions of the author.	Cognitive: Analyze and evaluate	In-class exercise
<b>SLO#3</b> Produce a 1,000 word research paper which supports an argument.	Cognitive: Analyze and evaluate Behavioral: Produce and apply knowledge	Research paper

**Texts and Materials :**

*Research Writing Simplified* 6<sup>th</sup> ed.by Clines

MyWritingLab Access Card (Course ID: english83752 )

*Reading Lolita in Tehran*, by Azar Nafisi (paperback)

College dictionary

Index cards, and blue or black pens for submitted work

Notebook (pages with perforated edge for neat tearing out)

**Attendance:**

If you do miss a class, try to make arrangements to get major assignments or papers turned in ON TIME. But if you are ill, please stay home and get well and then return to class. Only those registered for the class may attend. Please find other appropriate arrangements for children. Get two “buddies” in class for contact information. If you arrive **late to class**, you must see the instructor before leaving to change an “absence” in the register. If you need to **leave the class** before I dismiss the class, you must see me. Contact me prior to religious holidays so that we can work out a schedule for you to provide work that is due if you are going to be absent.

**\*\*Dropping the class:** You must complete the proper forms. If you simply stop coming to class, your name may remain on the roster and you may receive an “F” for the class, or if you stop coming, you may be excluded(dropped) by the instructor.

**IMPORTANT:** The new LACC District policy = A student may attempt a class only **3 times**.

A “W” will constitute an “attempt.”

The last days to drop the class without a “W” are **Sept. 7 (in person), Sept. 9 (online)**.

I suggest dropping in person to avoid any computer “glitches.”

### **Classroom Expectations and Tips for Success:**

\* Attend the class, be prepared, and be engaged in the lesson in order to learn!

**BONUS CLASS POINTS WILL BE GIVEN FOR WRITTEN ASSIGNMENTS**

**HANDED IN ON TIME!** (These points make the difference in your earning a

Higher or lower grade if your final grade is between two grades.)

\* If you are having trouble with an assignment, email me.

\*Respect must be shown for each person in the class, including the instructor. This means respecting the opinions of others and refraining from speaking when the instructor or another student is speaking. Avoid profanity and swearing. We have a “civil discourse” even as we feel strongly about issues.

\*Cell phones should be on vibrate. Alert the instructor if you are expecting an important call and may need to leave the room. No texting during class!

\*Proofread e-mails before sending to the instructor. Standard Written English needs to be used in order to get a reply. Think **FORMAL**.

\*If you need to leave early, explain to the instructor before the class begins, or in an emergency, upon leaving.

\* Refrain from eating and drinking in the classroom. (Exception: plastic water bottles with caps.)

\*Computer competency is required. If you need more training in this area, please take the class after you have received this instruction.

\*Avoid “plagiarism” and other forms of academic dishonesty. (Refer to Administrative Board Rules 9803.28.)

\* Please note regarding minor students:

All classes are designed for adults, and minors will be exposed to adult language and themes without warning. Both parents and minor students need to realize that they are bound by the terms of the syllabus in order to earn a grade for the class, that parental approval of the assignments is not required, and that alternate assignments are offered at the sole discretion of the instructor.

**NO MAKE UPS FOR MISSED ESSAYS OR TESTS OR FINAL EXAM.** Please be sure to plan your vacation and family time for the holidays reserving the date of the final!

**Students with special needs** wishing accommodation in the class can contact the DSP&S office on campus at 818-364-7734. Please also notify me as soon as possible so that we may accommodate your needs.

**Grading:**

A TENTATIVE SCHEDULE of assignments will be provided as well as details of specific assignments, and the rubric (scoring) of assignments.

Essays (and Pearson feedback)	30%
MyWriting Lab tests and exercises	15%
Class Participation	10% (Includes 1 conference with the instructor)
Logic Exercise	10%
Research Paper	20% (Includes process portfolio)
Final Exam	15%
_____	100%

**Please note:** Department policy requires **80% mastery** as an average on MyWritingLab PostTests in order to pass the course. These tests are to be taken the last week of class, and no later than the final conference with the instructor. **YOU MAY TAKE THE POST TESTS ONLY ONCE.** If you passed with 80% or better in English 21, bring the printout with your score to the instructor. **ALSO**, see me about your **class grade** after any class meeting, and before the final exam—not after. I wish you much success!!

**This course supports the LAMC Institutional Program Learning Outcomes.**

You will be surveyed towards the end of the semester to garner how well we have met these outcomes.

As a result of taking this English course, a student should be able to:

- a) Research information
- b) Evaluate information
- c) Solve problems and use logical reasoning (critical thinking) and to develop strategies for solutions
- d) Analyze global issues from multiple perspectives
- e) Communicate the merits of works of art, music, or literature
- f) Make value judgments and ethical decisions

*Much success this semester in our English 28 “writing community”!*

*Professor Smith*

