CURRICULUM COMMITTEE
MINUTES
September 20, 2011

MEMBERS PRESENT: Diana Bonilla, Cindy Cooper, Veronica Cox, Ebru Durukan, Louis Eguaras, Kelly Enos, Patricia Flood, Madeline Hernandez, Tigran Mkrchyan, John Morales, Deborah Paulsen, Said Pazirandeh, Curt Riesberg, Nadia Swerdlow, Sandy Thomsen

MEMBERS ABSENT: Mike Reynolds,

GUESTS PRESENT: Irma Montoya, Yolanda Ramil, Paul McKenna

SUPPORT: Irma Montoya

~ Said called the meeting to order at 1:40pm ~

I. APPROVAL OF MINUTES
   - September 6, 2011 M/S/Approved Deborah/Louis

II. OLD BUSINESS

III. NEW BUSINESS
   A. Course Updates
      - Sociology 1 M/S/Approved Madelline/Louis
         ▫ Updated per state request as part of new TMC communication degree
      - Sociology 2 M/S/Approved Madelline/Cindy
         ▫ Updated per state request as part of Sociology AA degree
      - Sociology 24 M/S/Approved Madelline/Cindy
         ▫ Submitted on 2008 as a new LAMC course, but state requires new form with more detail to accept as part of degree; (TYPO “comformity” Sec 2, row 6, column 3)
      - History 2 M/S/Approved Cindy/Diana
      - Math 227 (T. Mkrchyan) M/S/Approved Madelline/Diana
         ▫ Part of Math TMC degree and upcoming Computer Science degrees
         ▫ Pre-requisites (approved as package): Math 123C or Math 125 (addendum)
      - Math 265 (T. Mkrchyan) M/S/Approved Madelline/Cindy
         ▫ Pre-requisites (approved as a package): Math 260 or Math 240 and 245 (addendum)
      - Math 266 (T. Mkrchyan) M/S/Approved Madelline/Diana
         ▫ Pre-requisite: Math 265 (addendum)

   B. Archive
      - Per Said will create addendum to attach in ECD when submitting archive requests to verify that courses are not part of a degree. Effective next meeting (October 4, 2011)
      - French 185, 285, 385 (Y. Ramil) M/S/Approved Cindy/Sandy
         ▫ Approved as a package
         ▫ Per Y. Ramil courses not part of degree. At this time French is not a full-time program, nor will it be on the future. Don’t qualify for directed studies because of low enrollment.
Per Madelline Hernandez faculty should remember that once a course is archived it is:
- Deleted from the catalog
- Removed from ASSIST
- Removed from UC and CSU transfer list
- Removed from all advising forms (IGETC, CSU and AA plans)
  If a course is reinstated, it may take a minimum of 1 to 2 years to have a course approved for transfer and for the course to be placed on the advising forms again.

C. Program Changes
D. Distance Education
E. Advanced Course Request
F. Cross-Listing Request
G. Prerequisite Change
H. Degree Options
I. Committee Reports
J. Curriculum Dean & Curriculum chair
K. IGETC/GE Breath/Articulation
L. Other Business
  - CoSci 401 - Review of ECD approved last May 17, 2011
    - Per Said vote not required. Verifying that all notes/concerns were addressed because course was approved with changes. (Textbook should be more recent - Sandy)
  - Board Rule 6201.13: Residency Requirement
    - Per Said/Madelline this is when a student attends LAMC for most courses, then takes a few at another college and requests degree from them. Proposed changed: 12 units as residence, at least 6 part of major awarded. Current only required 12 units as resident.
  - Approval of ITV courses (Paul McKenna)
    - ITV offers courses from resident college but they must be approved in total by 3 campus.
    - ITV will work with LAMC department chairs to adapt course to ITV alternate format and 8 week model. Then course is distributed to 3 LACCD colleges for approval. Once approved course will come back to LAMC for final curriculum approval.
  - Per Nadia and Said all new courses must be state approved if they are to receive apportionment.
    - Encourage all departments who have skills certificates with low unit count only approved at LAMC to be revised and submitted for state approval.
    - Encourage all departments to transcribe paper outlines to ECD even if not expired yet.

IV. NEXT MEETING
- October 4, 2011 in LRC 234 from 1:30pm to 3:00pm

~ Said adjourned the meeting at 2:38pm ~

Transcribed by: Irma Montoya