Said called the meeting to order at 1:48pm

I. Approval of Minutes
   - March 1, 2011  M/S/Approved  Cindy/Tigran

II. Old Business
   A. Course Updates
      - Child Dev 11  (J. Silver)  M/S/Approved  Cindy/Deborah
      - Child Dev 44  M/S/Approved  Sandy/Deborah

III. New Business
   A. Addition of District Courses
      - Child Dev 7  (J. Silver)  M/S/Approved  Cindy/Sandy
         - Prerequisite (Child Dev 2)  M/S/Approved  Cindy/Sandy
      - Child Dev 34  (J. Silver)  M/S/Approved  Sandy/Cindy
         - Approved pending Said’s correction of Diversity Section II, #3
         - Prerequisite (Child Dev 2)  M/S/Approved  Cindy/Mike C.
      - Motion to move Program Changes up on Agenda  M/S/Approved  Cindy/Sandy
   B. Program Changes
      - Child Dev Certificate – Teacher’s Assistant  (CCC-511 Non-substantial Change to Approved Program)  (J. Silver)  M/S/Approved  Cindy/Tigran
         - Approval pending updating of two courses in Program: Child Dev 22 and Child Dev 42
         - Said to see if this qualifies as a CCC-511 (Non-substantial Change) or a 510 (Substantial Change)
   C. Course Updates
      - Astronomy 1  (R. Rains)  M/S/Approved  Tigran/Sandy
         - Approved with corrections made in meeting
         - Advisory (English 21)  M/S/Approved  Cindy/Sandy
         - Advisory (ESL 6A)  M/S/Approved  Cindy/Sandy
      - French 1  (Y. Ramil)  M/S/Approved  Cindy/ Mike C.
      - Portuguese 1  (Y. Ramil)  M/S/Approved  Tigran/Cindy
         - Said to correct SLOs to match those in French 1
D. New Courses
E. Tech Review
F. Distance Ed
G. Advanced Course Request
H. Course Change Request
I. Cross-Listing Request
J. Prerequisite Change
K. Certificate/Skill Certificate
L. New Programs
M. Degree Options

N. Other Business
a. **ECD process** – Said reminded ECD originators to *delete any extra* versions of their own ECDs created during the update process to avoid confusion. The valid ECD is the one with the latest date.
b. **Archive Courses** - Committee members were reminded that departments should Archive courses which are no longer offered.
c. **Stand Alone Courses** – The State is getting strict with regard to stand alone courses. Stand alone courses should be used mainly to pilot new courses. No discipline shall have more than 12 hours of stand alone courses and these should only remain for one semester, until a program is approved.
d. **Approval process for Combined Classes:** Said announced that in the discussions about revising E-103 e-reg on repeatability, some campuses such as Valley indicated that they also have a separate approval process at the curriculum committee for approval of the combined classes. This process includes evaluation of criteria such as suitability of the different courses, as well as use of separate outlines for each course. He shared the approval process form for Valley with the committee for consideration at a later date.

IV. Committee Reports
A. Curriculum Dean (N. Swerdlow)
B. Curriculum Chair (S. Pazirandeh)
C. IGETC/GE Breadth/Articulation (M. Hernandez)

V. Next Meetings
   o April 5, 2011 Location: LRC 234, 1:30pm
   o May 3, 2011
   o May 17, 2011

Meeting adjourned: 2:30pm

Transcribed by S. Ghirardelli