## **Developmental Communications 36A—Fall 2012**

### **Course Information and Requirements**

Instructor: Terri English Office Hours: MW 11:05-12:05 W 1:50-2:50 Email: taenglish.devcom@gmail.com T 12:05-2:05; Th 12:05-12:35

Phone: (818) 364-7893 Office: LRC 217 (or by appt.)

<u>Course Description and Objectives</u>: This course introduces reading comprehension skills such as finding main ideas, drawing valid conclusions, making inferences, generalizing, and summarizing. It is intended to help students prepare for college-level coursework by developing and refining reading, study, and critical analysis skills.

**Student Learning Outcomes**: Upon successful completion of this course, a student will be able to:

- 1. apply strategies for learning and using new vocabulary.
- 2. analyze paragraphs and longer passages to identify main ideas, major and minor supporting details and patterns of organization.
- 3. apply study reading strategies to improve academic reading performance.
- 4. evaluate various types of writing to differentiate between facts and opinions and to identify errors of reasoning.
- 5. analyze and identify elements of narration.

**I.** Materials: Required: Reading for Results, Eleventh Edition by Laraine Flemming,

Collegiate dictionary

Vocabulary bluebook and reading lab bluebook

#### II. Homework Assignments

- A. One hour per week independent reading lab assignments
- B. Read all materials and complete all exercises and written work as assigned.

#### III. Attendance

You may be dropped after three unexcused absences; it is your responsibility to call or email me before class if you cannot attend class that day. *You are responsible for everything that occurred during your absence*. It is up to you to contact a classmate or me for missed material. Arriving at class late, leaving early, and walking outside during class are unacceptable behaviors that distract others. All electronic devices must be turned off before entering the classroom.

#### IV. Grading

- A. In-class participation, attendance, and completion of homework assignments will be considered during grading.
- B. There will be a quiz for each chapter we cover. Missed quizzes cannot be made up.
- **C.** There will be a midterm covering the material presented during the first half of the session. The final will cover the material presented during the second half of the session and some selected material from the first half.
- D. To pass the course, you must earn at least 70% of the possible points listed below. Failure to take the midterm or final or failure to submit a short story report will result in NO CREDIT. Points:
  - -Lab--39 points (3pts/hr) -Hours cannot be made up if not completed when they are due.

-Quizzes--10 points each
-Midterm Exam--200 points
-Short Story Report--50 points

-Final Exam--200 points -Vocabulary-- 5 points/evaluation

#### E. Basis of Grading: Credit/No Credit

### Your final grade in the class will be determined by the point system as follows:

<b>Total Points</b>	_594_points	I earned () points
Final Exam	200 points	I earned () points
Evaluation #3 (30 words)	5 points	I earned () points
Evaluation #2 (30 words)	5 points	l earned () points
Evaluation #1 (20 words)	5 points	I earned () points
Vocabulary Work	E mainta	Lagrand ( ) maints
	•	, , , , .
Final Draft	50 points	I earned () points
Short Story Report First Draft	10 points	I earned () points
<b>a.</b>	•	·
Mid-TermExam	200 points	I earned () points
Chapter 11	10 points	I earned () points
Chapter 8/10	10 points	l earned () points
Chapter 9	10 points	l earned () points
Chapter 6	10 points	l earned () points
Chapter 4	10 points	I earned () points
Chapter 3	10 points	I earned () points
Chapter 2	10 points	I earned () points
Chapter 1	10 points	I earned () points
Quizzes (10 points each) = 90 pe		
Reading Lab 3 (4 hrs.)	12 points	I earned () points
Reading Lab 2 (5 hrs.)	15 points	I earned () points
Reading Lab 1 (4 hrs.)	12 points	I earned () points

You must earn 70% of the total points in order to pass the class.

Missed quizzes cannot be made up.

If you are a student with a disability and require classroom accommodations, please see me to discuss arrangements. The sooner I am aware that you are eligible for accommodations, the more quickly I will be able to provide them. If you have not done so already, you may also wish to contact the Disabled Students Programs & Services Office in Instructional Building 1018. Phone (818) 364-7732/TTD (818)364-7861 and bring a letter stating the accommodations that are needed. This document can be made available in alternate format upon request from DSPS at (818) 364-7732.

# **Developmental Communications 36A—Fall 2012**

## #0200 12:25-1:50 P.M. MW (CAI 228) Course Schedule

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Phone: (818) 364-7893 (or by appointment)

Date		Class Activity	Homework Assignment
Aug. 27	М	Introduction to course/Survey	
Aug. 29	W	Assessment/Learning Styles	
Sept. 3	М	Holiday	
Sept. 5	W	Intro to Lab/Time Management	
Sept. 10	М	Chapter 1/ Vocabulary Tools	
Sept. 12	W	Chapter 1 continued	
Sept. 17	М	Chapter 2 (Ch. 1 quiz)	
Sept. 19	W	Chapter 2 continued-Dictionary	
Sept. 24	М	Chapter 3 (Ch. 2 quiz)	Vocabulary due
Sept. 26	W	Chapter 4 (Ch. 3 quiz)	Lab work due-4 hours
Oct. 1	М	Chapter 4 continued	
Oct. 3	W	Chapter 5 (Ch. 4 quiz)	
Oct. 8	М	Chapter 5 continued	
Oct. 10	W	Midterm Exam	
Oct. 15	М	Chapter 6	
Oct. 17	W	Chapter 6 continued	
Oct. 22	М	Chapter 9 (Ch. 6 Quiz)	
Oct. 24	W	Chapter 9 continued	
Oct. 29	М	Elements of Narration (Quiz 9)	Vocabulary due
Oct. 31	W	Short Story Report/Format	Lab work due-5 hours
Nov. 5	М	Write the first draft	
Nov. 7	W	Chapter 8	
Nov. 12	М	Holiday	

Date		Class Activity	Homework Assignment
Nov. 14	W	Chapter 8 continued	
Nov. 19	М	Chapter 10	Final draft of Short Story Report due
Nov. 21	W	Chapter 10 continued	
Nov. 26	М	Chapter 11 (Ch. 8/10 quiz)	Vocabulary due
Nov. 28	W	Chapter 11 continued	Lab work due-4 hours
Dec. 3	М	Chapter 11 continued	
Dec. 5	W	Chapter 7 (Chapter 11 quiz)	
Dec. 10	М	Final Exam 12:30-2:30	

Classmates to contact if I'm absent or need a "study buddy":

Name	_Phone	Email
Name	Phone	Email
Name	Phone	Email