Members Present: Cindy Cooper, Carolyn Daly, Ebru Durukan, Kelly Enos, Patricia Flood, Madelline Hernandez, Tigran Mkrtchyan (for Yoon Yun), John Morales, Deborah Paulsen, Said Pazirandeh, Mike Reynolds, Nadia Swerdlow, Sandy Thomsen

Guests: Louis Zandalasini

Members Absent: Mike Climo, Michong Park, Christopher Williams

Said called the meeting to order at 1:12pm

I. Approval of Minutes
   ● December 15, 2009 no action taken

II. Tech Review

III. Other Business
   A. Los Angeles Community College District Policy on Prerequisites, Corequisites and Advisories (N. Swerdlow)
      Dean Swerdlow presented the above handout on District policy and led a discussion about areas that the Committee should work on.
      a. There should be serious discussion in Committee before approving any changes in or removal of prerequisites.
         ● In the past, research was often inadequate. The State is specific about research requirements.
         ● The Committee should require a “research report” with requests for change in prerequisites. Maury Pearl is available to help with statistical research and reports. Comparison with other colleges' policies can be part of the research.
         ● The removal of prerequisites should be just as stringent a process as the addition of them.
      b. It was suggested the policy document (handout) be broken down into portions for small Curriculum subcommittees to focus on throughout the semester. The subcommittees could then lead discussions at Curriculum meetings, after which the Committee would be better informed and able to draft a coherent policy statement.
      c. Nadia reminded the Committee that this document is the District’s interpretation of State rules. She suggested reading the State version of prerequisite policy for a clearer perspective.
      d. Said the Committee’s first task is to close some gaps regarding prerequisites for some existing classes listed in the current course catalog. He also said that by increasing and enforcing the delay time between removal or addition of prerequisites and the time these are reflected in the catalog, frivolous changes will be discouraged.
      e. SLOs are important in evaluating whether students are prepared to advance from prerequisites into subsequent classes. Also, tracking the success of students who transfer into 4-year institutions might be another way to gauge the value of some prerequisites.

IV. Old Business
   A. Course Updates
      a. Final Approval
         ● Accounting 21 COR no action taken
         ● Accounting 22 COR no action taken
            ○ Prerequisite Valid: (Acct. 21) no action taken
      b. Addition of District Courses
         ● English 103 COR (V. Cox) M/S/Approved Mike/John
            ○ Prerequisite Valid: (English101) M/S/Approved Madelline/Mike
         ● PE 185 COR (C. Cooper) M/S/Tabled Madelline/Sandy
            ○ P. 1, # 9 - all boxes should be unchecked because this is a new course, not an update
            ○ P. 3 objectives 2 and 3 - remove “student will”
            ○ P. 3 - course content - these look more like objective; committee requested revision (refer to other 185 courses such as Admin Justice 185 for examples).
            ○ P. 6 – diversity – “does not meet...”
            ○ P. 13 – change College Approval Date to March 2010
            ○ P. 15 sig sheet – check box at top re Title V

1 | Pa g e
B. New Courses
   a. Tech Review
   b. Final Approval

C. Distance Ed

D. Archives
   a. Political Science 8 & 9  (E. Durukan)  M/S/Approved  Mike/John

   b. Nadia told the Committee that, per direction of the Vice President, we should not archive any of the directed study course; that is any courses numbered 185, 285, 385 and 485.

E. Advanced Course Request

F. Course Change Request
   • Art 519 Course Change Request (name change)  (D. Paulsen)  M/S/Approved Madelline/John

G. Prerequisite Change

H. Certificate/Skill Certificate

I. New Programs

J. Program Changes
   a. AA Political Science  (E. Durukan)  M/S/Tabled  Cindy/ Madelline

   b. Criminal Justice Certificate (delete)  (K. Enos)  M/S/Approved Madelline/Pat

K. Degree Options

L. Other Business
   a. Said talked about ECD routing, which is now in place.

VII. Committee Reports
   A. District Curriculum Committee and Academic Senate  (S. Pazirandeh)
   B. Matriculation Advisory Committee  (M. Park)
   C. IGETC/GE Breadth/Articulation  (M. Hernandez)

VIII. Next Meeting
   February 9, 2010

   Meeting adjourned: 2:30 pm

   Transcribed by Susan Ghirardelli