Members Present: Diana Bonilla, Mike Climo, Cindy Cooper, Carolyn Daly, Ebru Durukan, Kelly Enos, Patricia Flood, Madelline Hernandez, Tigran Mkrtchyan, John Morales, Deborah Paulsen, Said Pazirandeh, Mike Reynolds, Sandy Thomsen

Guests: David Jordan

Support: Susan Ghirardelli, Irma Montoya

Members Absent: Nadia Swerdlow, Louis Zandalasini

Said called the meeting to order at 1:35 pm

I. Approval of Minutes
   ● November 16, 2010 M/S/Approved Cindy/Ebru

II. Old Business
   A. Course Updates
   B. Addition of District Course

III. New Business
   A. Course Updates
      ● Motion to move Poli Sci courses to top of agenda M/S/Approved Cindy/Sandy
      ● Political Science 185 (E. Durukan) M/S/Approved Cindy/Diana
      ● Political Science 285 M/S/Tabled Cindy/Madelline
      ● Political Science 385 M/S/Tabled Cindy/Madelline
         ○ ‘Stand alone’ forms missing for all three courses. Madelline reminded the committee that all directed study courses require a ‘stand alone’ form (Application for Approval of Credit Course)
      ● Law 16 (D. Jordan) M/S/Approved Cindy/Mike R.
      ● Law 19 M/S/Approved Madelline/Cindy
      ● Art 102 (D. Paulsen) M/S/Approved Cindy/Carolyn
         ○ Advisory (English 101) M/S/Approved Cindy/Carolyn
            ○ Approved with corrections: typo “Exchange”; click box labeled “communication skills outside of a discipline”
      ● Art 103 (D. Paulsen) M/S/Approved Madelline/Cindy
         ○ Approved with Said to correct the following: Sect. 1, #11, fix location of “OR” at Advisory
         ○ Advisory English 28 M/S/Approved Madelline/Cindy
         ○ Advisory ESL 08 M/S/Approved Madelline/Cindy

B. Addition of District Course
C. New Courses
D. Distance Ed
E. Advanced Course Request
F. Course Change Request
G. Cross-Listing Request
H. Prerequisite Change
I. Certificate/Skill Certificate
J. New Programs
K. Program Changes
L. Degree Options

M. Other Business
a. January Meeting – Said suggested the Committee meet on January 18 during the Winter break. He will send an email to confirm.

b. Curriculum Deadline Adjustments - Deadlines for ECD submission modified per Nov. 22 email from Said and Dean Swerdlow:
   - December 7: All new courses (both Addition of District and New to LACCD) – no exceptions
     - Amendment (12-14-10): due to serious ECD system failures, the deadline was briefly extended.
   - January 10: All program form submissions for new programs (certificates and degrees)
     - Please send the new program forms to Susan Ghirardelli and to Nadia (PNCR and either Form 501 or 511 per guidelines on curriculum website.
   - January 20: All current course updates, and all current program updates

c. SB 1440 – LACCD AA for Transfer to CSU
   - Committee members please review and comment on document draft, noting highlighted areas.

d. Think like the Legislative Analyst Office (LAO)
   - Said presented a guide from State Academic Senate for the curriculum committee to use as a reference.

IV. Committee Reports
A. Curriculum Dean (N. Swerdlow)
B. Curriculum Chair (S. Pazirandeh)
C. IGETC/GE Breadth/Articulation (M. Hernandez)

V. Next Meeting
   January 18, 2011 (tentative), LRC 234, 1:30pm

Meeting adjourned: 2:30 pm

Transcribed by S. Ghirardelli