Members Present: Mike Climo, Cindy Cooper, Carolyn Daly, Ebru Durukan, Kelly Enos, Patricia Flood, Madelline Hernandez, Tigran Mkrtchyan, John Morales, Deborah Paulsen, Said Pazirandeh, Mike Reynolds, Nadia Swerdlow, Sandy Thomsen, Christopher Williams, Louis Zandalasini

Guests: Irma Montoya, Eloise Cantrell

Members Absent:

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Said called the meeting to order at 1:12pm

I. Approval of Minutes
   - February 9, 2010 M/S/Approved Madelline/Cindy

II. Old Business
   A. Course Updates
   B. Addition of District Course

IV. New Business
   A. Course Updates
        - Revise SLOs per Pat’s notes
        - Committee requested more texts
      - Art 701 COR (ECD) (D. Paulsen) M/S/Approved Cindy/Sandy
        - Prerequisite Valid. (Art 502) M/S/Approved Cindy/Carolyn
      - Art 702 COR (ECD) (D. Paulsen) M/S/Approved Sandy/Cindy
        - Prerequisite Valid. (Art 502) M/S/Approved Cindy/Carolyn
        - Prerequisite Valid. (Art 700) M/S/Approved Sandy/Cindy
      - FCS 21 COR (non ECD) (E. Cantrell) M/S/Tabled Sandy/Cindy
        - P.1, revise #7 to match #6
        - P.2, #10 total hours missing
        - Spell-check course content and objectives sections
        - P.12, #12. Course does not meet diversity requirement
        - P.17, #1 Fill in Yes for UC transfer status
        - P.19, #15, Course Classification should be Liberal Arts & Science
        - P. 19, #17 SAM Code should be ‘E’-Non Occupational

   B. Addition of District Course
        - Committee requested more objectives
        - Revise format using bullets or roman numerals
        - Revise SLOs

   C. New Courses
   D. Distance Ed
   E. Archive
   F. Advanced Course Request
G. Course Change Request
   - Child Dev. 11, 42, 44, 45 Course Change Requests (L. De Silva)
     ○ Names were revised to align with State titles M/S/Approved Madelline/Sandy

H. Prerequisite Change

I. Certificate/Skill Certificate

J. New Programs

K. Program Changes
   - AA Political Science (E. Durukan) M/S/Approved Cindy/Mike R.
     (need correct District form with sigs.)

L. Degree Options

M. Other Business
   a. ECD process (S. Pazirandeh)
      • Generally, the newly implemented ECD process is working smoothly.
      • When Said sends the ECD for Tech Review, the appropriate Tech Review members should review the outline, add notes and forward to Said. Said will then send the ECD to the entire Curriculum Committee, and they will have 72 hours to review and comment on the course. After review by the entire committee, the outline will be returned to the originator for recommended changes. Once the changes are made by the originator, the course will be placed on the meeting agenda for action at the next meeting. At this time, the Committee members should review the outline update in preparation of voting on it at the next Curriculum meeting. Said will prepare a written process as guideline for the Committee's reference.
      • The Committee was reminded that the integrity of Tech Review depends on the assigned members making comments in a timely manner, not letting the default feature automatically forward the outline after 10 days.
      • It was suggested that the originator add a response to the note boxes on the ECD form. This would clarify for the Committee that the originator has read and responded to the Tech Review suggestions.

   b. Revised Library addendum form for ECD (S. Thomsen)
      • Sandy said there have been some format issues with the ECD addendum form. The format will be changed to make it easier to fill out.
      • The journal/periodical portion needs clarification. Sandy asked the Committee to submit suggestions.
      • The question was raised as to whether the Directed Studies courses need a Library section. The question was put before the Committee, which voted that the Library addendum be eliminated as an update requirement for the Directed Studies courses.

   c. Prerequisite, Corequisite and Advisory Policy (N. Swerdlow)
      • Focus group topics will be sent out to subcommittees. Said and Nadia are willing to come to subcommittee meetings if requested.
      • Once the entire Committee comes up with a clear policy, Nadia and Said will then present it to the Academic Senate.

   d. Curriculum Update deadline (N. Swerdlow)
      • March 1st was the original date for all Course Outline Update submissions. Nadia will send a notice to all chairs as to what is still not submitted from their departments.
      • The Curriculum Committee will not be obligated to review any courses submitted after March 1st. However, at the Committee's discretion, they may decide to review courses submitted after that date.

IV. Committee Reports
   A. District Curriculum Committee and Academic Senate (S. Pazirandeh)
   B. IGETC/GE Breadth.Articulation (M. Hernandez)

V. Next Meeting
   March 2, 2010
   Meeting adjourned: 2:143 pm
   Transcribed by Susan Ghirardelli