Los Angeles Mission College
CURRICULUM COMMITTEE
MINUTES
May 31, 2011

Members Present: Diana Bonilla, Cindy Cooper, Louis Eguaras, Patricia Flood, Robbin Jeffries, Tigran Mkrtchyan, John Morales, Deborah Paulsen, Said Pazirandeh, Mike Reynolds, Nadia Sweirlow, Sandy Thomsen

Members Absent: Mike Climo, Carolyn Daly, Kelly Enos, Madelline Hernandez

Guests: Stephanie Atkinson-Alston, Eloise Cantrell, D’Art Phares, Louis Zandalasini

Support: Susan Ghirardelli, Irma Montoya

Said called the meeting to order at 12:30pm

I. Approval of Minutes
   - May 17, 2011 M/S/Approved Pat/Diana

II. Old Business
   A. Addition of District Courses
      - Music 141 (T. Sparfield / D. Paulsen) M/S/Approved Sandy/ Pat
         - Deborah and Tobin to adjust SLO
         - Advisory (English 28) M/S/Approved Sandy/ Pat
            - Said to correct title of Eng 28 Advisory form
         - Advisory (ESL 8) M/S/Approved Sandy/ Pat
   B. Course updates
      - History 12 (D. Phares) M/S/Approved Pat/ Diana
         - It was suggested that in future SLOs, include rubric/criteria by which a paper will be assessed. This is important for course assessment; D’Art can consult with Pat on this.
      - FCS 1 (E. Cantrell) M/S/Approved Sandy/Diana
         - Approved with corrections made in meeting and pending corrections to Library form; Sandy to work with Eloise on this by Friday.
         - Eloise will create a Cross-Listing Request form with ID 101 for this course in the Fall
      - FCS 50 (E. Cantrell) M/S/Approved Cindy/Sandy
         - Approved with corrections made in meeting and pending corrections to Library form; Sandy to work with Eloise on this by Friday.
         - Eloise will create a Cross-Listing Request form with FSM 50 for this course in the Fall
      - CAOT 108 (P. Flood) M/S/Approved Deborah/Mike R.

III. New Business
   A. Course updates
      - Theater 271 (D. Paulsen) M/S/Approved Mike R./Tigran
         - Prerequisite (Theater 200) M/S/Approved Mike R./Cindy
         - Said to correct target course title on form
      - PE 516 (C. Cooper) M/S/Approved Diana/Robbin
         - Approved with corrections made in meeting
         - Madelline needs to review
LAMC Curriculum Minutes
May 31, 2011

B. Program Changes

- **AA – Art**  (D. Paulsen)
  - CCC-511 – Non-substantial Change to Approved Program

- **AA – CAOT ***  (P. Flood)
  - CCC-511 – Non-substantial Change to Approved Program
    - Change 4th semester units to 14 total on form

- **Certificate – CAOT – Administrative ***
  - CCC-511 – Non-substantial Change to Approved Program
    - Correct 32 units to 31 on form

- **Certificate – CAOT – Office Assistant ***
  - CCC-511 – Non-substantial Change to Approved Program
    - Correct 23 units to 17 on first page of form

- **Skill Certificate – CAOT – Business Communications ***
  - CCC-511 – Non-substantial Change to Approved Program

- **Skill Certificate – CAOT – Communications ***
  - Pat to add Keyboarding in order to increase units to 12

- **Skill Certificate – CAOT – Computer Applications ***
  - CCC-511 – Non-substantial Change to Approved Program

*All titles of CAOT Certificates and Skill Certificates to be reviewed and aligned with State records

M/S/Approved Cindy/Diana

M/S/Approved Deborah/Diana

M/S/Approved Cindy/Tigran

M/S/Approved Cindy/Diana

M/S/Tabled Diana/Robbin

M/S/Approved Cindy/Diana

C. Archive

D. Distance Ed

E. Advanced Course Request

F. Cross-Listing Request

G. Prerequisite Change

H. Degree Options

I. Other Business

J. Committee Reports

K. Curriculum Dean  (N. Swerdlow)
  - Stand Alone forms
    - The Committee was reminded to inform their departments of the 12-unit limit per discipline.
    - Independent study courses (185, 285, 385) are included in the 12-unit stand-alone limit.
    - Said will ask each discipline to create a rubric for stand-alone courses over the course of the summer.
  - Nadia is planning a Curriculum retreat for faculty towards the end of the summer to go over the curriculum process and inform everyone about recent statewide changes.

L. Curriculum Chair  (S. Pazirandeh)

M. IGETC/GE Breadth/Articulation  (M. Hernandez)

IV. Next Meeting
  - September 6, 2011  Location: LRC 234, 1:30-3:00

Meeting adjourned: 2:30pm

Transcribed by S. Ghirardelli