LOS ANGELES MISSION COLLEGE, Fall 2013

Course: CD 61 Introduction to Family Child Care II

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Section: 0174

Class time: Sat 1:00-3:50 PM/CDC 200 Office time: Sat 11:15 – 12:00 PM

Welcome to CD-61: Introduction to Family Child Care II — bilingual support on English and Spanish. We have a busy, intense and reflective one-unit course ahead of us!

Catalog course description: (1 unit)

An in depth study of the business aspects of Family Child Care Programs: Contracts, Advertising, Budgets, Recordkeeping, Staff Relations, Working with Parents and Licensing Regulations. Reviewing and utilizing the Family Child Care Home Day Care Rating Scale for Facilities in evaluating and assessing the classroom and teacher effectiveness.

REQUIRED TEXTS AND MATERIALS:

- 1. Family Child Care Rating Scale, by Thelma Harms, Debby Cryer, Richard M. Clifford Revised Version (if you have an older version is acceptable) English Version.
- 2. Escala de calificación del ambiente de cuidado infantil en familia, edición revisada (los mismos autores de la versión en ingles).
- 3. Cavazos, E. (2013, fall. [Collection of handouts].

COURSE OBJECTIVES:

As a result of completing this course, students will have an understanding of or be able to apply the following principles and concepts:

- 1. Interpret current laws for licensing and operating Family Child Care Programs.
- 2. Assess a situation using the code of Ethical Conduct, and explain which ideals and principles apply to the situation.
- 3. Organize and operate a successful Family Child Care Program, using appropriate forms and filing systems.
- 4. Assemble resources for Family Child Care Providers including on-line resources to access current regulations, forms, and information on child development.
- 5. Compare the uses of the Family Home Child Care Rating Scale and the Desired Results Developmental Profiles.
- 6. Examine the components of a Family Child Care Homes Network and identify ways to get involved in various professional development opportunities.

	Student learning outcomes	College GE SLO	Assessment method
1.	Students will organize a successful family child care program, using appropriate forms and filing	Written and Oral Communication (1)	Create a filling system
2.	family child care providers,	Information processing (2) Written and Oral Communication (1)	2. Class Assignments
	including on-line resources to access current regulations, forms and information on child development.	Information Competency (2) Ethics and Values (6)	3. Assessment tool using scenarios
3.	Students will interpret current laws for licensing and operating family child care homes.		
4.	Students will assess a situation using an ethical code of conduct, and explain which ideals and principles apply to the situation		

TEACHING STYLE:

The teaching style of this class is based on humanistic philosophy, which in turn is based on the assumption, that human nature is essentially positive and that each person possesses virtually unlimited potential. This philosophy emphasizes personal growth and self-direction in the learning process (White & Brockett, 1987).

METHODOLOGY:

- Experiential learning and value the process not the product
- Group tasks
- Group discussions
- Team teaching
- Self-directed learning
- Discovery method
- Reflections and journals

CLASS REQUIREMENTS AND PARTICIPATION:

All 4 assignments must be typed or hand written in ink on one side of the paper only.

- 1) Title 22 Presentation of Title 22 Regulations directed by Instructor (50 points)
- 2) Create a portfolio of your staff handbook (80)
 - Cover page
 - Welcome Letter
 - Family Child Care Philosophy
 - Job Description
 - Report of Ethics of Conduct
 - Expectations

3) Program Administration (100)

- An example of filing system that you will use
- A yearly budget with expenditures
- Parent/Provider Contract
- Flyer

4) Family Child Care Environment Rating Scale (200)

• You are required to visit an accredited family childcare program and conduct a FCCERS in the Space and Furnishing Domain only.

Group Activities: Participation in class is required, small group activities will be assigned to support assignments. (170) KEEP IN MIND:

Assignments turned in late:

• If for unforeseen circumstances you need to turn in your assignment late, please inform me. However if assignments are not submitted before the end of our last class, points will be taken off for any missing assignment.

LEARNING WORKING AGREEMENTS:

Students will be invited to enhance working agreements during the length of course. We will use the following concepts as our compass and points of reference throughout the semester: Communication, Collaboration, Professionalism, and Safe Environment.

CELL PHONES POLICY:

Please be courteous and set your cell phone to a silent mode during all classroom activities. No texting.

LINKS TO WEB PAGES:

http://www.wested.org/desiredresults/training/form_drdp.htm

http://www.cde.ca.gov/sp/cd/ci/desiredresults.asp

http://www.cde.ca.gov/sp/cd/re/psfoundations.asp

http://www.cde.ca.gov/sp/cd/re/itfoundations.asp

http://www.wested.org/cs/we/view/pj/541

https://www.childdevelopment.org/cs/cdtc/print/htdocs/services_pgadv.htm

STUDENTS WITH SPECIAL NEEDS:

If you have any health impairments that require medication or if you have any disability that might affect your performance in class and you would like your teacher to make special accommodations, please meet with me to discuss arrangements. Also, you may want to contact Disabled Student Program & Services (DSP&S), they are located in the Instructional Building. Visit (DSP&S) at www.lamission.edu/dsps or 818-833-3313

CD- 61 Weekly Agenda, Assignments and Readings					
Date	Title 22	Research and	NAEYC and ECE	FCCERS-R	In Class
		Reading	Competencies		Welcome everyone
		& Homework			
Aug 31	What is Title 22?	Operation of FCC Personnel Requirements Staffing and Ratio Admission Procedures Parental and Authorized representatives Bring a contract next class	ECE Competencies Professionalism Pages 96 & 97	Define FCCERS	Introductions Getting to know you Form Create Small Groups Title 22 Assignment Exploration of Professional Values
Sept 7	Title 22 PPT	Smoking Prohibition Children's Record Staff Handbook Payroll Income & Expense	NAEYC: Ethical Responsibility to Children, Families, Colleagues Society	Domain Space and Furnishings	Title 22 Presentations Working on Staff Handbook Filing System Prepare Contract Presentations
Sept 14	Title 22 PPT	Bring a sample flyer and materials to draft your own flyer	ECE Competencies Page 100	Domain Personal Care Routines	Create your outline Staff Handbook Practice Writing Accident Reports Contract Presentations
Sept 21	Title 22 PPT	Assessment- DRDP ©2010 Observing and Assessing Children	ECE Competencies Page 27	Domain Listening and Talking	Write and Anecdote Or Brief Note Based on DRDP Info FCC Presentation
Sept 28	Practice Title 22 Scenario	Flyer	ECE Competencies Page 49	Domains Activities And Interaction	Create your own Flyer Field Trip FCC Program
Oct 5	Final	Staff Handbook Filing System FCCERS	Final Evaluation	Domain Program Structure	All work is due No pending assignments

GRADING:

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	Grading Guidelines	Points		
	Α	481-600		
	В	361-480		
	С	241-360		
	D	121-240		
	F	120-0		

The whole art of teaching is only the art of awakening the natural curiosity of young minds for the purpose of satisfying it afterwards. -Anatole France

Assignments	Total	Total
	Possible	Earned
	Points	Points
Title 22 Presentation	50	
Create your staff handbook	80	
Program Administration Filing System/Contract/Budget	100	
Expenditures/Flyer		
FCCERS	200	
Small Group-Activities	170	
Small Groups - Bulletin Board	20	
Total Points	600	

Child Development 61 Fall 2013

Name:	-
Address:	
Telephone: Cell:Home:_	Work:
E-mail:	Major:
Reason for taking this class:	
How many units enrolled this semester:	
Name the Child Development classes' taken:(List)	
Hours many hours do you work:	Occupation:
What is your first language?	Languages spoken:

Any other concerns that you would like to address in private, please let me know?_____